

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, JANUARY 7, 2020**

1. Call to Order

The Regular Board Meeting of Tuesday, January 7, 2020 was called to order by Mayor Edwenna Perkins at 7:07 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker. **Absent:** Trustee A. Sanchez
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Lanya Satchell, Finance Director
Elijah Willis, Deputy Police Chief
Craig Bronaugh, Fire Chief
John West, Public Works Director
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer

3. Invocation

Ms. Loretta Robinson gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for the Regular Board Meeting of the Board of Trustees on Tuesday, November 25, 2019 and Tuesday, December 17, 2019.

Motioned by Trustee Lightford and Seconded by Trustee Brandon to approve the minutes for the Regular Board Meeting of Tuesday, November 25, 2019 and Tuesday, December 17, 2019.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

6. Oaths, Reports, Proclamations, Announcements and Appointments

- A. Consideration to present recap of Trustee Kimyada Wellington's attendance at the 2019 National League of Cities (NLC) Summit held in San Antonio, TX on Wednesday, November 20, 2019 through Saturday, November 23, 2019.

Trustee Wellington gave a detailed report on the workshops she attended at the NLC Summit.

Information Only

- B. Consideration to approve the appointment of William Smith to the Plan Commission/Zoning Board of Appeals.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve the appointment of Mr. William Smith to the Plan Commission/Zoning Board.

Discussion: Trustee Wellington suggested consideration for the Economic Development Commission based on Mr. Smith's qualifications. Mayor Perkins will report back on whether the Commission is full.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

- C. Consideration to approve reappointment of Sara Lira to the Plan Commission/Zoning Board of Appeals.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve the reappointment of Sara Lira to the Plan Commission/Zoning Board.

Discussion: Trustee Wellington requested a copy of Ms. Lira's resume.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

7. Finance Management Report(s):

- A. Approval of Village of Maywood Warrant List No. 200484 through December 31, 2019 in the amount of \$1,024,052.69.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve Warrant List #200484 in the amount of \$1,024,052.69.

Discussion: Trustees Wellington and Booker sought clarity for the distribution of various reimbursements and payments. Ms. Satchell and Mr. Myers responded to their concerns.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

- 8. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."**

9. Public Comments:

Comments from the Public – Comments were made by the following individuals: J. Wilson, L. Redmond, K. Sorenson, G. Clay, L. Robinson, D. Thomas and T. Buford. **Response to Public Comments:** Mr. Norfleet and Clerk Mims.

10. Village Manager's Report:

- A. Discussion and consideration to change collection for six (6) solid waste and two (2) recycling routes north of Madison Avenue to Tuesday.

Mr. West reported to ensure all routes are completed in a timely manner Republic Services is proposing to split the pick-up service route north of Madison from Wednesday to Tuesday. Mr. Norfleet advised, at this time, this item is for information purposes only.

Information Only

- B. Consideration regarding update of Traffic and Safety Commission items.

Mr. West reported that all Traffic & Safety Commission requests are complete. Engineer Peterhansen confirmed IDOT is in agreement that a 4-way stop sign at 5th and Warren is not warranted based on the number of reported crashes and the volume of vehicular and pedestrian traffic.

Information Only

- C. Presentation of short film concerning construction of Green Alley – Village Manager, Willie Norfleet.

Mr. Norfleet gave a PowerPoint presentation.

Presentation Only

11. Village Attorney's Report: None

12. Omnibus Agenda Items:**A. Motioned by Trustee Brandon and Seconded by Trustee Jones for the approval of the Omnibus Agenda Items A – I.**

A. Approval of payment to purchase the Vehicle Gateway Base Station (VGB) Model 4600 in the amount of \$17,000. This equipment is utilized for meter data collection and was approved in the FY2020 Budget under line item 41-55-62200 in the amount of \$17,000 with a bid waiver. **B.** Resolution appointing Certain Chief Executives, Managers and Members of the Village Board to the position of Director and Alternate Director of the West Cook County Solid Waste Agency (Ratification of Approval given at the November 25, 2019 Village Board Meeting). **C.** Approval of payment to Allied Waste Service for garbage and rollover services for the Village of Maywood during the month of November 2019 in the amount of \$150,380.00. **D.** Approval of payment to Baker Tilly Virchow Krause, LLP for services in connections with the April 30, 2019 Financial Statement Audit in the amount of \$16,038.00. **E.** Approval of payment to Cargill for bulk salt purchase for the Village of Maywood Public Works Department in the amount of \$29,082.98 with a bid waiver. **F.** Approval of payment to Fleet Services for Retail Fuel Purchases for the Village of Maywood in the amount of \$14,666.46. **G.** Approval of payment to GovQA, Inc. for GovQA CRM Subscription Annual Billing June 1, 2019 through May 31, 2020 in the amount of \$10,570.00 with a bid waiver. **H.** Approval of payment to H&H Electric Company for street-light maintenance and repair for the Village of Maywood Public Works Department in the amount of \$14,253.46 with a bid waiver. **I.** Approval of payment to Triggi Construction for the project included roadway and drainage improvements along 2nd Avenue from School Street to Washington Boulevard as well as Washington Boulevard from 2nd Avenue to 1st Avenue in the amount of \$21,034.71.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

13. New Business:**A. Discussion and consideration on processing and orientation of new commissioners following their appointment – Trustee National Booker. No attachment**

Trustee Booker sought clarity on the process. Clerk Mims responded to his concerns.

Discussion Only

B. Consideration to approve reimbursement to Mayor Edwenna Perkins for purchasing Christmas holiday cookies presented to village departments in the amount of \$141.38.

Trustee Jones recommended further discussion regarding a specific line item for the expense.

No Action Taken

C. Mayor Perkins is requesting the Village Board to revisit the Airbnb Policy. It was presented at a previous Board Meeting in 2019.

This item will be placed on the next agenda. Attorney Jurusik will speak with Chief Talley regarding the adopted Ordinance on August 20, 2019.

No Action Taken

D. Mayor Perkins is requesting the Village Board to revisit the destination of a .03 tax for Motor Fuel. This agenda item was presented at the December 17, 2019 Board Meeting. No attachments.

This item was pulled by Mayor Perkins.

14. Old Business:**A. Discussion and consideration regarding agenda items received from Trustee Nathaniel Booker. No attachments.**

– Discussion on final detailed financials of Maywood Fest - **Per Trustee Booker the item will be moved to the Finance Committee.**

– Discussion and consideration on 2010 Census Ordinance - **Trustee Booker mentioned a 2020 Census Ordinance. Attorney Jurusik suggested to bring back a simple ordinance that references the Decennial Census (mandate a count that takes place every 10 years) as an Omnibus item. There was consensus by the Board to direct the attorney to bring the item to the next meeting.**

- Discussion and consideration on 2020 Census Complete Count Committee - **Trustee Booker mentioned not being aware of Maywood committee meetings. Mr. Norfleet responded that Mr. Myers is the internal contact person for the committee.**
- Website updates - **Trustee Booker made recommendations for updates to the Village website.**
- Discussion and consideration on Community Engagement spending line item - **Trustee Booker recommended to move this item to the Finance Committee.**
- Discussion and consideration on Learning and Development line item - **Trustee Booker recommended to move this item to the Finance Committee.**
- Discussion on March 2020 NLC Conference - **Ms. Satchell advised Trustee Wellington regarding the expense of trips without the individual "expense accounts" that there is \$1000 (training and seminar line item) available for registration fees for five trustees and the mayor.**

B. Consideration to discuss the reimbursement and approval of Trustee I. Brandon ticket purchased for the 13th Positive Black Ties on Black Friday Event in the amount of \$80.00 and a ticket to the Chamber of Commerce Christmas Party in the amount of \$25.00 for a total of \$105. This item was presented and discussed at the December 17, 2019 Board Meeting.

This item was pulled by Mayor Perkins.

15. Board of Trustee Comments: Trustees Booker and Brandon made announcements of public interest. Mayor Perkins, Mr. Norfleet and Trustee Wellington responded and/or made comments.

16. For Information Only: None

17. Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Booker to recess into closed session at 10:04 p.m. for the purpose of discussing:

- A. Pending Litigation (5 ILCS 120/2 (c)(11)).
- B. The appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body or legal counsel for the public body (5 ILCS 120/2 (c)(1)).

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

Motioned by Trustee Brandon and Seconded by Trustee Jones to reconvene the Regular Board meeting at 10:46 p.m.

17. Adjournment

Mayor Perkins and the Board of Trustees adjourned the January 7, 2020 Regular Board Meeting with Motion by Trustee Lightford and a Second by Trustee Jones at 10:46 p.m.


Edwenna Perkins, Mayor


Viola Mims, Village Clerk



Cc: Mayor Perkins
 Board of Trustees
 Village Clerk, Viola Mims
 Willie Norfleet Jr., Village Manager