

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, MARCH 3, 2020
*Amended at the RBM Meeting of March 17, 2020***

Call to Order

The Regular Board Meeting of Tuesday, March 3, 2020 was called to order by Mayor Edwenna Perkins at 7:01 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Connie Thompkins, Administrative Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, A. Sanchez (7:05 p.m.), K. Wellington, M. Lightford and N. Booker. **Absent:** None
There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Angela Smith, Business Development Coordinator
Valdimir Talley Jr., Chief of Police
Elijah Willis, Deputy Police Chief
Craig Bronaugh, Fire Chief
John West, Public Works Director
William Peterhansen, Village Engineer
Michael Jurusik, Village Attorney

Ms. Loretta Robinson gave the invocation.

Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Regular Board Meeting of the Board of Trustees on Tuesday, February 18, 2020.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve the minutes for the Regular Board Meeting of Tuesday, February 18, 2020.

Discussion: Trustee Wellington mentioned dates not included in the motions for Item 8 Nos. 2 & 3. The motions did not include the dates when stated.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments

- Mayor Perkins made announcements of public interest.

A. Finance Management Report(s):

1. Approval of Village of Maywood Warrant List No. 200488 through February 28, 2020 in the amount of \$1,098,315.54.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve Warrant List #200488 in the amount of \$1,098,315.54.

Discussion: Trustee Wellington questioned Check Nos. 102058, 102064, 102050 and 102070. Trustee Booker questioned Check No. 102091. Mr. Norfleet and Mr. Myers responded.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

A. Consideration and discussion pertaining to the Mayor's agenda items:

1. Discussion to approve proposed procedures for trustee agenda item(s) placement. No attachments

A discussion ensued regarding the number of agenda items per trustee and the number of trustees needed to authorized placement of agenda items.

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve.

Attorney Jurusik recommended one trustee approved the agenda item(s) to avoid any OMA violations in regard to discussion per email and/or telephone. An amended motion follows:

Motioned by Trustee Booker and Seconded by Trustee Jones to approve the request to allow two Trustees to authorize the placement for a total of three agenda items.

Discussion: None

Ayes: Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins

Abstain: None

Absent: None

Motion Carried

2. Statement of timeline in regard to the next steps for appointments to the Board of Fire and Police Commission. No attachments.

Mayor Perkins read a statement indicating her plans on this matter.

Information Only

3. Consideration to approve an expense request in the amount of \$50 for a ticket to the Proviso East NJROTC Military Ball – 20th Year Anniversary.

Motioned by Trustee Brandon to approve the expense.

Motion died due to lack of a second.

4. Ratification of board poll:

Consideration to Approve Collaboration and the Use of the 200 Bldg. for the West Town Chapter of the Links, Inc. Organization and the Village of Maywood to host an event called "Honoring Our Sheroges" (Women Veterans) on April 25, 2020 from 2 p.m. to 6 p.m. (This program would promote the Hines Hospital, collaborate with it, and Integrate them more into Maywood's Community Focus.)

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve.

Discussion: Trustee Wellington did not receive a call for polling. Mayor Perkins responded.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Public Comments:

- **Comments from the Public** – Comments were made by the following individuals: L. Robinson, G. Clay, J. Wilson, L. Redmond and J. Wicks Jr. **Responses to Public Comments:** Mr. Norfleet and Mr. Myers

Village Manager's Report:

- A. Consideration and discussion regarding proposals received for the Roosevelt Road Water Main Improvements Project, Bid Opening Results and Recommendations - William Peterhansen, Hancock Engineering.

Engineer Peterhansen gave a summary of the project with a projected completion date of June 5, 2020 and recommended to approve the lowest and qualified bidder Unique Plumbing in the amount of \$671,311.40. The item will be approved in the Omnibus.

Information Only

- B. Consideration and discussion regarding Public Hearing of Case PC/ZBA #20-001 to consider a request for front, corner side, and rear setback variations as well as parking requirement relief for John Plavsic (on behalf of AVW – Automatic Vehicle Wash Company in the Village of Maywood). The location currently serves as AVW's parking lot – Edgar Lara, Planning/Zoning Officer.

This item was pulled by Mr. Norfleet.

- C. Consideration and discussion regarding 2021 Illinois Bicycle Path Grant Program Project Recommendation – Bill Peterhansen, Hancock Engineering.

Engineer Peterhansen summarized the project.

Information Only

- D. Consideration to request approval to purchase a Used Base Radio Counsel for Fire Station One.

Chief Bronaugh mentioned the device would allow communication with the other communities.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Village Attorney Report: None

Omnibus Agenda Items:

- A. **Motioned by Trustee Booker and Seconded by Trustee Lightford for the approval of the Omnibus Agenda Items A – M.**

A. Ordinance authorizing the Disposal of Surplus Personal Property owned by the village of Maywood (police department 2009 Ford Escape Hybrid). **B.** Resolution of authorization of expenditure of all necessary village funds and approval of filing application to participate in the 2021 Illinois Bicycle Path Grant Program offered by the Illinois Department of Natural Resources Project: Illinois prairie path safety enhancement project). **C.** A Resolution Approving and Authorizing the Execution of an Agreement with low bidder, Unique Plumbing Company, Inc., in an amount of \$671,311.40 for the completion of the 2020 Roosevelt Road Water Main Improvements Project and Authorization of Expenditure of Roosevelt Road TIF District Funds to pay for the project costs. **D.** An ordinance Amending Title III (Administration), Chapter 39 (Administrative Adjudications of Violations), Section 39.99 (Penalty) and Title VII (Traffic Code), Chapter 72 (Stopping, Standing and Parking), Section 72.34 (Overnight Parking Permits) of the Maywood village code relative to overnight parking regulations. **E.** Approval of payment to Allied Waste Service for garbage pick-up and rollover services in the Village of Maywood for January 2020 in the amount of \$162,639.37. **F.** Approval of payment to Baker Tilly Virchow Krause, LLP for services in connections with the April 30, 2019 Financial Statement Audit in the amount of \$5,383.00. **G.** Approval of payment to City of Chicago for water services provided to the Village of Maywood from December 16, 2019 to January 16, 2020 in the amount of \$333,702.37. **H.** Approval of payment to City Wide of Chicago for janitorial services provided to the Village of Maywood in the amount of \$7,524.52. **I.** Approval of payment to Pitney Bowes Purchase Power for Postage Replenishment in the amount of \$6,000. **J.** Approval of payment to Verizon Connect for monthly recurring charges for the Village of Maywood Police Department in the amount of \$5,232.93. **K.** Approval of payment to Maywood Glass & Mirror Company to remove existing doors and frame and install new door and frames for the Village of Maywood Public Works Department in the amount of \$17,000. **L.** A Resolution Approving the Sale of Real Property commonly known as 2007 2009 W. Harrison Street pursuant to the Tax Reactivation Program of the Village of Maywood (Initial approval was at February 4, 2020 BOT meeting; see that packet for supporting materials) from Klein, Thorpe and Jenkins, Ltd. **M.** Approval of payment to Broadview Animal Hospital for impounded animals and other services for the months of June 2018 and 2019 in the amount of \$11,320.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

New Business:

- A. A Resolution Authorizing Execution of an Intergovernmental Cost-Sharing Agreement for the West Regional Enterprise Zone. (Staff submitted the IGA and supporting materials), from Klein, Thorpe and Jenkins, Ltd.

Ms. Smith gave a summary of the agreement. Mr. Norfleet mentioned a conflict of interest regarding "double dipping" in regard to additional payments to an employee. Attorney Jurusik mentioned his concerns regarding Pages 162 (Next Step, Item #3) and 169 (Section 2 Cost Sharing Matter, Item F) and recommended to bring the item back after review with staff. Trustee Booker mentioned Item D on page 168 and Trustee Brandon made comments in favor of the agreement as it stands. Mr. Myers consented that the item should be reviewed and brought back before the Board.

Discussion Only**Old Business:**

- A. License and Release, Hold Harmless and Indemnification Agreement for Non Exclusive, Temporary Use Permit for Use of Village-owned Property (Village Property: 200 South 5th Avenue Building) (The Best of Proviso Township Glam Squad 4th Annual Prom Dress Drive – March 28, 2020), with a cover memo dated February 26, 2020 from Klein, Thorpe and Jenkins, Ltd.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve use on March 28, 2020.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. License and Release, Hold Harmless and Indemnification Agreement for Non Exclusive, Temporary Use Permit for Use of Village-owned Property (Village Property: Little League Baseball Field in Maywood Park at 1st Avenue and 4th Avenue) (March 1, 2020 to July 31, 2020 for 2020), with a cover memo dated February 26, 2020 from Klein, Thorpe and Jenkins, Ltd.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve use from March 1, 2020 to July 31, 2020.

Discussion: Trustee Sanchez questioned not charging for the use and any conflicts for the usage. Mr. Norfleet responded there is a charge for the larger field, and conflicts are handled accordingly.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- C. An Ordinance Amending Title XI (Business Regulations), Chapter 117 (Alcoholic Beverages) of the Maywood Village Code to update Section 117.01 (Definitions), Section 117.51 (Words "Saloon" and "Bar" Forbidden) and to add a New Class "N" (Bar and Grill) Liquor License, with a cover memo dated February 12, 2020 from Klein, Thorpe and Jenkins, Ltd.

Trustee Brandon mentioned that there are additional areas of concerns that should be addressed between David Myers and Attorney Jurusik. Attorney Jurusik recommended to postpone the item to a future meeting for discussion with staff.

Motioned by Trustee Brandon and Seconded by Trustee Booker to postpone this item to a future meeting with the attorney and staff.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: Trustee A. Sanchez

Absent: None

Motion Carried

Board of Trustee Comments:

- Trustee Brandon mentioned the Maywood Together website, regarding plans for the Village Wide-Village Pride event, usually organized by the Village Beautification Committee. Mayor Perkins commented that additional information will be sought.
- Trustee Brandon reported there are no candidates or registrations for the spring trip to Washington, but efforts would resume in the fall. Trustee Wellington inquired if the Board should determine the plans for the trip instead of a single trustee.
- Trustee Booker sought information regarding the Fresh Market being held at the 200 Building. Attorney Jurusik supplied a handout. Mr. Myers reported that the request would not jeopardize the Village’s tax exemption.

For Information Only: None

Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to recess into Closed Session at 9:21 p.m. for the purpose of discussing:

- A. Probable or imminent litigation (5 ILCS 120/2 (c)(11)).
- B. The appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body or legal counsel for the public body (5 ILCS 120/2 (c)(1)).

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Adjournment

Mayor Perkins and the Board of Trustees adjourned the March 3, 2020 Regular Board Meeting with a consensus by the Board at 9:46 p.m.

Edwenna Perkins, Mayor



Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr., Village Manager