



**2020**

**VILLAGE OF MAYWOOD  
COMMUNITY DEVELOPMENT & FINANCE  
2020 BUSINESS LICENSE & REGISTRATION APPLICATION  
PLEASE PRINT OR TYPE (Must be completed in full)**

- New Business Date \_\_\_\_\_
- Renewal
- Home Based State License #: \_\_\_\_\_

IL Department of Revenue #: \_\_\_\_\_  
**(Business License cannot be issued without State numbers)**

**1. General Information**

Name of Business: \_\_\_\_\_  
Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip Code: \_\_\_\_\_ Business Property PIN No: \_\_\_\_\_  
Cell Phone No: \_\_\_\_\_ Telephone No: \_\_\_\_\_  
Fax No: \_\_\_\_\_ **Email:** \_\_\_\_\_

**2. Emergency Contact Information:**

\_\_\_\_\_  
Name Telephone #

**3. Business Owner's Information**

- Partnership/Firm     Corporation

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Home Address City/State Zip  
\_\_\_\_\_  
Telephone # Emergency #

Additional owners Names                      Address                                      Phone #

\_\_\_\_\_

\_\_\_\_\_

**4. Property Owner's Information**

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Home Address City/State Zip  
\_\_\_\_\_  
Telephone # Emergency #

**5. Select the type of business:**

- Food Service     Retail     Industrial     Service     Office     Entertainment

**6. Indicate total square footage:** \_\_\_\_\_

**7. Hours and days of operation:** \_\_\_\_\_

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**8. Please provide a brief description of the business:**

\_\_\_\_\_

\_\_\_\_\_

Full-time employees # \_\_\_\_\_

Part-time employees # \_\_\_\_\_

**Select All Boxes that Apply:**

- Restaurant # of seats \_\_\_\_\_
- Gas Station # of pumps \_\_\_\_\_
- Manufacturer       Print shop       Funeral Home
- Used/ New Car Lot     New Car Lot       Automotive Supply/Repair
- Laundromat       Cleaners       Car Wash
- Towing Service     Beauty Shop       Barber Shop
- Nail Shop       Beauty Supply Store     Electronics/Cell phones
- Bakery       Grocery Store       General Merchandise Store
- Candy       Cigarettes/Tobacco     Liquor Distributor
- Food Vendors       Vending Machines     Clothing Store
- Resale Shop       Hardware Store       Lawyer Office
- Real Estate       Music Studio       Music Store
- Video Shop       General Office       Florist
- Pre-School       Medical Office       Pharmacy/Medical Supplies
- Bank       Currency Exchange     Landscapers
- Scavenger Service     Other \_\_\_\_\_

**If you checked the Vending Machines Box above, please fill out the chart below.**

VENDING MACHINES TO BE LICENSED	NO. OF MACHINES	FEE PER MACHINE	AMOUNT DUE
Candy/Coffee/Food/Soda/Soap/Trinkets		<b>35</b>	
Gumball		<b>7</b>	
Cigarettes		<b>140</b>	
Video Gaming 1 <sup>st</sup> Machine		<b>500</b>	
<b>Total Number of Machines</b>		<b>Total Due</b>	

**Signature:** \_\_\_\_\_ **(Owner, Partner, or Officer)**

**FOR OFFICE USE ONLY**

Zoning Class \_\_\_\_\_ Zoning Approval \_\_\_\_\_ Legal Approval \_\_\_\_\_

Permitted Use       Special Use       Prohibited Use

Fire      Community Development Approval \_\_\_\_\_

Leins Y N      Water Lein Y N      Parking Tickets Y N

Financial Approval \_\_\_\_\_

**\*\*2 Signatures required before proceeding to Finance for Business License\*\***