

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
TUESDAY, OCTOBER 20, 2020**
Amended at the November 4, 2020 Board Meeting

Call to Order

The Special Board Meeting of Tuesday, October 20, 2020 was called to order by Mayor Edwenna Perkins at 7:17 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington (via telephone), and N. Booker. **Absent:** Trustee M. Lightford. There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Angela Smith, Business Coordinator, Community Development
John West, Public Works Director
Valdimir Talley Jr., Police Chief
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer

Invocation - Trustee Brandon

Pledge of Allegiance to the Flag - Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Board Meeting of the Board of Trustees on Tuesday, October 6, 2020.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments

- Mr. Norfleet announced Town Hall Meetings on October 22, 2020 (Property Tax Assessment Increases) and October 29, 2020 (Shootings in Maywood) and other announcements of public interest.
- A. Consideration for Mr. John West to present Maywood's Fall Clean-up Schedule for 2020.

Tuesday Pick-up

10-20: Roosevelt north to I-290; 1st Avenue west to 25th Avenue
10-27: I-290 north to Madison; Greenwood west to 21st Avenue

Wednesday Pick-up

10-21: Madison north to Railroad Avenue; 1st Avenue west to 21st Avenue
10-28: Main Street north to Village limits; Des Plaines west to 9th Avenue

Information Only

Finance Management Report(s):

- A. Approval of Village of Maywood Warrant List No. 200500 through October 14, 2020 in the amount of \$1,735,871.18.

Motioned by Trustee Booker and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Discussion pursuant to the Village of Maywood Open Invoices Report as of October 14, 2020 in the amount of \$202,942.98.

Information Only

Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work".

- A. Update of the Village of Maywood Census numbers. No attachments.

Mr. Norfleet mentioned the Census contacts reported a projection of 63.5% of 100%.

Information Only

- B. Discussion and consideration regarding the Village of Maywood Halloween Event proposed budget.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve Halloween Event with reallocation of \$800 from National Night Out for this particular event.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Public Comments: Comments from the Public – T. Black and E. Shakespeare. Response to Public Comments:

Mr. Norfleet and Mr. Myers. A Motion by Trustee Booker and a Second by Trustee Sanchez to direct Attorney Jurusik to bring material to review what was filed regarding denial of insurance on Trevor Black and confirmed by a roll call of **Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker.

Absent: Trustee M. Lightford,

Village Manager's Report:

- A. Consideration for Public Works Director, John West to make presentation regarding September 2020 Public Works Report.

Discussion: Mr. West gave an update on the completed, ongoing and upcoming projects performed by the Public Works Department (detailed information provided in the Boardbook). Discussion ensued.

Information Only

- B. Discussion and consideration for approval to replace and install a new 350 Gallon Hot Water Heater at 40 Madison Street (Village Hall). Public Works received a quote from Sammy Thompson Plumbing for the acquisition of a new 350 gallon A.O. Smith Hot Water Heater along with installation in the amount of \$9,870.00.

Mr. West gave an overview and responded to concerns. Discussion ensued.

Motioned by Trustee Booker and Seconded by Trustee Jones to approve hot water heater to the expense of \$9,870.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- C. Discussion and consideration for approval of a Stand Alone SCDA Interface. The water pumping station utilizes two Supervisory Control and Data Acquisition terminals to control the Maywood water system. Public Works received a quote from Automatic Control Services in the amount of \$10,612.00 to remove the small redundant station and install a backup Operator Interface Terminal (OIT) "with a bid waiver".

Mr. West and Mr. Norfleet made comments and/or responded to concerns.

Motioned by Trustee Sanchez and Seconded by Trustee Jones to approve the use of Madison TIF.

Discussion: None

Ayes: Mayor Perkins, Trustees M. Jones, A. Sanchez and K. Wellington

Nays: Trustee I. Brandon

Abstain: Trustee N. Booker

Absent: Trustee M. Lightford

Motion Carried

- D. Discussion pursuant to Street Overlay Funding Schedule from North Central Councils of Mayors from Washington Boulevard, 19th Avenue, Madison Street, 9th Avenue and 5th Avenue.

Engineer Peterhansen gave an overview on the project. Trustee Brandon made comments.

Information Only

Village Attorney Report - None

Omnibus Agenda Items:

Motioned by Trustee Sanchez and Seconded by Trustee Booker for the approval of the Omnibus Agenda Items A – DD: with the exception of Items S, T, U and V.

A. Motion to approve the 2020 Thanksgiving Gift Card Give-A-Way Program in the amount of \$5,000.00 to be donated to the local food pantries. **B.** Approval of payment to the Braun Group for Granco Line Lazer Gas Line Striper for the Village of Maywood Public Works Department in the amount of \$8,410.00. **C.** Approval of payment to Accu-tron Computer Service for computer consulting services for the month of October 2020 in the amount of \$6,300.00. **D.** Approval of payment to Action Target for cleaning of the Gun Range for the Maywood Police Department in the amount of \$7,650.00. **E.** Approval of payment to AT&T for telephone service for the Village of Maywood for the months of August 26, 2020 to September 25, 2020 in the amount of \$6,462.17. **F.** Approval of payment to Comcast Business for Phone Internet and Trunk Services for the Village of Maywood in the amount of \$22,188.39.

G. Approval of payment to Core and Main for the purchase of water/sewer and equipment and supplies for the Village of Maywood Public Works Department in the amount of \$16,306.00 "with a waiver". **H.** Approval of payment to H&H Electric Company for Street Light Maintenance and Repair for the Village of Maywood Public Works Department in the amount of \$32,776.01. **I.** Approval of payment to J. Nardulli Concrete for the 2020 Green Infrastructure Alley Improvements Project on September 9, 2020 in the amount of \$332,973.45 "with a bid waiver". **J.** Approval of payment to John Rice Construction Company for removal of gravel in street repair plus damage street areas. Replaced with 8" of concrete and hauled away all debris in the amount of \$5,000.00. **K.** Approval of payment to Kane, McKenna and Associates, Inc. for the Madison/5th and Roosevelt TIF Amendment in the amount of \$8,675.00. **L.** Approval of payment to Lauterbach & Amen, LLP for professional services rendered in connection with the preparation of Actuarial Report for the Fiscal Year ended April 30, 2019 in the amount of \$10,220.00. **M.** Approval of payment to Nafisco, Inc. for the purchase of Street Signs for the Village of Maywood Public Works Department in the amount of \$18,504.24 "with a bid waiver". **N.** Approval of payment to Unique Plumbing for Repairs and Water Main Breaks for the Village of Maywood Public Works Department in the amount of \$25,381.73 "with a bid waiver". **O.** Approval of payment to Utility Service Company for the 500,000 Pedisphere St. Charles Road Tank-Quarterly in the amount of \$7,444.96. **P.** Approval of payment to West Regional Enterprise Zone for Municipal Support (Start-up funds per IGA) in the amount of \$10,000.00. **Q.** A Resolution Authorizing the Execution of and Submittal of a Grant Application to the 2020 Illinois Transportation Enhancement Program (ITEP) for the Prairie Path Enhancements (West Village Limits to 5th Avenue). **R.** A Resolution Approving the Renewal of a Cook County Class 6(B) Property Tax Rate Designation for the Property Commonly known as 15 North 9th Avenue, Maywood, Illinois (Seaway Supply Company). **W.** Ordinance Approving Change Order Number 1 to Construction Contract with M&J Asphalt Paving Company, Inc. for 2020 MFT Improvements Project and Authorizing the Expenditure of General Funds to pay for such Change Order Work. **X.** An Ordinance calling for a Public Hearing and a Joint Review Board Meeting to consider the First Amendment to the Redevelopment Project and Plan for the Madison Street / Fifth Avenue Tax Increment Financing District. **Y.** An Ordinance Calling for a Public Hearing and a Joint Review Board Meeting to consider the First Amendment to the Redevelopment Project and Plan for the Roosevelt Road TIF District. **Z.** Statement for Legal Services for August 2020 Pertaining to General Matters, in the amount of \$4,148.00. **AA.** Statement for Legal Services for August 2020 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$31,564.49. **BB.** Approval of payment to Allied Waste Services for garbage service for the month of August 2020 in the amount of \$175,712.68. **CC.** Approval of payment to Village of Melrose Park for water services provided to the Village of Maywood August 20, 2020 to September 20, 2020 in the amount of \$52,169.88. **DD.** Approval of payment to Richmond Electric pursuant to the completion of the installation of two Variable Frequency Drive Project on the two 150 horsepower motors for Pump No. 4 and Pump No. 5 at the Village Water Pumping Station in the amount of \$46,100.00.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Pulled Items – Trustee Sanchez recused himself temporarily from the meeting and voting process for the items below at 8:58 p.m. due to family ownership in liquor licenses.

- S. An Ordinance Amending Certain Provisions of Chapter 117 (Alcoholic Beverages) of Title XI (Business Regulations) of the Liquor Control Ordinance of the Maywood Village Code.

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- T. An Ordinance Amending the Class "F" (Banquet Hall) Liquor License Issued to Mariella's Banquet Hall II, Inc. D/B/A Mariella's Banquet Hall II for the 134 South 5th Avenue Property to Authorize the Operation of a Banquet Facilities / Limited Restaurant and an Outdoor Liquor Cafe Under the Class "F" (Banquet Hall) Liquor License's Subclass F-1 (Banquet Facilities / Limited Restaurant) Liquor License Designation and Subclass F-2 (Banquet Facilities / Outdoor Liquor Cafe) Liquor License Designation.

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- U. An Ordinance Amending the Class "F" (Banquet Hall) Liquor License Issued to Mariella's Banquet Hall, Inc. D/B/A Mariella's Banquet Hall for the 124 South 5th Avenue Property to Authorize the Operation of a Banquet Facilities / Limited Restaurant and an Outdoor Liquor Cafe Under the Class "F" (Banquet Hall) Liquor License's Subclass F-1 (Banquet Facilities / Limited Restaurant) Liquor License Designation.

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- V. An Ordinance Approving Extended Hours of Operation for the Class "M"(Video Gaming Cafe/Bistro) Liquor License Issued to Lucky Bernie's Maywood LLC D/B/A Lucky Bernie's at the 614 South 5th Avenue Property.

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

* Trustee A. Sanchez returned to the meeting at 9:10 p.m.

New Business:

- A. Consideration for Aetna Plywood to do a presentation for the Class 8 Tax Incentive Assessment Program. The Maywood facility is the hub for the Company's Chicago Metro lumber distribution market.

Ms. Smith and/or Mr. Miller gave an overview for the request and delivered a PowerPoint presentation.

Motioned by Trustee Brandon and Seconded by Trustee Jones to move forward with those things in place with the Resolution.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. A Resolution Approving a Cook County Class 8 Real Estate Tax Incentive Application for the Benefit of the Interfaith Housing Development Corporation of Chicago located at 802 to 820 South 5th Avenue, Maywood, Illinois, Pursuant to the Cook County Real Property Classification Ordinance.

Ms. Smith and Mr. Vetti gave an overview and responded to questions.

Motioned by Trustee Sanchez and Seconded by Trustee Jones to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- C. Consideration for Trustee Isiah Brandon to present to the Village Board information regarding the National League of Cities (NLC) Cities of Opportunity Initiatives.

Trustee Brandon gave an overview for the application that is due on Friday, October 23, 2020. Mayor Perkins questioned Trustee Brandon on who is responsible for the application process. Trustee Brandon recommended Village staff to complete the application. Trustee Booker mentioned the application is to be included in the process to obtain a grant, and the application due date is too close for completion purposes. Mr. Myers stated due to time restraints it is not feasible to process the application in a timely manner.

Motioned by Trustee Brandon and Seconded by Trustee Wellington to proceed with the application and Mr. Norfleet to identify someone within the Village to fill out the application for Cities of Opportunity Program.

Discussion: Trustee Booker mentioned again the time restraints, did not agree to involving staff at such a late date, and confirmed if the application is not completed on time, the application would be disregarded. Trustee Sanchez suggested with the simplicity of the application that Trustee Brandon complete the process. Trustee Brandon commented he could assist but is limited due to his full-time job.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and K. Wellington

Nays: Trustee N. Booker

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

D. Discussion and consideration to approve Village of Maywood "Request for Donation" form.

Discussion ensued.

Motioned by Trustee Jones and Seconded by Trustee Booker to move Item D to the Finance Committee for discussion.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Old Business - None

Board of Trustee Comments/Information - None

For Information Only – None

Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to recess into Closed Session at 10:27 p.m. for the purpose of discussing:

A. The appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body or legal counsel for the public body (5 ILCS 120/2(c)(1)).

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None


Abstain: None

Absent: Trustee M. Lightford

Motion Carried

The Special Board Meeting was reconvened and motioned by Trustee Brandon and Seconded by Trustee Jones to adjourn at 10:49 p.m. by roll call **Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, **Nays:** Trustee N. Booker and **Absent:** Trustee M. Lightford.


Edwenna Perkins, Mayor


Viola Mims, Village Clerk

cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr., Village Manager