

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, JANUARY 21, 2020**

1. Call to Order

The Regular Board Meeting of Tuesday, January 21, 2020 was called to order by Mayor Edwenna Perkins at 7:05 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker. **Absent:** None
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Edgar Lara, Planning/Zoning Officer
Lanya Satchell, Finance Director
Valdimir Talley Jr., Chief of Police
Elijah Willis, Deputy Police Chief
Craig Bronaugh, Fire Chief
John West, Public Works Director
Michael Jurusik, Village Attorney

Ms. Loretta Robinson gave the invocation.

3. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

4. Approval of minutes for the Regular Board Meeting of the Board of Trustees on Tuesday, January 7, 2020.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the minutes for the Regular Board Meeting of Tuesday, January 7, 2020.

Discussion: Trustee Booker requested check numbers are included when referenced.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: Trustee A. Sanchez

Absent: None

Motion Carried

5. Oaths, Reports, Proclamations, Announcements and Appointments

A. Discussion regarding Village Board of Trustees liaisons appointment for available commissions as selected from the current Village Board that has been completed with the following appointments. The only selection not fulfilled is to the statutory Board of Fire and Police which no liaison is required or customary. No attachments.

- Trustee Miguel Jones – second appointment as liaison to Special Events Commission
- Trustee Kimyada – second appointment as liaison to Community Relations

Mayor Perkins announced her intentions to replace the expired Fire & Police Commissioners; Gloria Clay, Edward Brownlee, Emmanuel Wilder, Readith Ester with appointees Gene Washington, James Brewer, Christopher Brown and Wayne Welch. However, Commissioner Roney C. Riley will be re-appointed. Trustees Wellington, Lightford, Sanchez and Booker sought clarity on prior notification to the Board and to the exiting Commissioners on the decision. Trustee Brandon made comments. Mayor Perkins read a memo from Attorney Jurusik in regard to her powers of appointment for the Fire and Police Commission. Attorney Jurusik recommended for action purposes that the unlisted request be placed on the agenda for the next Regular Board Meeting.

No Action Taken

6. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

7. Finance Management Report(s):

- A. Approval of Village of Maywood Warrant List No. 200485 through January 15, 2020 in the amount of \$740,534.16.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve Warrant List #200485 in the amount of \$740,534.16.

Discussion: Trustee Wellington sought clarity on Check Nos 101771, 101776, 101819 and 101820.

Ms. Satchell and/or Mr. West made clarifications.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Discussion pursuant to the Village of Maywood Open Invoices Report as of January 15, 2020 in the amount of \$2,107,780.52.

Discussion: Trustee Booker sought clarity on Vendor Nos. CA135, HBPT391, MOD1701 and Invoice Nos. 011520, 01152020 and 121619. Ms. Satchell and/or Mr. West made clarifications.

Discussion Only

8. Public Comments:

Comments from the Public – Comments were made by the following individuals: A. Baggett, B. Jones, L. Robinson, K. Sorenson and D. Thomas. **Responses to Public Comments:** Mr. Norfleet and Mr. West.

9. Village Manager's Report:

- A. Discussion and consideration regarding 2020 Alley and Roadway Improvements Engineering Agreement – Bill Peterhansen, Hancock Engineering.

Mr. Norfleet gave an overview of the project funded via the Madison/5th Avenue TIF. Attorney Jurusik mentioned Items A & B will be approved in the Omnibus.

Discussion Only

- B. Discussion and consideration by William Peterhansen at Edwin Hancock Engineering Co. regarding proposals received for the 2020 Sewer Cleaning and Televising Project on December 9, 2019. The lowest responsive bidder for this project was Pipe-View, LLC of LaPorte, Indian in the amount of \$49,727.60. A portion of this project is eligible from the Madison TIF.

Mr. Norfleet gave an overview of the project and recommended the reputable low bidder Pipe-View, LLC.

Discussion Only

10. Village Attorney's Report: None**11. Omnibus Agenda Items:**

- A. **Motioned by Trustee Sanchez and Seconded by Trustee Brandon for the approval of the Omnibus Agenda Items A – R.**

A. Motion to Approve Resolution of Authorization from the Illinois Department of Natural Park and Recreational Facility Construction Grant Program (PARC) for Maywood Multi-Purpose Building Recreation Center Improvements, with a cover memo dated January 21, 2020 from the Village of Maywood. **B.** A Resolution Approving the Agreement Between the Village of Maywood and the Edwin Hancock Engineering Company for Furnishing of Professional Engineering Services for the 2020 Alley and Roadway Improvements Project In Maywood, Illinois and for the Appropriation and Expenditure of Madison Street / 5th Avenue Tax Increment Financing District Funds, to pay for the Preliminary and Design Engineering Services and Construction Engineering Services Related to the Project (Project: 2020 Alley And Roadway Improvements). **C.** An Ordinance Authorizing Certain Expenditures from the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Televising and Cleaning of Certain Sewers and Award of Contract to low bidder Pipe-View, LLC (Project: Televising and Cleaning of Certain Combined Sewers as part of 2020 Capital Improvements Project). **D.** Statement for Legal Services for November 2019 Pertaining to General Matters, in the amount of \$7,596.00. **E.** A Statement for Legal Services for November 2019 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$21,316.30. **F.** Approval of payment to Allied Waste Service for garbage and rollover services for September and December 2019 in the Village of Maywood in the amount of \$300,760.00.

G. Approval of payment to Baker Tilly Virchow Krause, LLP for services in connections with the April 30, 2019 Financial Statement Audit for the Village of Maywood in the amount of \$26,989.00. H. Approval of payment to City of Chicago for water services provided to the Village of Maywood from November 15, 2019 to December 16, 2019 in the amount of \$314,037.99. I. Approval of payment to City Wide of Chicago for janitorial services for the Village of Maywood in the amount of \$14,401.00. J.-Approval of payment to Comcast for recurring telephone/ethernet services for the Village of Maywood at the Fire Department, Police Station, 200 Building and Village Hall in the amount of \$32,923.73. K. Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department pertaining to 19th Avenue - Phase I Project Development Report to IDOT in the amount of \$34,705.25. L. Approval of payment to Fleet Services for retail fuel purchases for the Village of Maywood in the amount of \$14,506.67. M. Approval of payment to Maywood Public Library District for payments due for the months of July, August, October and December 2019 in the amount of \$27,017.41. The amount is for the Library's share of personal property replacement taxes. N. Approval of payment to Morelia Auto and Tire Sales for tire replacements for the Village of Maywood Police Department in the amount of \$5,960.00. O. Approval of payment to MQ Construction Company on substantially completed construction of the referenced project (2018 MWRD Green Infrastructure Alley Improvements Project) as of December 12, 2019 in the amount of \$139,908.84. P. Approval of payment to Teresa Isabel Borjas Ramos for Waiver and Release Form in reference to case #19-14398 pursuant to Maywood Police Department criminal investigation in the amount of \$5,092.25. Q. Approval of payment to Utility Service Company for 500,000 Pedsisphere St. Charles Road TANK-Quarterly in the amount of \$6,707.18. R. Approval of payment to Accu-tron Computer Service for computer consulting services for the Village of Maywood in the month of January 2020 in the amount of \$6,300.00.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

12. New Business:

- A. Discussion and consideration to hold monthly committee meetings as a whole meeting – Trustee N. Booker. No attachments.

Trustee Booker suggested to re-establish the LLOC (Liquor License Ordinance Committee) Meeting to alleviate the long Regular Board Meetings. Trustee Wellington mentioned the residents' concerns regarding long meetings. Mayor Perkins and Trustee Brandon mentioned the LLOC Meetings were just as long as the Regular Board Meeting. Trustee Jones suggested reviewing agenda items/attachments and time-management methods prior to Board meetings to possibly minimize lengthy discussions.

Discussion Only

- B. Discussion and consideration regarding communication enhancements – Trustee N. Booker. No Attachments.

Trustee Booker suggested a monthly calendar of Village events/meetings that involved the Board of Trustees. Trustee Sanchez suggested the Mayor's office send notifications via downloads to the trustees' phones.

Discussion Only

- C. Discussion and consideration to have a full detailed presentation on all things pertaining to Maywood Census 2020 at February 4, 2020 Board Meeting. No attachments.

Trustee Booker requested a complete presentation regarding the Census 2020 plan. Mayor Perkins mentioned that a report will be presented at the February 4, 2020 Board meeting.

No Action Taken

- D. Discussion and consideration regarding MPD Proposal No. 01 to move forward with the outfitting of Patrol Unit #108 with equipment from Public Safety Direct, Inc. The total equipment and installation cost are \$8,413.82.

Motioned by Trustee Lightford and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- E. Discussion and consideration regarding MPD Proposal No. 02 requesting authority to trade unused ammunition and outdated weapons to secure a light-weight semi-automatic rifle (AR-15). Kiesler Police Supply, Inc. is agreeable to credit MPD \$7,091.50 on the outdated weapon inventory. This credit can be used to purchase five (5) AR-15 Rifles at a total cost of \$7,151.65.

Motioned by Trustee Lightford and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- F. Discussion and consideration regarding MPD Proposal No. 03. Police Chief Val Talley is requesting authority to move forward with the internal investigation under contract. Investigative efforts have reached the \$5,000 limit but needs to continue. LWM Research will be responsible for continuing the investigative research in the amount of \$4,985.10.

Motioned by Trustee Lightford and Seconded by Trustee Sanchez to approve. An amended motion follows:

Motioned by Trustee Lightford and Seconded by Trustee Sanchez to approve the \$5000 until the next update.

Discussion: Trustees Brandon, Wellington and/or Booker raised concerns regarding excessive billing hours, total number of hours billed and a full report. Chief Talley responded and referenced the attached invoices in the Boardbook. Trustee Jones mentioned he initially requested the update if additional resources were required after the limit of \$5000.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- G. Discussion and consideration to request an additional review of submitted filings pursuant to the 2019 Foreign Fire Insurance Tax Allocation. The Illinois Municipal League (IML) collects the Foreign Fire Insurance Tax from more than 450 insurance companies outside of Illinois for fire protection entities enrolled in the Illinois Foreign Fire Insurance Program.

Chief Bronaugh gave a brief summary and mentioned the funds will be used for supplies and/or upgrades at the fire stations.

Motioned by Trustee Lightford and Seconded by Trustee Booker to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- H. Discussion regarding reimbursement to Trustee Isiah Brandon for tickets purchased for several events back in 2019 in the amount of \$105. Item was discussed as December 17, 2019 Board Meeting. No attachments.

A discussion ensued.

Motioned by Trustee Jones and Seconded by Trustee Brandon to approve and charge to a future line item.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon and M. Jones

Nays: Trustee A. Sanchez, K. Wellington, M. Lightford and N. Booker

Abstain: None

Absent: None

Motion Failed

- I. Discussion and consideration to approve setting aside \$30,000 to fund operations and equipment purchases for the 2020 Census reimbursable from the Metropolitan Mayors Caucus.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve setting aside the \$30,000 for the 2020 Census.

Discussion: Mayor Perkins mentioned the initial expense for the Village is \$6,000 in order to be reimbursed for the \$30,000 the Village is going to receive.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- J. Discussion and consideration to approve setting aside \$30,000 to fund operations and equipment purchases for the 2020 Census reimbursable from the Metropolitan Mayors Caucus.

Mayor Perkins raised concerns regarding the use of the Village Logo. Attorney Jurusik commented that everyone must be in compliance with the Village Logo Policy.

Discussion Only

13. Old Business:

- A. Ordinance Amending Title III (Administration), Chapter 31 ((Departments, Boards and Commissions), Section 31.46 (2010 Census Complete Count Committee) of the Maywood Village Code to Update Certain Governing Provisions and to change the Title to be Section 31.46 (Census Complete Count Committee), with a cover memo dated January 15, 2020 from Klein, Thorpe and Jenkins, Ltd.

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve the updated Ordinance.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

14. Board of Trustee Comments:

- Mayor Perkins and Trustees Sanchez and Booker made announcements and comments of public interest.
- Mr. Myers made announcements of public interest and announced a \$333,000 OSLAD (Open Space Land Acquisition and Development Program) Grant awarded to the Village through the efforts of Edgar Lara, Planning/Zoning Officer to make repairs to the Fred Hampton Aquatic Center.

15. For Information Only: None

16. Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Jones to recess into closed session at 10:23 p.m. for the purpose of discussing:

- A. The appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body or legal counsel for the public body (5 ILCS 120/2 (c)(1)).

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford (temporarily)

Motion Carried

Motioned by Trustee Brandon and Seconded by Trustee Booker to reconvene the Regular Board meeting at 10:43 p.m.

17. Adjournment

Mayor Perkins and the Board of Trustees adjourned the January 21, 2020 Regular Board Meeting with Motion by Trustee Lightford and a Second by Trustee Brandon at 10:44 p.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr., Village Manager

