

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL REGULAR BOARD MEETING MINUTES
TUESDAY, JUNE 2, 2020**

Call to Order

The Special Regular Board Meeting of Tuesday, June 2, 2020 was called to order by Mayor Edwenna Perkins at 7:03 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones (via video), A. Sanchez (via video) and K. Wellington (via video). **Absent:** Trustees M. Lightford and N. Booker. There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
John West, Public Works Director
Valdimir Talley Jr, Police Chief
Lanya Satchell, Finance Director
Michael Jurusik, Village Attorney (via video)

Invocation - Trustee Brandon

Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Regular Board Meeting of the Board of Trustees on Tuesday, May 19, 2020.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the minutes for the Special Regular Board Meeting of Tuesday, May 19, 2020.

Discussion: Trustee Wellington questioned the phrasing “not approved” in reference to prior listed agenda items and requested changes to her BOT Comments: “update the application with the current year and to consider including property owners to utilize the program”. Attorney Jurusik mentioned changes to Village Manager’s Report Item A – change “ad” to “add” in second line, Item B delete the word “vied” in first line, and New Business Item A – add “committee” to the motion after finance. Clerk Mims responded corrections would be made accordingly, and agenda item phrasing is determined and approved prior to Board meetings and duplicated to the minutes. An amended motions follows:

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the minutes for the Special Regular Board Meeting of Tuesday, May 19, 2020 with corrections.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and K. Wellington

Nays: None

Abstain: None

Absent: Trustees M. Lightford and N. Booker

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments

- Mayor Perkins read a statement expressing gratitude to the police and fire departments, village employees and residents for their cooperation during COVID-19 pandemic restrictions.

- A. Consideration to appoint Mr. Wayne Welch to the Board of Fire and Police Commissions to replace and fill the expired term of Mr. Edward Brownlee.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the appointment of Wayne Welch to replace the expired term of Edward Brownlee.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and K. Wellington

Nays: None

Abstain: None

Absent: Trustees M. Lightford and N. Booker

Motion Carried

Finance Management Report(s):

- A. Approval of Village of Maywood Warrant List No. 200494 through May 27, 2020 in the amount of \$82,956.13.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve Warrant List #200494 in the amount of \$82,956.13.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and K. Wellington

Nays: None

Abstain: None

Absent: Trustees M. Lightford and N. Booker

Motion Carried

Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

- A. Discussion and consideration concerning FEMA Public Assistance Grants Manager and Grants Portal tool that promotes transparency and accountability for all stakeholders involved in the PA grant process.

Discussion ensued. Attorney Jurusik recommended the Board authorize Mayor Perkins to sign the Proclamation on Page 31 of the Boardbook.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to consent to authorize Mayor Perkins to sign this Proclamation on behalf of the Board and submit to IEMA (Illinois Emergency Management Agency).

Discussion: None

Ayes: Viva Voce (by the Voice) Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and K. Wellington

Nays: None

Abstain: None

Absent: Trustees M. Lightford and N. Booker

Motion Carried

Public Comments:

Comments from the Public – Clerk Mims read public comments submitted via email from the following individuals : K. Johnson and J. Murphy. **Response to Public Comments:** Mr. Norfleet, Clerk Mims, Trustees Brandon and Sanchez and Attorney Jurusik.

Village Manager's Report:

- A. Discussion and consideration regarding MPD Proposal #07 to surplus 24 vehicles beyond their mechanical use and stored at Area Towing, Inc. located in Melrose Park, IL.

Trustee Sanchez sought clarity. Chief Talley responded.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and K. Wellington

Nays: None

Abstain: None

Absent: Trustees M. Lightford and N. Booker

Motion Carried

- B. Discussion and consideration regarding MPD Proposal No. #08 to destroy surplus furniture that is deteriorated beyond functional use. The furniture is currently stored in the MPD garage.

Motioned by Trustee Sanchez and Seconded by Trustee Jones to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and K. Wellington

Nays: None

Abstain: None

Absent: Trustees M. Lightford and N. Booker

Motion Carried

Village Attorney Report: None

Omnibus Agenda Items:

Motioned by Trustee Wellington and Seconded by Trustee Jones for the approval of the Omnibus Agenda Items A – O.

A. An Ordinance Approving and Authorizing the Execution of the Proposal of Empire Today in the Amount of \$87,605.34 for Carpet Replacement Services and Approving the Expenditure of Madison Street/5th Avenue TIF District Funds for such Services (Project: Village Hall Carpet Replacement Project). B. An Ordinance Authorizing Certain Expenditures from the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Maywood 2020 Alley and Roadway Improvements Project and Award of Contract to lower bidder – Triggi Construction, Inc. (Low Bid Contract Price: \$1,997,278.00). C. An Ordinance Approving Variances for a Building Expansion on Property at 105 S. 9th Avenue (A/K/A 810 St. Charles Road), Maywood, Illinois - AVW Equipment Company, Inc. D. A Declaration No. 2020-2: Declaration of a State of Emergency in the Village of Maywood, Cook County, Illinois (COVID-19 – June 2, 2020) (Disaster Declaration and Remote Meeting Rules). E. Statement for Legal Services for April 2020 Pertaining to General Matters, in the amount of \$6,556.50. F. Statement for Legal Services for April 2020 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$20,366.97. G. Approval of payment to 5 Star Collision Center, Inc. for repairs to 2018 Ford Taurus Police inceptor for the Village of Maywood Police Department in the amount of \$5,114.20. H. Approval of payment to Accu-tron Computer Service for computer consulting services for the month of June 2020 in the amount of \$6,300.00. I. Approval of payment to Allied Waste Service for garbage pickup services for the Village of Maywood for April 2020 in the amount of \$154,895.00.

J. Approval of payment to Hancock Engineering for engineering services pursuant to the Roosevelt Road Water Main Replacement Project rendered for the Village of Maywood Public Works Department in the amount of \$83,272.00. **K.** Approval of payment to GovQA, Inc. for Community Development Subscription Annual billing 6/1/20 through 5/31/21 in the amount of \$11,150.00. **L.** Approval of payment to H&H Electric Company for streetlight maintenance and repair for the Village of Maywood Public Works Department in the amount of \$31,168.68. **M.** Approval of payment to Municipal Employee V.E.B.A. Trust for Health and Dental Insurance Premiums for the month of June 2020 in the amount of \$98,997.12. **N.** Approval of payment to Pipe-View, LLC for 2020 Sewer Cleaning and Televising Project for the Village of Maywood Public Works Department in the amount of \$14,480.64. **O.** Approval of payment to Unique Plumbing Company for Roosevelt Water Main Improvements Project from 10th Avenue to 13th Avenue for the Village of Maywood Public Works Department in the amount of \$241,379.58.

Motioned by Trustee Wellington and Seconded by Trustee Jones to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and K. Wellington

Nays: None

Abstain: None

Absent: Trustees M. Lightford and N. Booker

Motion Carried

New Business:

- A. Ordinance Amending Title IX (General Regulations), Chapter 99 (Towing of Vehicles), Section 99.19 (Unlawful Drugs; Impoundment) of the Maywood Village Code Regarding Impoundment of Vehicles for Cannabis-Related Offenses. (Tabled from May 19, 2020 Village Board Meeting to June 2, 2020 Village Board Meeting for Chief Val Talley to provide input on Ordinance.)

Chief Talley commented the \$1500 Administrative Fee is to cover the process of executing violations. Trustees Brandon and Jones made comments.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve a \$500 fee charge.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and K. Wellington

Nays: None

Abstain: None

Absent: Trustees M. Lightford and N. Booker

Motion Carried

Old Business: None

Board of Trustee Comments/Information:

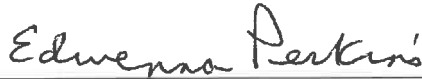
- Trustee Sanchez stated he would send emails to poll the Board to schedule a finance meeting.
- Trustee Jones extended compliments to the village officials, the village manager, and the police department for all of their efforts to ensure safety.
- Trustee Brandon questioned village communication practices to residents, plans to reopen the village to the public and mentioned the summer Board meeting schedule.
- Trustee Wellington sought updates on the cost of sandbags and asked if residents received a reply to an email in regard to the Planning/Zoning Cannabis Public Hearing.

Response(s): Mr. Norfleet responded re-opening the Village will be reviewed based on the Governor's phase in schedule for the gathering of 50 people, and a proposed town hall meeting next week can address current questions regarding the village's operation process. In response to the sandbag update, at no cost to the village, staff delivered approximately 40 – 60 sandbags during the last meeting and additional sandbags were delivered to other areas with no need to purchase more. Mr. Norfleet suggested a better option would be to invest in a sandbag machine. Attorney Jurusik responded that 69 residents were responded to and replied back their appreciation for the feedback.

For Information Only – None

Closed Meeting Session – Cancelled

Motioned by Trustee Brandon and Seconded by Trustee Jones to adjourn the Special Regular Board Meeting at 8:42 p.m. with a consensus of the Board.



Edwenna Perkins, Mayor





Viola Mims, Village Clerk

cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr., Village Manager