

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
TUESDAY, JULY 13, 2021**

Call to Order

The Special Board Meeting of Tuesday, July 13, 2021 was called to order by Mayor Nathaniel George Booker at 7:01 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Gwaine Dianne Williams, Village Clerk, the following answered Present: Mayor Nathaniel George Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon. Absent: Trustee M. Lightford. There being a Quorum present, the meeting was convened.

Staff Attendance:

Chasity Wells-Armstrong, Village Manager
Lanya Satchell, Finance Director
John West, Public Works Director
Angela Smith, Acting Director of Community Development
Elijah Willis, Deputy Police Chief
Valdimir Talley Jr., Police Chief
Craig Bronaugh Jr., Fire Chief
Michael Jurusik, Village Attorney
Bill Peterhansen, Village Engineer
Gwaine Dianne Williams, Village Clerk
Connie Thompkins, Administrative Clerk

Invocation: Pastor Anderson

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Board Meetings of the Board of Trustees on Tuesday, June 1, 2021, Tuesday, June 8, 2021 and Special Village Workshop Meeting Minutes Saturday, June 26, 2021

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments: None

Finance Management Report(s):

A. Approval of Village of Maywood Warrant List No. 200515 through July 8, 2021 in the amount of \$2,569,758.97.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Discussion pursuant to the Village of Maywood Open Invoices Report as of July 8, 2021 in the amount of \$59,646.92.

Information Only

Village President Report Agenda Item(s):

- A. Discussion and consideration on implementing Committees.

Mayor Booker gave an overview of plans to reconstruct Village Committees. Trustee Brandon mentioned committees should not submit written correspondence to any person other than the department head, without prior approval by the Village Manager, not the Mayor. Committees for reconstruction:

- Economic Development, Graffiti and Beautification to **Planning & Development (Director of Community Development)**
- Finance, Police Pension and Fire Pension to **Fiscal Accountability & Government Transparency (Director of Finance)**
- Traffic & Safety Accessibility to **Community Policing & Public Safety (Chief of Police and Chief of Fire)**
- Special Events & Public Relations, Youth, Senior Citizens and Community Relations to **Engagement & Communications (Director of Community Engagement)**
- Water Review, Water Transmission Exploration and Energy & Environment to **Infrastructure & Sustainability (Director of Public Works)**
- Ordinance and Policy (**Village Clerk**)

Further details and discussion will be conducted at the August 3rd Village Board Meeting. Information Only

- B. Discussion and consideration concerning Mayor's vehicle.

Motioned by Trustee Peppers and Seconded by Trustee Sanchez to approve the purchase of a vehicle for the Mayor.

Discussion ensued. An amended motion follows:

Motioned by Trustee Peppers and Seconded by Trustee Sanchez to amend the motion to purchase a vehicle for the Mayor in an amount not to exceed \$49,000.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer and A. Peppers

Nays: Trustees M. Jones and I. Brandon

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- C. Discussion and consideration for Village of Maywood Fest -2021.

Mayor Booker gave an overview of plans for the 2021 Maywood Fest to held on Friday, September 10 through Sunday, September 12, 2021, and mentioned the event will be sponsored and not with taxpayer funds. Further discussion will be during the August 3rd Board meeting.

Information Only

Public Comments by: J. Wilson, L. Mason, N. Doroff, G. Clay, B. Hampton, L. Redmond, C. Sharp, E. Perkins, P. Jolly-Mohorn, L. Robinson, and D. Lane Thomas. Mayor Booker responded.

Village Manager Report Agenda Item(s):

- A. Discussion and consideration regarding MPD Proposal No. 09 recommending a citizen representative from the Village of Maywood serve a term of two (2) years as a Village citizen representative for the Eisenhower (IKE) 9-1-1 Emergency Communication Center. Staff recommends Mayor Nathaniel George Booker to serve as the Village's representative.

Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Discussion and consideration regarding MPD Proposal No. 10 presented at the Village Board Workshop June 26, 2021 and Proposal No. 14 (same as Proposal No. 10) relating to establishing a Department of Homeland Security and Emergency Management Agent. Proposal is submitted by staff to update the Emergency Services and Disaster Agency Ordinance and replace it with an Ordinance for an establishment of a Department of Homeland Security and Emergency Management.

Manager Wells-Armstrong mentioned additional discussion is required. No Action taken

- C. Discussion and consideration regarding MPD Proposal No. 15 seeking an enhancement to Village Ordinance 130.20 (A), (11) which would hold nude and semi-nude entertainment establishments in violation of the Village "Disorderly Conduct" Ordinance and create a fine of \$3,000 per offense.

Manager Wells-Armstrong and Chief Talley gave brief overviews.

Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Village Attorney Report Agenda item(s):

- A. Memo from Klein, Thorpe and Jenkins, Ltd. dated July 7, 2021, regarding Village of Maywood Code Amendment Separating Community Development Department into Community Development with a Director and Code Enforcement Department with a Director.

Discussion ensued. Attorney Jurusik mentioned this item would be finalized for review at the August 3rd meeting and for approval at the August 17th. No Action Taken

- B. Memo from Klein, Thorpe and Jenkins, Ltd. dated July 7, 2021, regarding Food Truck Regulation Updates and "Food Truck Alley" Lot located on East Side of 1st Avenue, immediately South of Ohio Street and other Village Lots.

Attorney Jurusik mentioned the proposed Ordinance in the packet is an action item later on the agenda if the edits are approved. No Action taken

Omnibus Agenda Item(s):

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve Omnibus Agenda Items A – BB, *with the exception of Item M pulled by the Village Engineer.*

A. Approval of payment to Accu-tron Computer Service for computer consulting services for the month of July 2021 in the amount of \$6,300.00. **B.** Approval of payment to Allied Waste Service for garbage service provided to the Village of Maywood for the month of May 2021 and Roll-off Services for the month of June 2021 in the amount of \$174,730.68. **C.** Approval of payment to Baker Tilly Virchow Krause, LLP for services provided to the Village of Maywood Finance Department in connection with the April 30, 2020 Financial Statement Audit in the amount of \$15,336.00. **D.** Approval of payment to Blue Cross Blue Shield for Health Insurance Premiums provided to Maywood employees for the months of June and July 2021 in the amount of \$620,210.73. **E.** Approval of payment to Bonnell Industries Inc. for a 4-ton Dump Hot Patch Trailer with diesel for the Public Works Department in the amount of \$8,350.00. **F.** Approval of payment to City of Chicago for water services provided to the Village of Maywood from April 20, 2021 to May 19, 2021 in the amount of \$304,118.55. **G.** Approval of payment to City Wide of Chicago for Janitorial Services provided for the Village of Maywood in the amount of \$7,524.52. **H.** Approval of payment to Fleet Services for retail fuel purchases for the Village of Maywood for the month of May 2021 in the amount of \$18,068.94. **I.** Approval of payment to H&H Electric for streetlight maintenance and repair for the Village of Maywood Public Works Department in the amount of \$18,864.41. **J.** Ordinance Withdrawing and Terminating Executive Order No. 2021-01 regarding the use of face coverings in the Village of Maywood, Cook County, Illinois and Amending Section 92.21(b) (Public Nuisance Affecting Health) of Chapter 92 (Health and Sanitation; Nuisances) of the Village Code to enforce the use of face coverings during the pendency of the Disaster Proclamation in the State of Illinois. **K.** Ordinance Authorizing Certain Expenditures from the Madison Street / 5th Avenue TIF District Fund, the water and garbage fund, and the General Fund to pay for the Maywood 2021 Alley and Roadway Improvements Project and award of contract to low bidder - Triggs Construction, Inc. (low bid contract price: \$2,072,926.00). **L.** Resolution Authorizing and Approving the Expenditure of Madison Street / 5th Avenue TIF District Funds for obtaining an Easement necessary for the First Avenue Water Main Improvements Project in Maywood, Illinois at 1718 South 1st Avenue. **N.** Resolution Authorizing and Approving the Execution of a Community Development Block Grant Program Subrecipient Agreement between County of Cook and the Village of Maywood (2021 I-290 Corridor Storm Relief Project). **O.** Resolution Authorizing and Approving the Execution of a Bid Response and Construction Contract between the Village of Maywood and J. Nardulli Concrete, Inc. in the amount of \$448,081.90 to complete the Warren Roadway Improvements Project and Authorizing the Expenditure of CDBG Funds and General Funds to pay for the work. **P.** A Resolution Approving the content of and/or Release of Certain Closed Meeting Minutes of the Board of Trustees of the Village of Maywood (2020 Full Year Review). **Q.** A Resolution Approving the content of and/or Release of Certain Closed Meeting Minutes of the Board of Trustees of the Village of Maywood (2021 Half Year Review). **R.** Statement for Legal Services for April 2021 Pertaining to General Matters, in the amount of \$2,622.00. **S.** Statement for Legal Services for April 2021 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$16,587.30. **T.** Statement for Legal Services for May 2021 Pertaining to General Matters, in the amount of \$2,356.00. **U.** Statement for Legal Services for May 2021 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$26,368.21. **V.** Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department in the amount of \$229,436.71. **W.** Approval of payment to Home Improvements USA, Inc. for materials to be used for the installation of a new roof the apparatus bay floor of Fire Station #1 for the Village of Maywood Fire Department in the amount of \$55,650.00. **X.** Approval of payment to Insurance Program Managers Group (IPMG) for the 2021 PC/WC Audit/Renewal Deposit for the Village of Maywood in the amount of \$59,895.00. **Y.** Approval of payment to National Power Rodding for 2021 Sewer Cleaning and Televising Project for the Village of Maywood in the amount of \$14,820.50.

Omnibus (cont'd):

Z. Approval of payment to Swallow Construction Corporation for First Avenue Water Main Improvements Project for the Village of Maywood in the amount of \$755,767.71. **AA.** Approval of payment to Taylor Excavating & Construction, Inc. for Grading Alley Ways May 3, 2021-May 5, 2021 for the Village of Maywood in the amount of \$6,665.00. **AB.** Approval of payment to the Village of Melrose Park for water services provided to the Village of Maywood 4/20/2021-5/19/2021 in the amount of \$52,828.09. **BB.** Approval of payment to the Village of Melrose Park for water services provided to the Village of Maywood 4/20/2021-5/19/2021 in the amount of \$52,828.09.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Pulled Item(s):

M. Resolution Authorizing and Approving the Execution of an Intergovernmental Agreement by and between the Village of Maywood and the Metropolitan Water Reclamation District of Greater Chicago for the Design, Construction, Operation and Maintenance of the I-290 Corridor Storm Relief Project in Maywood, Illinois.

Item Pulled by Village Engineer

New Business Item(s):

A. Resolution Authorizing Execution of an Independent Contractor Agreement for Professional Services between Accu-Tron Computer Service, Inc. and the Village of Maywood relative to Information Technology Services, with a cover memo from Klein, Thorpe & Jenkins. dated July 7, 2021.

Motioned by Trustee Sanchez and Seconded by Trustee Reyes-Plummer to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

B. Ordinance Amending Chapter 72 (Stopping, Standing and Parking) of Title VII (Traffic Code) and Section 150.036 (Chronic Public Nuisances), Chapter 150 (Building Regulations) of Title 15 (and Usage) of the Maywood Village Code Relative to Property Owner Parking Responsibility and Chronic Public Nuisances, with a cover memo from Klein, Thorpe & Jenkins, Ltd. dated July 7, 2021.

Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- C. Ordinance Amending Title XI (Business Regulations), Chapter 111 (General Business Regulations), Section 111.10 (Food Establishment Operators), Subsection 111.10(B) (Certification And Licensing) of the Maywood Village Code to allow Mobile Catering Vehicles to operation on Certain Village Owned Property.

Motioned by Trustee Reyes-Plummer and Seconded by Trustee Peppers to approve.

Discussion: Attorney Jurusik suggested a cap on the number of licenses issued for food trucks, preference for current restaurants already in the village, and change the definition of food trucks with fresh food preparation. Attorney Jurusik recommended to modify the proposed Ordinance that authorizes the Managers office to make the final decision on this matter. An amended motion follows:

Motioned by Trustee Reyes-Plummer and Seconded by Trustee Peppers that the Manager Reserves to the right give priority parking in the zones to any village restaurant that operates a food truck and where fresh food is involved.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Old Business Item(s):

- A. Motion to Approve Engagement Letter with Kane, McKenna & Associates (Village TIF Consultant) for the Completion of Feasibility Studies Relative to the Formation of Two or Three New TIF Districts.

Motioned by Trustee Brandon and Seconded by Trustee Peppers to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Property and Building Management Agreement with Maywood Park District for 200 South 5th Avenue Building and 1100 South 11th Avenue Building, with a cover memo from Klein, Thorpe & Jenkins, Ltd. dated June 17, 2021.

This item was pulled by Mayor Booker.

- C. Proposed Operation of Fred Hampton Pool by the Maywood Park District, with a cover memo from Klein, Thorpe & Jenkins, Ltd. dated June 21, 2021.

This item was pulled by Mayor Booker.

Board of Trustees comments: None

For Discussion Items Only: None

Closed Session Meeting at 9:53 p.m.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to recess into Closed Session for the purpose of discussing:

- A. Pending Litigation (5 ILCS 120/2(c)(11)).
- B. Probable and Imminent Litigation (5 ILCS 120/2(c)(11)).
- C. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. (5 ILCS 120/2(c)(1)).
- D. Purchase or lease of real property for use by the Village (5 ILCS 120/2(c)(5)).B

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, S. Reyes-Plummer, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Reconvene to Open Session: Roll call at 10:27 p.m.

Present: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers and I. Brandon. Absent: Trustee M. Lightford.

Adjournment: Motioned by Trustee Sanchez and Seconded by Trustee Peppers to adjourn the Special Village Board Meeting at 10:27 p.m. with a roll call of the Board.



 Nathaniel George Booker, Mayor



 Gwaine Dianne Williams, Village Clerk

cc: Mayor Booker
 Village Manager, Chasity Wells-Armstrong
 Board of Trustees
 Village Clerk, Gwaine Dianne Williams

