

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
COMBINED COMMITTEE OF THE WHOLE/SPECIAL BOARD MEETING MINUTES
TUESDAY, AUGUST 3, 2021**

Call to Order

The Special Board Meeting of Tuesday, August 3, 2021 was called to order by Mayor Nathaniel George Booker at 7:01 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Gwaine Dianne Williams, Village Clerk, the following answered Present: Mayor Nathaniel George Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers, M. Lightford and I. Brandon. Absent: None. There being a Quorum present, the meeting was convened.

Staff Attendance:

Chasity Wells-Armstrong, Village Manager
Lanya Satchell, Finance Director
John West, Public Works Director
Angela Smith, Acting Director of Community Development
LaSondra Banks, Community Engagement Director
Elijah Willis, Acting Police Chief
Craig Bronaugh Jr., Fire Chief
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer
Gwaine Dianne Williams, Village Clerk
Tom Pavlik, Village Deputy Clerk

Invocation: Reverend Lorenzo Webber

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Public Comments: E. Perkins, L. Redmond, G. Clay, C. Sharp, P. Jolly-Mohorn and R. Ester. Mayor Booker responded to public comments.

Finance Management Report(s):

- A. Presentation by Lanya Satchell, Director of Finance pursuant to the Village of Maywood Financial Report of month ending June 30, 2021.

Ms. Satchell gave an overview of monthly revenue and expenditures for the period ending June 30.

Village President Report Agenda Item(s): None

Village Manager Report Agenda Item(s):

- A. Status report regarding: Memorandum dated July 22, 2021 from Village Engineer regarding status of Flood Relief Funding and Stormwater Improvements Projects with Cook County and Metropolitan Water Reclamation District of Greater Chicago and related Exhibit 1 – Storm Sewer Concept Plan (revision date 7.22.2021) from Village Engineer.

Engineer Peterhansen reported the funds offered by Cook County as \$3 Million and Metropolitan Water Reclamation District as \$4 Million. Discussion ensued.

- B. Discussion Only: Regarding IFF's Project Proposal/Presentation pertaining to the development of 20-Units of new housing and one mix-use building in the Village of Maywood.

Ms. Dena Bell gave a PowerPoint presentation. Discussion ensued.

- C. Consideration for Mr. Phillip DeGeratto of Buddy Bear Car Wash to make presentation regarding intent to establish a new Buddy Bear Car Wash location at 1215 S. 1st Avenue in Maywood, Illinois.

Mr. DeGeratto gave an overview for the proposal. Discussion ensued.

- * Manager Wells-Armstrong gave a report on staff, budgetary and MyCivic App updates.

Village Attorney Report Agenda item(s):

- A. Status report regarding: Selection of August 2021 date, time and location for Training Session for Newly Elected and Appointed Village Officials (Discussion Only – No Attachment)

Attorney Jurusik suggested August 30th, August 31st or September 1st dates for the Elected and Appointed Village Officials training. Consensus by the Board to schedule training for August 31, 2021, from 6:00 p.m. to 9 p.m. in the Council Chambers.

- B. Status report regarding: Amendments to Maywood Board of Fire and Police Commissioners Rules and Regulations to Adopt and Implement an Entry Level Police Officer Lateral Hire Program (Discussion Only – Attachment to be handed out at the meeting).

Attorney Jurusik gave an overview. Discussion ensued.

New Business (Discussion and Recommendation Only):

- A. Discussion and recommendation of: Amendment to Regular Meeting Schedule of the President and Board of Trustees for the 2021 Calendar Year and Approval of the Regular Meeting Schedule of the Committee of the Whole of the President and Board of Trustees for the 2021 Calendar Year. Cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021, on recommendations:

- * Resolution Approving an amended Regular Meeting Schedule of the President and Board of trustees for the 2021 Calendar Year and Approving the Meeting Schedule of the Committee of the Whole of the Board of Trustees of the Village of Maywood for Calendar Year 2021.
- * Notice of Change to the Regular Meeting Schedule of the President and Board of Trustees for the 2021 Calendar Year and Notice of Approval of the Regular Meeting Schedule of the Committee of the Whole of the President and Board of Trustees of the Village of Maywood for the 2021 Calendar Year.

Attorney Jurusik gave an overview.

- B. Discussion and recommendation of: Renewal of Cable Television Franchise Agreement By and Between the Village of Maywood and Comcast of California/Colorado/Indiana/Michigan, LP; with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021.

- * Resolution Authorizing the Approval and Execution of the Cable Television Franchise Agreement By and between the Village of Maywood and Comcast of California/Colorado/Indiana/Michigan, LP.

Attorney Jurusik gave an overview of the standard renewal.

- C. Discussion and recommendation of: An Ordinance Authorizing the Creation and Ratification of the Issuance of a Class "C" Liquor License (Temporary Special Event Liquor License for Non-Village Owned Property) to applicant Maywood Park District for the "2021 Wine Down Wednesdays" Special Events to be held at the 50 West Madison Street Property (Special Event Dates: July 14, 2021; July 28, 2021; August 11, 2021; and August 25, 2021), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021.

Attorney Jurusik gave an overview and stated the item is an action item later in tonight's meeting.

- D. Discussion and recommendation of: An Ordinance Authorizing the Creation and Issuance of a Class "E" Liquor License (Temporary License to Sell or Transfer Liquor on Municipally-Owned Property) to Applicant Village of Maywood for the 2021 Maywood Fest to be held at Veterans Park (Maywood Fest - September 10, 11 and 12, 2021), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021.

Attorney Jurusik gave an overview and stated the item is an action item later in tonight's meeting.

- E. Discussion and recommendation of: 2021 Maywood Fest regarding Template - Entertainment and Music Performer and Special Event Production Agreement and Template - Entertainment and Music Performer Agreement, with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021.

Attorney Jurusik gave an overview. Discussion ensued.

- F. Discussion and recommendation of: An Ordinance Amending Section 130.20 (Disorderly Conduct) Regarding Penalties for Unlawful Adult Entertainment, with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021.

Attorney Jurusik gave an overview and stated the item is an action item later in tonight's meeting.

- G. Discussion and recommendation of: Employment Agreements for Finance Director and Fire Chief, with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021

* A Resolution Approving and Authorizing the Execution of an Employment Agreement for the position of Fire Chief (Craig Bronaugh), with a copy of the Employment Agreement Attached As Exhibit "A".

* A Resolution Approving And Authorizing the Execution of an Employment Agreement for the position of Finance Director (Lanya Satchell), with a copy of the Employment Agreement Attached As Exhibit "A".

* Notice of Posting in Compliance with Section 7.3 of the Illinois Open Meetings Act (5 ILCS 120/7.3) (Village Employees with Total Compensation Packages of \$150,000 +Per Year).

Manager Wells-Armstrong gave an overview.

- H. Discussion and Recommendation of: A Resolution Approving the Appointment of Village President Nathaniel George Booker as the Combined Community Public Member/PSAP Representative to serve on the IKE JOINT EMERGENCY TELEPHONE SYSTEM BOARD ("IKE JETSB") (Participating members: Village of Broadview and the Village of Maywood) (Village of Maywood, Cook County, Illinois), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021.

Attorney Jurusik gave an overview.

I. Discussion and Recommendation of:

- * An Ordinance Amending the Maywood Village Code Regarding Village Boards, Committees and Commissions, With A Cover Memo from Klein, Thorpe and Jenkins, Ltd. dated July 29, 2021.
- * An Ordinance Amending Article IX (Investment and Financial Performance Reporting) of the Village of Maywood's Fiscal and Investment Policy to rename the Finance Committee to the Fiscal Accountability & Government Transparency Committee, with a cover memo from Klein, Thorpe and Jenkins, Ltd. Dated July 29, 2021.

Attorney Jurusik gave an overview.

J. Discussion and Recommendation of: Resolution Designating Proviso Community Bank as Public Depository and Authorizing the Deposit and Withdrawal of Village Monies and Designating the Village President, the Village Treasurer and the Village Clerk as Authorized Signatories at Proviso Community Bank (Village of Maywood - Capital Projects Bank Account), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021

Attorney Jurusik gave an overview. Discussion ensued.

K. Discussion and recommendation of: An Ordinance Amending Various Sections of the Maywood Village Code relative to the Department Structure of the Village, with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021.

Attorney Jurusik and Manager Wells-Armstrong made comments. Trustees agreed an updated organization chart needs to developed.

L. Discussion and recommendation of: Declaration No. 2021-1: Declaration of a State of Emergency in the Village of Maywood, Cook County, Illinois (COVID-19 – August 3, 2021) (Disaster Declaration and Remote Meeting Rules), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated July 28, 2021.

Attorney Jurusik gave an overview.

M. Discussion and Recommendation of: Resolution accepting a Grant from the Illinois Housing Development Authority's Abandoned Residential Property Municipal Relief Program and Authorizing and Approving the Execution of the Grant Agreement

- * CERTIFICATION Form Per The Illinois Housing Development Authority ("IHDA")
- * INCUMBENCY CERTIFICATE Form Per The IHDA

Attorney Jurusik mentioned the need to submit the application for the grant and to adopt the Resolution at the Special Board Meeting tonight.

Old Business (Discussion and Recommendation Only):

A. Discussion and recommendation of: Property and Building Management Agreement with Maywood Park District for 200 South 5th Avenue Building and 1100 South 11th Avenue Building, with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated June 17, 2021.

Ms. Hall of the park district requested a one-on-one conversation with the new Village Manager. Consensus by the Board to agree to the request.

B. Discussion and recommendation of: Proposed Operation of the Fred Hampton Pool by the Maywood Park District, with a cover memo from Klein, Thorpe and Jenkins Ltd. dated June 21, 2021.

See Item A above.

- C. Discussion and recommendation of: Resolution Approving the Sale and Redevelopment of Real Property commonly known as 1002 South 6th Avenue and Execution of a Redevelopment Agreement regarding same (Purchaser / Developer: Access Health and Housing, LLC), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated June 21, 2021.

Attorney Jurusik and Ms. Smith gave an overview.

- D. An Ordinance Amending Chapter 72 (Stopping, Standing and Parking) of Title VII (Traffic Code) and Section 150.036 (Chronic Public Nuisances), Chapter 150 (Building Regulations) of Title 15 (Land Usage) of the Maywood Village Code Relative to property owner Parking Responsibility and Chronic Public Nuisances.

Mayor Booker requested the Board's input for the 700 Block of 5th Avenue for parking permits and/or ticketing purposes to be submitted to the Village Manager. The Village Manager will compose a letter for notification to residents regarding parking regulations for review at the August 17, 2021 meeting.

Other Matters:

1. Mobile pop-up retailer will be given support – Consensus by the Board to send recommendation to the Ordinance Committee.
2. Water reconnection fee reduced from \$300 to \$100. Consensus by the Board to accept the recommendation of \$150.

Motioned by Trustee Reyes-Plummer and Seconded by Trustee Sanchez to adjourn the Committee of the Whole Meeting and convene the Special Board Meeting at 10:53 p.m. by roll call: Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers, M. Lightford and I. Brandon. Nays: None.

Special Village Board Meeting Agenda Items (Consideration and Final Action):

- A. An Ordinance Authorizing the Creation and Ratification of the Issuance of a Class "C" Liquor License (temporary Special Event Liquor License for non-village owned property) for Maywood Park District located at 50 West Madison Street (Special Event Dates: July 14, 2021; July 28, 2021; August 11, 2021; and August 28, 2021).

Motioned by Trustee Reyes-Plummer and Seconded by Trustee Lightford to approve

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers, M. Lightford and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. An Ordinance Authorizing the Creation and Issues of a Class "E" Liquor License (temporary License to Sell or Transfer Liquor on municipally-owned property) (Maywood Fest – September 10 to 12, 2021)

Motioned by Trustee Lightford and Seconded by Trustee Reyes-Plummer to approve

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers, M. Lightford and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

- C. Motion to Waive the Special Event Liquor License Application Fee (\$75.00), the Special Event License Fee (\$125.00 per day; \$375.00 Total) and the background check for the Village of Maywood, application for a Class "E" Liquor License (temporary License to Sell or Transfer Liquor on municipally-owned property) for the 2021 Maywood Fest (September 10, 11 and 12, 2021).

Motioned by Trustee Lightford and Seconded by Trustee Reyes-Plummer to approve

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers, M. Lightford and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

- D. Consideration to Approve the APP Resolution for the Round 5 IDDAH Abandon Property Grant. The APP Resolution has to be processed by the Clerk's Office prior to the August 6, 2021 deadline.

Motioned by Trustee Lightford and Seconded by Trustee Reyes-Plummer to approve

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers, M. Lightford and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

For Information Only – Mayor Booker recommended trustees communicate with one another to consider which Committee Meeting they would prefer to act as Co-Chair.

<u>Chairperson</u>	<u>Commission</u>
Trustee Brandon	Community Engagement & Communication
Trustee Jones	Financial Accountability & Government Transparency
Trustee Lightford	Infrastructure & Sustainability
Trustee Peppers	Community Policing & Public Safety
Trustee Reyes-Plummer	Ordinance & Policy
Trustee Sanchez	Planning & Development

Closed Meeting Item(s): Motioned by Trustee Reyes-Plummer and Seconded by Trustee Sanchez to recess into Closed Session at 11:00 p.m. for the purpose of discussing:

- Pending Litigation (5 ILCS 120/2(c)(11)).
- Probable and Imminent Litigation (5 ILCS 120/2(c)(11)).
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. (5 ILCS 120/2(c)(1)).
- Purchase or lease of real property for use by the Village (5 ILCS 120/2(c)(5)).

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers, M. Lightford and I. Brandon

Nays: None

Abstain: None

Absent: None

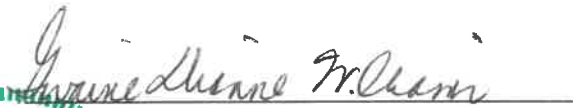
Motion Carried

Reconvene to Special Board Meeting with a Roll call at 11:54 p.m. Present: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, A. Peppers, M. Lightford and I. Brandon. Absent: None

Adjournment: Motioned by Trustee Peppers and Seconded by Trustee Lightford to adjourn the Special Village Workshop Meeting at 11:54 p.m. with a roll call of the Board.



Nathaniel George Booker, Mayor



Gwaine Dianne Williams, Village Clerk

cc: Mayor Booker
Board of Trustees
Manager Chasity Wells-Armstrong
Village Clerk Gwaine Dianne Williams

