

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 15, 2020
Amended at the October 6, 2020 Board Meeting**

Call to Order

The Special Regular Board Meeting of Tuesday, September 15, 2020 was called to order by Mayor Edwenna Perkins at 7:04 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington (via telephone), and N. Booker. **Absent:** Trustee M. Lightford. There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Edgar Lara, Planning/Zoning Officer
Angela Smith, Business Coordinator
John West, Public Works Director
Valdimir Talley Jr., Police Chief
Craig Bronaugh Jr., Fire Chief
Lanya Satchell, Finance Director
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer

Invocation - Trustee Brandon

Pledge of Allegiance to the Flag - Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Board and Public Hearing Meeting of the Board of Trustees on Tuesday, September 1, 2020.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve.

Discussion: Trustee Wellington mentioned Page 7 of the Boardbook and Page 3 of the minutes on Agenda Item G to add "item" to the Note: This agenda item..... and mentioned the phrasing of the amended motion on the same item. An amended motion to follow:

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the minutes for the Special Board and Public Hearing Meeting of Tuesday, September 1, 2020 with corrections.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments

- Mr. Norfleet announced Chief Talley is now the third Maywood Chief and the third African American Chief to hold the position of President of the West Suburban Chiefs of Police Association and mentioned a WTTW video of "In the Neighborhood" featuring the Village of Maywood.

Recess the Special Board Meeting and called the Public Hearing to order at 7:32 p.m.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington (via phone), and N. Booker. **Absent:** Trustee M. Lightford.

PUBLIC HEARING: Request of Applicant FHE LLC for the installation of an Electronic Billboard Sign at 1600 South 10th Avenue, Maywood, Illinois (North side of Harrison Street at approximately 12th Avenue).

A. FHE, LLC PROPOSED ELECTRONIC BILLBOARD: (Attachments)

- | | | |
|--|---|--|
| * Public Hearing Agenda –
Electronic Billboard at 1600
Harrison | * September 15, 2020 Billboard
Public Hearing Village Notice | * Village Billboard Mail
List 250ft |
| * Applicant Legal Notice of
Public Hearing | * Applicant Onsite Posting and
Newspaper Proofs | * Billboard Construction
Drawings |
| * Billboard Electrical Drawings | * Billboard Photometric Study | * Topographic Survey
1113 2017 |
| * Electronic Billboard Sign
Agreement Unsigned | * Signed Operating Agreement | * Warranty Deed (NA)
0108 1979 |
| * Applicant Letter to Village –
Chapter 153 Billboards
Ordinances Compliance
confirmation | * Chapter 153 – BILLBOARDS | |

Public Hearing Agenda -

- * **Presentation by Applicant (FHE LLC)** – Mr. Joseph Ponsetto made comments regarding financial advantages for District 89 and the Village of Maywood.
- * **Comments by Village Staff and Village Attorney** – Mr. Lara gave an overview of the request. Attorney Jurusik made comments.
- * **Questions by Village Board Members** – Trustees Brandon made comments on residential concerns. Mr. Lara and Trustee Booker responded and/or made comments.
- * **Questions and Public Comment by Public** – C. Vandiver, F. Brown-Nelson, G. Clay, J Macias, and K. Moore made comments.
- * **Final Statement by Applicant** – Mr. Tom Walsh responded to comments.
- * **Discussion and Recommendation by Village Board Members** – Trustees Brandon, Jones, Sanchez and Booker made comments. Mr. Walsh, Mr. Ponsetto and Attorney Jurusik responded.

Motioned by Trustee Booker and Seconded by Trustee Jones per Attorney Jurusik “to recommend approval of the Billboard Application with Village Staff and Village Attorney to prepare the necessary Ordinance and the Agreement to come back on the next agenda as an Action Item”.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Adjournment:

Motioned by Trustee Sanchez and Seconded by Trustee Jones to adjourn the Public Hearing and reconvene the Special Board Meeting at 8:58 p.m.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

Finance Management Report(s):

- A. Approval of Village of Maywood Warrant List No. 200498 through September 4, 2020 in the amount of \$1,607,476.54.

Motioned by Trustee Sanchez and Seconded by Trustee Jones to approve.

Discussion: Trustee Booker questioned Check Nos. 103161, 103178 and 103207. Trustee Sanchez questioned 103210. Ms. Satchell and Mr. Norfleet responded accordingly.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Discussion pursuant to the Village of Maywood Open Invoices Report as of September 4, 2020 in the amount of \$217,138.62.

Information Only

Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work".

- A. Reconsideration to reinstate the discussion pertaining to the 1st and Lake and First and Ohio Avenue of the Popeyes Development.

Motioned by Trustee Jones to table the item to the next meeting for additional information. Motion died due to lack of a second. Discussion ensued and Trustee Booker is waiting for additional documents.

Motioned by Trustee Booker and Seconded by Trustee Jones to reconsider this item until a time when all documents have been received.

Discussion: None

Ayes: Mayor Perkins, Trustees M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: Trustee I. Brandon

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Discussion and consideration concerning a budget amendment to hire police officers for the Village of Maywood Police Department. No Attachments.

Discussion ensued. Item to be discussed at the Finance Meeting scheduled on Thursday, September 17, 2020.

No Action Taken

Public Comments: Comments from the Public – C. Sharp, J. Wilson, O. Davenport, G. Clay, F. Brown-Nelson, L. Redmond. **Response to Public Comments:** Mr. Norfleet

Village Manager’s Report:

- A. Discussion and consideration regarding status update for the Traffic and Safety Commission request to assign permit numbers to individuals asking for handicap parking signs.

Motioned by Trustee Jones and Seconded by Trustee Brandon to approve.

Discussion: Chief Talley mentioned the permit numbers would tie the sign to the requester.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Discussion and consideration regarding PC/ZBA Case #20-004 Findings of Fact – A proposal for Zoning Variances and Special Use to allow a drive-thru for a development project to construct two commercial and retail structures. “(Northwest corner of 1st Avenue and Lake Street: 210 to 212 North 1st Avenue and 101 to 115 Lake Street, Maywood, IL)” .

Mr. Lara gave an overview. Trustees Brandon and Booker made comments. Mr. Walsh and Ms. Smith responded to concerns.

Motioned by Trustee Jones and Seconded by Trustee Sanchez to approve and accept the findings and recommendations, draft the Ordinance Approving the variation for Special Use for final approval at the next Board Meeting.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Village Attorney Report:

- A. Memorandum regarding Village Regulation of Home Kitchen Occupations, Cottage Food Operations and Retail Sale of Baked Goods Ordinance, dated September 9, 2020 from Klein, Thorpe and Jenkins, Ltd.

Motioned by Trustee Jones and Seconded by Trustee Sanchez to allow the attorney and staff to bring forth a draft Ordinance in regard to Home Kitchen.

Discussion: Discussion ensued.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones and K. Wellington

Nays: Trustees S. Sanchez and N. Booker

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Memorandum regarding the Status of the Northwest Corner of 1st and Lake Development (Maywood Equity Group, LLC) dated from September 9, 2020 from Klein, Thorpe and Jenkins, Ltd.

Information Only

Omnibus Agenda Items:**Motioned by Trustee Jones and Seconded by Trustee Brandon for the approval of the Omnibus Agenda Items A – O.**

A. Approval of payment to AccuTron Systems, Inc. for computer consulting services for the month of September 2020 in the amount of \$6,300.00. **B.** Approval of payment to Allied Waste Service for garbage and rollover services for the months of June 2020 and July 2020 in the amount of \$309,790.00. **C.** Approval of payment to Blue Cross Blue Shield for Health Insurance Premiums for the month of September 2020 in the amount of \$287,441.99. **D.** Approval of payment to City Wide of Chicago for janitorial services for the Village of Maywood in the amount of \$15,049.04. **E.** Approval of payment to First Insurance Funding for General Liability Insurance installment payment due September 1, 2020 in the amount of \$14,898.45. According to the Finance Department, this item has already been paid. **F.** Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department in the amount of \$37,920.00. **G.** Approval of payment to Illinois Environmental Protection Agency for the Water Revolving Fund-Drinking Water Project in the amount of \$27,106.99. **H.** Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park to the Village of Maywood in the amount of \$54,600.25. **I.** Approval of payment to West Central Municipal Conference for Fiscal Year 2020-2021 Membership Dues in the amount of \$21,462.07. **J.** Approval of payment to Word Systems, LLC for contract base billing September 1, 2020 to August 31, 2021 for the Village of Maywood Police Department in the amount of \$5,762.52. **K.** A Resolution Approving and Authorizing the Execution of a Bid Response and Construction Contract between the Village of Maywood and M&J Asphalt Paving Company, Inc. in the amount of \$395,858.50 to complete the 2020 MFT Roadway Improvements Project and Authorizing the Expenditure of MFT Funds to pay for the work. **L.** A Resolution Authorizing and Approving the Execution of an Agreement Between the Village of Maywood and Service Employees International Union (SEIU) Local No. 73 for all Technical Support Bargaining Unit Members (Term: December 1, 2019 To November 30, 2022), with the Agreement attached to the Resolution as Exhibit "A". **M.** Statement for Legal Services for July 2020 Pertaining to General Matters, in the amount of \$4,130.00. **N.** Statement for Legal Services for July 2020 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$31,014.30. **O.** Consideration to approve payment for Fire Department Reserve Ambulance 508 Accident Repairs that was involved in an accident with a civilian vehicle at the intersection of 17th Ave. and Bataan Road. Requesting payment in the amount of \$13,334.38 to be paid to Area Towing for the restoration services performed on this vehicle "with a bid waiver."

Discussion: None**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker**Nays:** None**Abstain:** None**Absent:** Trustee M. Lightford**Motion Carried****New Business:****A.** Discussion and consideration pursuant to 150.027 "Boarding Windows and Doors". (Trustee N. Booker)

Discussion ensued. Trustee Booker and Mr. Myers will communicate on this matter.

No Action Taken**B.** Discussion and consideration pursuant to "Business Loitering Ordinance Violations". (Trustee N. Booker)

Discussion ensued. Trustees Brandon, Jones and Sanchez made comments. Chief Talley responded.

No Action Taken

- C. Discussion and consideration pursuant to 92.24 "High Grass and Weeds; Trees and Bushes". (Trustee M. Lightford)

Discussion ensued. Trustees Booker and Sanchez made comments. Mr. Norfleet responded.

No Action Taken

- D. Discussion of Notice of Termination of Professional Services Agreement Regarding Digital Photo Red Verra Mobility) (copy of Notice of Termination prepared by KTJ), with a memorandum prepared by Police Chief Val Talley.

No Action Required

- E. Motion to Approve Execution and Delivery of Notice of Termination of Professional Services Agreement Regarding Digital Photo Red Light Traffic Enforcement between the Village of Maywood and American Traffic Solutions, LLC (now Verra Mobility). (Same attachment as Item 1 under New Business).

Motioned by Trustee Sanchez and Seconded by Trustee Jones to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- F. Discussion and consideration concerning Mexico Flag being raised to National Hispanic Heritage Month. Propose the Village of Maywood raise the Mexico Flag for National Hispanic Heritage Month from September 15 to October 15, 2020. (Trustee M. Jones).

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- G. Discussion concerning acknowledging the "Citizen of the Month" in the Village of Maywood. No attachments (Trustee A. Sanchez)

Mayor Perkins responded her office is already working on this.

Old Business:

- A. Discussion and consideration for MyCivic a comprehensive mobile app designed to promote civic engagement and enhance the quality of life in your community. (Trustee N. Booker).

Trustee Booker made a presentation.

Motioned by Trustee Booker and Seconded by Trustee Sanchez to work with Civic 311 to transition away from the Q & A.

Discussion: Trustee Brandon and Mayor Perkins mentioned proper procedures. Mr. Norfleet mentioned the similar Village system already in place not being implemented.

Ayes: Trustees A. Sanchez, K. Wellington and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon and M. Jones

Abstain: None

Absent: Trustee M. Lightford

Motion Failed

- B. Discussion of Intergovernmental Agreement between the Village of Maywood and the Maywood Park District relative to the Conveyance of Village-Owned Park Property, Equipment and Facilities.

Trustee Brandon questioned the bullet point referencing deleting restrictions prohibiting transferred properties from being sold, conveyed or lease for private residential, commercial, industrial or manufacturing development or purposes, or for any other non-recreational purposes. Attorney Jurusik suggested adjustments with Board approval, to keep the Village’s right for first refusal to get the property back for non-recreational purposes can be applied Mr. Norfleet sought clarity for the bullet point referencing interfund loans made to the Village’s Recreation Fund in prior years. Attorney Jurusik was directed to handle this matter with the Park District.

No Action Taken

- C. Discussion and consideration regarding proposed Juneteenth Holiday to become a paid holiday.

Motioned by Trustee Brandon and Seconded by Trustee Jones to move forward with Juneteenth as a paid holiday.

Discussion: Trustees Brandon, Sanchez, Booker and Wellington made comments and suggestions. Mr. Norfleet mentioned overtime calculating issues with the police department and difficulty in defining time off with the “split holiday” method as suggested by Trustee Wellington.

Ayes: Trustees I. Brandon, M. Jones and A. Sanchez

Nays: Mayor Perkins, Trustees I. Wellington and N. Booker

Abstain: None

Absent: Trustee M. Lightford

Motion Failed

Board of Trustee Comments/Information - None

For Information Only – None

Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Jones to recess into Closed Session at 12:35 a.m. for the purpose of discussing:

- A. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c)(6)).

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

The Special Board Meeting was reconvened and Motioned by Trustee Brandon and Seconded by Trustee Jones to adjourn at 12:46 a.m.

Edwenna Perkins

Edwenna Perkins, Mayor

Viola Mims

Viola Mims, Village Clerk



cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr., Village Manager