

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
TUESDAY, JUNE 1, 2021**

Call to Order

The Special Board Meeting of Tuesday, June 1, 2021 was call to order by Mayor Nathaniel George Booker at 6.45 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Connie Thompkins, Administrative Clerk, the following answered Present: Mayor Nathaniel George Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon. Absent: None. There being a Quorum present, the meeting was convened.

Mayor Booker asked for motion to go into Closed Session at 6:48 p.m.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford for the purpose of discussing:

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5 ILCS 120/2 (c)(1).
- B. Pending Litigation 5 ILCS 120/2 (c)(11).
- C. Probable and Imminent Litigation 5 ILCS 120/2 (c)(11).

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

Adjournment: Motioned by Trustee Sanchez and Seconded by Trustee Jones to adjourn the Closed Session Meeting at 8:12 p.m.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

The Special Board Meeting of Tuesday, June 1, 2021 was reconvened at 8:12 p.m. by a roll call and the following answered present: Mayor Nathaniel George Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon. Absent: None. There being a Quorum present, the meeting was convened.

Staff Attendance:

Lanya Satchell, Finance Director
John West, Public Works Director
David Myers, Director of Community Development
LaSondra Banks, Human Resources Coordinator
Elijah Willis, Deputy Police Chief
Craig Bronaugh Jr., Fire Chief
Valdimir Talley Jr., Police Chief

Staff Attendance: (cont'd)

Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer
Gwaine Dianne Williams, Village Clerk
Connie Thompkins, Administrative Clerk

Invocation – Pastor Pelligrino

Pledge of Allegiance to the Flag - Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Village Board Meeting of the Board of Trustees on Tuesday, May 18, 2021.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments:

- Mayor Booker made announcements of public interests.

Finance Management Report(s):

- A. Approval of the Village of Maywood Warrant List No. 200514 through May 26, 2021 in the amount of \$103,605.26.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.

Discussion: Trustee Reyes-Plummer questioned Check #104869. Ms. Satchell responded it is the remainder of a previous invoice.

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Discussion pursuant to the Village of Maywood Open Invoices Report as of May 26, 2021 in the amount of \$1,813,192.97.

Information Only

Village President Report Agenda Items: Theme, "Moving Maywood Forward Together"

- A. Discussion and consideration to approve a quote received from Home Improvements USA for an Apparatus Floor Roof Replacement Proposal for Fire Station No. 1. (Fire Dept.)

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve a quote from Home Improvements USA for an Apparatus Floor Roof Replacement Proposal for Fire Station No. 1 with a bid waiver.

Discussion: Discussion ensued.

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Discussion and consideration regarding Maywood Police Department Proposal No. 07 pursuant to citizens lodging a complaint concerning visibility problems at the intersection of South Twentieth at Madison intersection.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.

Discussion: Discussion ensued.

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

- C. Mayor Booker's agenda items for discussion:

* Discussion on Community Engagement Manager position replacing Mayor's Administrative Assistant
– Mayor Booker made comments

* Discussion on Maywood Collaborative Community Calendar
– Mayor Booker and Trustee Sanchez made comments

* Discussion and consideration on Interim Village Manager
– Mayor Booker moved this item to New Business 13B.

* Discussion and consideration to hold Special Board Meeting, Tuesday, June 8, 2021
– Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.
Discussion: For the purpose of discussing the Interim Village Manager, Lanya Satchell.
Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Lightford and A. Peppers
Nays: Trustees M. Jones and I. Brandon
Abstain: None
Absent: None
Motion Carried

* Discussion and consideration for Maywood Board Planning Workshop, Saturday, June 26, 2021.
– Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.
Discussion: Mayor Booker mentioned initial strategic planning for the Village. Discussion ensued.
Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon
Nays: None
Abstain: None
Absent: None
Motion Carried

- * Discussion and consideration on Management Agreement with Maywood Park District.
 - Motioned by Trustee Lightford and Seconded by Trustee Sanchez to approve.
Discussion: For the purpose of reviewing a draft contract between the Village of Maywood and the Maywood Park District. Discussion ensued.
Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford and A. Peppers
Nays: Trustee I. Brandon
Abstain: None
Absent: None
Motion Carried
- * Discussion of Trustee Chaired Commissions
 - Mayor Booker made comments and general recommendations.

Public Comment: Public comments made by – C. Sharp, J. Wilson, G. Clay and E. Perkins. Mayor Booker and Trustee Peppers responded to public comments.

Village Manager Report Agenda Items: None

Village Attorney Report Agenda Items:

- A. Memorandum dated May 26, 2021 from Klein, Thorpe and Jenkins, Ltd. regarding feasibility of forming additional TIF District with the Village, with attachment.
Attorney Jurusik gave an overview on the benefits of instituting additional TIF Districts.
- B. Orientation for Newly Elected Officials, and Board/Committee/Commission Members (set date). No attachments
Discussion Only

Omnibus Agenda Items:

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve the Omnibus Agenda Items A – P.

A. Approval of payment to Accu-tron Computer Service for computer consulting services for the month of June 2021 in the amount of \$6,300.00. **B.** Approval of payment to Allied Waste Service for garbage service provided for the Village of Maywood for the month of April 2021 in the amount of \$159,520.00. **C.** Approval of payment to Cook County Department of Public Health for Retail Food Establishment Reports provided to the Village of Maywood Community Development Department for January 2021 in the amount of \$6,600.00. **D.** Approval of payment to Fleet Services for Retail Fuel Purchases provided for the Village of Maywood in the amount of \$19,283.06. **E.** Approval of payment to H&H Electric for streetlight maintenance and repair for the Village of Maywood Public Works Department in the amount of \$34,200.96. **F.** Approval of payment to Municipal Employee V.E.B.A. Trust for the Village of Maywood pursuant to Health and Dental Insurance for the month of May 2021 in the amount of \$105,403.90. **G.** Approval of payment to NeoGov for subscription fees for the Village of Maywood during the period of 3/28/2021 to 3/27/2022 in the amount of \$5,522.90. **H.** Approval of payment to T.P.I. for plumbing and building inspections for the Village of Maywood Code Enforcement Department in the amount of \$8,159.73. **I.** Approval of payment to Triggs Construction for 2020 Alley and Roadway Improvements Project in the Village of Maywood in the amount of \$100,962.77. **J.** Approval of payment to the Village of Melrose Park for water services provided to the Village of Maywood 03/20/2021 to 4/19/2021 in the amount of \$45,650.15. **K.** A Resolution Approving and Authorizing Execution of a 2021 Memorandum of Understanding (Non-Employee Deputization) between the Village of Maywood and the Cook County Sheriff's Office in regard to participation of one Maywood Police Officer on the Cook County High Intensity Drug Trafficking Area Task Force.

L. A Resolution Approving and Authorizing Execution of a 2021 Reciprocal Reporting Agreement Entered into between the Village of Maywood and Maywood-Melrose Park-Broadview School District No. 89. M. A Resolution Approving and Authorizing the Execution of a Bid Response and Construction Contract between the Village of Maywood and Suburban General Construction, Inc. in the amount of \$694,293.62 to complete the Madison Street Water Main Improvements Project and Authorizing the Expenditure of TIF Funds to pay for the work. N. A Resolution Authorizing Execution of an Intergovernmental Agreement between the Village of Maywood and the Maywood Park District, and the Conveyance of Certain Village-Owned Park Property, Equipment and Facilities, including an Intergovernmental Agreement between the Village of Maywood and the Maywood Park District Relative to the Conveyance off Village-Owned Park Property, Equipment and Facilities (Exhibit "1" to the Resolution). O. Statement for Legal Services for March 2021 Pertaining to General Matters, in the amount of \$2,554.00. P. Statement for Legal Services for March 2021 Pertaining to Employment and Labor Matters, Economic Redevelopment Matters and Miscellaneous Matters, and Litigation Matters, in the total amount of \$19,100.20.

Discussion: None

Ayes: Mayor Perkins, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

New Business Item(s):

A. A Resolution Approving and Authorizing the Execution of a Resignation and Severance Agreement and Release of all claims (Willie Norfleet, Jr.) with a cover memo dated May 26, 2021 from Klein, Thorpe and Jenkins, Ltd.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.

Discussion: Discussion ensued.

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers, M Lightford and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

B. Motion to appoint an Acting Village Manager per Village Fiscal and Investment Policy. (No attachments)

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.

Discussion: Mayor Booker stated Lanya Satchell, Director of Finance has accepted the temporary position. Discussion ensued.

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers, M Lightford and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

Old Business Agenda Item(s): None

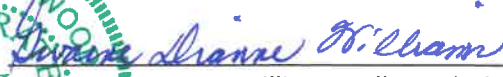
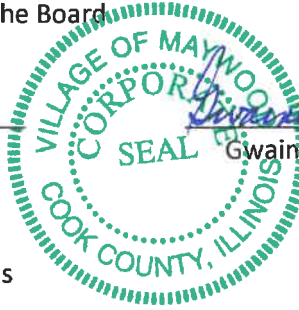
Board of Trustees Comments: None

For Discussion Only Item(s): None

Adjournment: Motioned by Trustee Brandon and Seconded by Trustee Lightford to adjourn the Special Board Meeting at 10:22 p.m. with a roll call of the Board.



Nathaniel George Booker, Mayor



Gwaine Dianne Williams, Village Clerk

cc: Mayor Booker
Board of Trustees
Village Clerk, Gwaine Dianne Williams