

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
TUESDAY, JANUARY 19, 2021
*Amended at the RBM of February 2, 2021***

Call to Order

The Special Board Meeting of Tuesday, January 19, 2021 was called to order by Mayor Edwenna Perkins at 7:03 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered Present: Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, K. Wellington (via zoom) and N. Booker. Absent: Trustees A. Sanchez and M. Lightford. There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
Lanya Satchell, Finance Director
David Myers, Director of Community Development
John West, Public Works Director
Craig Bronaugh Jr., Fire Chief
Angela Smith, Business Development Coordinator (via zoom)
Valdimir Talley Jr., Police Chief
Elijah Willis, Deputy Police Chief
Michael Jurusik, Village Attorney (via zoom)

Invocation - Trustee Brandon

Pledge of Allegiance to the Flag - Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Village Board Meetings of the Board of Trustees on Tuesday, December 29, 2020 and Tuesday, January 5, 2021.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve the minutes of December 29, 2020.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the minutes of January 5, 2021.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work".

Oaths, Reports, Proclamations, Announcements and Appointments -

- Mayor Perkins made announcements of public interest.
- Mayor Perkins, Board of Trustees and Mr. Norfleet presented a plaque of congratulations to Chris Welch (via zoom) on his historical appointment to the office of Speaker of the Illinois House of Representatives.

- A. Consideration to direct staff to formally reach out to CCLBA (Cook County Land Bank Association) to hold property under Village of Maywood ownership located at 512 South 5th Avenue. (Odd Fellow Building – 5th and Washington). No attachments

Trustees Booker, Brandon and Wellington made comments, raised concerns and/or requested additional information. Mayor Perkins will provide information for discussion at another Board meeting.

- B. Discussion and consideration to conduct a mask give-away for the Village of Maywood Saturday, January 30, 2021 and purchasing \$20,000 worth of Personal Protective Equipment (PPE) items. No attachments.

Discussion ensued.

Motioned by Trustee Booker and Seconded by Trustee Brandon to move this item to the Finance Committee.

Discussion: Attorney Jurusik mentioned for an existing agenda a new item should be discussed under New Business at the Finance Meeting and to add “other” to future Finance Agendas. An amended motion follows:

Motioned by Trustee Booker and Seconded by Trustee Brandon to move this item to the Finance Committee for discussion under New Business.

Discussion: None

Ayes: Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: Mayor Perkins

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

Finance Management Report(s):

- A. Approval of Village of Maywood Warrant List No. 200506 through January 13, 2021 in the amount of \$842,036.41.

Motioned by Trustee Booker and Seconded by Trustee Jones to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

- B. Discussion pursuant to the Village of Maywood Open Invoices Report as of January 13, 2021 in the amount of \$275,568.96.

Information Only

Public Comments: Comments from the Public – D. Williams, L. Hall and M. Brown. Mr. Norfleet responded to public comments.

* Motioned by Trustee Jones and Seconded by Trustee Booker to move Items 12D, 13A and 13C before the Village Manager's Report for discussion with a roll call of Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker. Nays: None. Absent: Trustees A. Sanchez and M. Lightford. Motion Carried

Village Manager's Report:

A. Consideration for Fire Chief C. Bronaugh to present the Fire Department Annual Report for Calendar Year 2020 for approval to the Village Board of Trustees.

Chief Bronaugh gave a brief overview of the Fire Department Annual Report of 2020.

B. Consideration for Chief V. Talley to present the Maywood Police Department Annual Report for 2020 to the Village Board of Trustees.

Chief Talley gave a brief overview of the Police Department Annual Report of 2020.

Village Attorney Report - None

Omnibus Agenda Items:

Motioned by Trustee Booker and Seconded by Trustee Jones for the approval of Omnibus Agenda Items A – O:

A. Approval of payment to Accu-tron Computer Service for computer consulting services for the month of January 2021 in the amount of \$6,300.00. B. Approval of payment to Allied Waste Service for garbage and roll-off services provided for the Village of Maywood in the month of November and December 2020 in the amount of \$175,000.12. C. Approval of payment to Baker Tilly Virchow Krause, LLP for services provided to the Village of Maywood in connection with the April 30, 2019 and April 30, 2020 Financial Statement Audit in the amount of \$69,070.75. D. Approval of payment to Civic Systems, LLC for Semi-Annual Software Support Fees for the Village of Maywood January 1, 2021 through June 30, 2021 in the amount of \$9,417.00. E. Approval of payment to Fire Service, Inc. for repairs, parts, service, and labor for Fire Department Unit 525 in the amount of \$41,783.78, "with a bid waiver". F. Approval of payment to H&H Electric for street light maintenance and repair for the Village of Maywood Public Works Department in the amount of \$26,118.29. G. Approval of payment to McCann Industries, Inc. for the purchase of breaker attachment for Backhoe for the Public Works Department in the amount of \$16,800.00, "with a bid waiver". H. Approval of payment to Schroeder Asphalt Services, Inc. for 2020 Patching Program for the Village of Maywood Public Works Department in the amount of \$33,043.50. I. Approval of payment to Triggi Construction for the 2020 Alley and Roadway Improvements Project for the Village of Maywood in the amount of \$296,760.72. J. Approval of payment to Unique Plumbing for the Roosevelt Road Water Service Transfer Project for the Village of Maywood in the amount of \$191,195.87. K. Approval of payment to Unique Plumbing for the completion of the Roosevelt Road Water Main Improvement Project at 13th Avenue to 10th Avenue for the Village of Maywood in the amount of \$78,639.02. L. Approval of payment to Unique Plumbing for the 2020 Resurfacing and Water Main Improvements Project for the Village of Maywood in the amount of \$89,244.34. M. Approval of payment to Village of Melrose Park for water services provided to the Village of Maywood October 20, 2020 to November 19, 2020 in the amount of \$45,298.32. N. Statement for Legal Services for November 2020 pertaining to General Matters, in the amount of \$3,319.00. O. Statement for Legal Services for November 2020 pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$31,086.70.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

New Business:

- A. Discussion and consideration for Maywood Fire Department to enter into an agreement with PACE Bus Company for Emergency Assistance.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

- B. Discussion and consideration for MyCivic a comprehensive mobile app designed to promote civic engagement and enhance the quality of life in your community.

Motioned by Trustee Booker and Seconded by Trustee Wellington to move to the next Board meeting.

Discussion: Mayor Perkins, Trustees Brandon, and Jones mentioned per Trustee Lightford's request to add this item to the agenda, it failed again to move forward in his absence. Trustee Brandon also mentioned his request for a comparison report with the current Village Q & A System.

Ayes: Trustees K. Wellington and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon and M. Jones

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Failed

Motioned by Trustee Jones and Seconded by Trustee Brandon to table the MyCivic App until the comparison information requested by Trustee Brandon is available.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones and K. Wellington

Nays: Trustee N. Booker

Absent: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

- C. Discussion and consideration for Grant Opportunity: IHDA Home Accessibility Program.

Trustee Booker presented this item with a motion to move for staff to apply. Mr. Norfleet mentioned the program is already in use by the Village. Mr. Myers reported the programs is already in affect with Northwest Housing partners representing the Villages of Maywood and Bellwood. There are currently five approved Maywood residents with one awarded and four on the waiting list.

Motioned by Trustee Booker and Seconded by Trustee Jones for Northwest Housing Partners to present more information at the next meeting.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

- *D. Discussion and consideration on Village of Maywood and Maywood Park District park and recreation transfers. Sponsor: Trustee M. Lightford supported by Trustees A. Sanchez and N. Booker.

Motioned by Trustee Booker and Seconded by Trustee Wellington to move the parks and recreation conversation to a Special Board Meeting between the Village and Park District Administration.

Discussion: Discussion ensued.

Ayes: Trustees K. Wellington and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon and M. Jones

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Failed

Motioned by Trustee Brandon and Seconded by Trustee Jones to convene a Special Board Meeting with the Maywood Park District and commissioners to discuss transferring the parks currently being operated and overseen by the Village of Maywood to the park district commissioner with the administrative assistant finding a date that works best for both parties.

Discussion: Discussion ensued.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones and K. Wellington

Nays: Trustee N. Booker

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

Old Business

- *A. Discussion of a Draft Intergovernmental Agreement between the Village of Maywood and the Maywood Park District relative to the conveyance of Village-owned Park Property, Equipment and Facilities, with a memo dated January 13, 2021 from Klein, Thorpe and Jenkins, Ltd.

Attorney Jurusik mentioned a memorandum included in the Boardbook that summarizes the non-final IGA rejected unless some financial support from the Village to bring the parks up to code and make any necessary repairs and initial maintenance. Mayor Perkins, Trustees Brandon, Jones and Booker made comments and/or sought clarity. Mr. Norfleet stated Item 12D is where a motion should be made regarding transferring.

- B. Discussion of proposed updates to Chapter 116 (Tobacco) regarding regulation of electronic cigarettes and flavored liquid nicotine products. This was tabled to a January 2021 Board Meeting, per the Village Board during the December 1, 2020 Village Board Meeting. See Police Chief Talley's November 10, 2020 Memorandum.

Motioned by Trustee Brandon and Seconded by Trustee Booker to move to Economic Development meeting.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

- *C. Consideration and approval of the honorary Glenn "Doc" Rivers Family Basketball Courts at Connor-Heise Memorial Park. (Trustee Miguel Jones)

Motioned by Trustee Jones and Seconded by Trustee Brandon to approve Item 13C in naming the basketball court at Conner-Heise the Honorary "Doc" Rivers Family Basketball Court and direct staff to submit RFP based on the Project Scope in the packet.

Discussion: Discussion ensued.

Ayes: Mayor Perkins, Trustees I. Brandon and M. Jones

Nays: Trustees K. Wellington and N. Booker

Abstain: None

Absent: Trustees A. Sanchez and M. Lightford

Motion Carried

Board of Trustee Comments/Information - None

For Information Only - None

Closed Meeting Session – None

Adjournment - Motioned by Trustee Brandon and Seconded by Trustee Jones to adjourn the Special Board Meeting at 10:06 p.m. with a roll call by the Board.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

- cc: Mayor Perkins
- Board of Trustees
- Village Clerk, Viola Mims
- Willie Norfleet Jr, Village Manager

