

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2019**
Amended at the RBM Tuesday, September 17, 2019

1. Call to Order

The Regular Board Meeting of Tuesday, September 3, 2019 was called to order by Mayor Edwenna Perkins at 7:01 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker. **Absent:** None
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Lanya Satchell, Finance Director
Valdimir Talley Jr., Police Chief
Elijah Willis, Deputy Police Chief
Craig Bronaugh, Fire Chief
John West, Public Works Director
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer

3. Invocation

Ms. Loretta Robinson gave the invocation

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for the Regular Board Meeting of the Board of Trustees on Tuesday, August 20, 2019.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve the minutes for the Regular Board Meeting of Tuesday, August 20, 2019.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

6. Oaths, Reports, Proclamations, Announcements and Appointments

A. Finance Management Report(s):

1. Approval of Village of Maywood Warrant List No. 200476 through August 29, 2019 in the amount of \$678,616.24.

Motioned by Trustee Brandon and Seconded by Trustee Lightford to approve Warrant List #200476 in the amount of \$678,616.24.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

2. Discussion of the Village of Maywood Open Invoices Report as of August 28, 2019 in the amount of \$2,711,909.44.

Trustees Booker and Sanchez asked questions. Ms. Satchell and Engineer Peterhansen responded to their concerns.

Discussion Only

7. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

- Sheila Wesonga, Contractual Grant Writer reported on the benefits of grants related to Census. There was a consensus by a roll call vote to move forward at the request of the Community Development Director, David Myers to submit application(s) for a Census Grant. All in favor except Trustee N. Booker.
- A. Discussion and consideration regarding payment approval of \$150.00 sponsorship for Ad honoring Bishop Porter and Lady Porter's Founder's Day 47th Year Anniversary.
- Motioned by Trustee Brandon and Seconded by Trustee Jones to approve \$150.00 sponsorship for Ad Honoring Bishop Porter and Lady Porter's Founder's Day 47th Year Anniversary.**
- Discussion:** Trustee Booker questioned the expense.
- Ayes:** Mayor Perkins, Trustees I. Brandon and M. Jones
- Nays:** Trustees A. Sanchez, K. Wellington, M Lightford and N. Booker
- Abstain:** None
- Absent:** None
- Motion Failed**
- B. Discussion and consideration regarding payment approval for Empire Security in the amount of \$5,900.00 pursuant to the Maywood Fest Security Services.
- Motioned by Trustee Brandon and Seconded by Trustee Jones to approve.**
- Discussion:** Trustee Booker questioned the expense.
- Ayes:** Mayor Perkins, Trustee I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker
- Nays:** None
- Abstain:** None
- Absent:** None
- Motion Carried**
- C. Discussion and consideration regarding payment approval to Hank Zemola, CEO for Chicago Special Events Management for fencing at a cost of \$3,220.00 and sandbags at a cost of \$300.00 to be provided for the Maywood Fest.
- Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the current priced reflected on the agenda.**
- Discussion:** Trustee Booker questioned the expense.
- Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker
- Nays:** None
- Abstain:** None
- Absent:** None
- Motion Carried**
- D. Discussion and consideration regarding Mayor Edwenna Perkins payment approval of \$310.00 for her attendance at the Illinois Municipal League 106th Annual Conference.
- Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.**
- Discussion:** None
- Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker
- Nays:** None
- Abstain:** None
- Absent:** None
- Motion Carried**
- E. Discussion and consideration regarding Trustee I Brandon payment approval of \$310.00 for her attendance at the Illinois Municipal League 106th Annual Conference.
- Motioned by Trustee Sanchez and Seconded by Trustee Jones to approve.**
- Discussion:** None
- Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker
- Nays:** None
- Abstain:** None
- Absent:** None
- Motion Carried**

- F. Discussion and consideration regarding payment approval for refreshments and supplies provided for the Town Hall Meeting in the amount of \$68.19.

Motioned by Trustee Lightford and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

8. Public Comments:

Comments from the Public – Comments were made by the following individuals: K. Sorenson, L. Redmond, G. Clay, and L. Robinson. **Response to Public Comments** – Mr. Norfleet, John West and Trustee Lightford responded to public comments.

9. Village Manager's Report:

- A. Discussion and consideration regarding the 2019 50/50 Sidewalk Program that was bid out in June of 2019. M & J and consideration regarding the 2019 50/50 Sidewalk Program that was bid out in June of 2019. M & J Asphalt Paving submitted a pricing of \$8.00 per square foot, total project price of \$59,200.00. John West, Public Works Director, recommends that M & J Asphalt's proposal be accepted for this project.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Discussion and consideration regarding approval of 2019 Concrete Pavement Patching Contractor project that was bid out in June 2019. Two bidders submitted their proposals and M & J Asphalt Paving submitted the lowest qualifying bid for \$49,250.00. It was recommended by John West, Public Works Director that M & J Asphalt's proposal be accepted.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- C. Discussion and consideration regarding approval of 2019 Asphalt Pavement Patching Contract project that was bid out in June 2019. M & J Asphalt Paving submitted the lowest qualifying bid in the amount of \$19,450.00. It was recommended by John West, Public Works Director that M & J Asphalt's proposal be accepted for this project.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- D. Discussion and consideration regarding approval of 2019 Crack Filling Program that was bid out in June 2019. Three bids were received for this project. Denler, Inc. submitted the lowest qualifying bid for service in the amount of \$24,320.00 (\$1.52 as a unit price for 16,000 pounds). It was recommended by John West, Public Works Director that Denler, Inc. proposal be accepted for this project. Mr. Norfleet made corrections for the total amount.

Motioned by Trustee Wellington and Seconded by Trustee Lightford to approve the acceptance of the 2019 Crack Filling Program in the amount of \$59,200.00. An amended motion follows:

Motioned by Trustee Wellington and Seconded by Trustee Lightford to approve the acceptance of the 2019 Crack Filling Program in the amount of \$24,320.00.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon. M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- E. Discussion and consideration regarding MPD Proposal No. 13 pursuant to a private investigation firm Larry W. Mason, Inc. in Huntley, Illinois to work with the police department that meets risk management requirements.

Chief Talley is seeking approval of outside assistance to alleviate any conflicts of interest for an undetermined amount to handle an investigation of dire importance. Chief Talley estimated 200 man-hours or more.

Discussion: Trustees Brandon and Jones raised concerns and made suggestions. Attorney Jurusik recommended "milestone" reporting.

Motioned by Trustee Jones and Seconded by Trustee Brandon to approve with a Milestone Cap (40 hours) at \$5,000.00.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon. M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford (temporarily absent from the meeting)

Motion Carried

- F. Discussion and consideration regarding MPD Proposal No. 14 to introduce the police department's new Community Resource Liaison, Mrs. Carmen Rivera.

Chief Talley made the introduction.

- G. Discussion and consideration regarding MPD Proposal No. 12 investigating management-based program tools that would be beneficial in managing Maywood Police Department data on Response to Resistance ("Use of Force") and Internal Affairs matters.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon. M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- H. Discussion and consideration regarding MPD Proposal No. 15 concerning the Traffic and Safety Commission updated report related to their traffic studies.

Commissioner Wilson requested the item be discussed at another meeting to allow delivery of packets to Board members from the Commission.

Information Only

- I. Discussion and consideration regarding MPD Proposal No. 16 to conduct additional research concerning a police force "Sub-Post" to better service the citizens of Maywood.

Chief Talley recommended the approval of the request, if offered, based on a 10-year research analysis.

Motioned by Trustee Lightford and Seconded by Trustee Wellington to approve.

Discussion: None

Ayes: Trustees M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins and Trustee I. Brandon

Abstain: None

Absent: None

Motion Carried

- J. Discussion and consideration regarding MPD Proposal No. 17 concerning breakroom upgrades under FY 2020 Budget Line at a cost of \$7,749.00.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon. M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Motioned by Trustee Brandon and Seconded by Trustee Booker to table all other items for the purpose of recessing into Closed Session. Trustee Booker requested to include discussion on Item 10A and Item 12K (Economic Development & Environmental Beautification). Trustee Brandon amended his motion to include Trustee Bookers request.

Discussion: None

Ayes: Viva Voce (by the voice) Trustees I. Brandon. M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins

Abstain: None

Absent: None

Motion Carried

10. Village Attorney's Report: Items tabled except Item A.

- A. PowerPoint of "Solar Energy and Wind Energy Production Options for Municipalities" from Klein, Thorpe and Jenkins, Ltd.

Attorney Jurusik gave a PowerPoint Presentation.

Motioned by Trustee Jones and Seconded by Trustee Lightford to task the appropriate Commission to be determined by staff to look into the Solar and Wind Energy Production Systems.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon. M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Memorandum regarding Considerations for Extending the Terms, Expanding the Boundaries and increasing the Budgets of the Madison Street / 5th Avenue TIF District and the Roosevelt Road TIF District, dated August 14, 2019 from Klein, Thorpe and Jenkins, Ltd.
- C. Memorandum regarding Cannabis Regulations and Tax Act dated August 24, 2019 from Klein, Thorpe and Jenkins, Ltd.; and Memorandum dated August 28, 2019 from Klein, Thorpe and Jenkins, Ltd. (KTJ PowerPoint to be presented at September 3, 2019 Village Board Meeting).
- D. Memorandum dated August 28, 2019 from Klein, Thorpe and Jenkins, Ltd. regarding the Josephine J. Whitehead v. Village of Maywood Finance Direct (Case No. 19 M4 367).
- E. Memorandum dated August 28, 2019 from Klein, Thorpe and Jenkins, Ltd. regarding the 415 Roosevelt Road Tax Deed Project.

11. Omnibus Agenda Items: There was a consensus by the Board to move this item prior to Item 7.

- A. **Motioned by Trustee Wellington and Seconded by Trustee Booker for the approval of the Omnibus Agenda Items A – N:**

A. Approval of payment to Allied Waste Service for garbage and roll-over services for the month of July 2019 in the amount of \$150,380.00. **B.** Approval of payment to City of Chicago for water services provided to the Village of Maywood from June 18, 2019 to July 16, 2019 in the amount of \$303,547.22. **C.** Approval of payment to Comcast for recurring Telephone/Ethernet services at the Fire Department, Police Station, Multipurpose (200 Building) and Village Hall in the amount of \$42,476.27. **D.** Approval of payment to Core & Main for the purchase of water and sewer supplies for the Village of Maywood in the amount of \$21,889.00 "with a waiver of the bid process."

E. Approval of payment to H&H Electric Company for streetlight maintenance and repair for the Village of Maywood Public Works Department in the amount of \$11,733.23. **F.** Approval of payment to Illinois Environmental Protection Agency (I.E.P.A.) for Water Revolving Fund Drinking Water Project in the amount of \$27,106.89. **G.** Approval of payment to Municipal Employee V.E.B.A. Trust for Health and Dental Insurance Premiums for the month of September 2019 in the amount of \$93,962.05. **H.** Approval of payment to Pitney Bowes Purchase Power for postage replenishment in the amount of \$17,027.64. **I.** Approval of payment to Roy Strom Company for motor grader and operator for the Village of Maywood Public Works Department in the amount of \$11,198.50. **J.** Approval of payment to VT-Tech for new electrical services for the Village of Maywood Fred Hampton Pool in the amount of \$7,000.00. **K.** Resolution Approving and Authorizing the Execution of a Master License Agreement for the Collocation of Small Wireless Facilities Located Within the Village of Maywood Municipal Rights-of-Way (Chicago SMSA Limited Partnership d/b/a Verizon Wireless), with a cover memo dated August 28, 2019 from Klein, Thorpe and Jenkins, Ltd. **L.** A Resolution Approving a Bid Response and Authorizing the Approval and Execution of an Agreement Between the Village of Maywood and Suburban General Construction, Inc. for the Performance of Construction Services for the Roosevelt Road Water Main Improvements Project in Maywood, Illinois and for the Appropriation and Expenditure or Roosevelt Road Tax Increment Financing District Funds to pay for the Construction Services Related to the Project (Project: Roosevelt Road from 13th Avenue to 10th Avenue) , with a cover memo dated August 28, 2019 from Klein, Thorpe and Jenkins, Ltd. **M.** A Statement for Legal Services for July 2019 Pertaining to General Matters, in the amount of \$6,096.50, with a cover memo dated August 28, 2019 from Klein, Thorpe and Jenkins, Ltd. **N.** A Statement for Legal Services for July 2019 Pertaining to 911 Dispatch Consolidation, 2015 G.O. Bond Covenant Matters, Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters, in the total amount of \$22,111.07.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

12. New Business: Items tabled except 12A (first two (2) bullet points)

- A. Discussion regarding re-authorization of the 2010 Census Complete Count Committee Ordinance to be transformed into the 2020 Consensus Complete Count Committee Ordinance; and suggested revisions and amendment to the 2010 Census Complete Count Committee for the 2020 Census Complete Count Committee.
- B. Consideration to appoint the following candidates to the Census 2020 Complete Count Committee.
- C. Consideration regarding an Operating Budget for the Census 2020 Volunteers who are already working in the Maywood.
- D. Consideration and Approval of Closing Date Extension Request from Interfaith Housing Development Corporation for Purchase of 800 to 820 South 5th Avenue Maywood, Illinois for the Interfaith 5th Avenue Apartment Project.
- E. A Resolution Approving the Content of and/or Release of Certain Closed Meeting Minutes of the Board of Trustees of the Village of Maywood (2019 Mid-Year Review), with a cover memo dated August 14, 2019 from Klein, Thorpe and Jenkins, Ltd.
- F. Discussion to explore a possible Sister-City Agreement between San Fernando City, Pampanga and Maywood, Illinois given the historical role played by both locations during World War II, particularly the Bataan Death March on April 19, 1942.
- G. Discussion and approval for payment to Walmart from Mayor Edwenna Perkins pursuant to purchase Back-to-School Supplies 8/15/19 in the amount of \$75.00.
- H. Discussion and approval for payment of Family Dollar Store and Jewel from Mayor Perkins pursuant to purchasing supplies for Music in the Park July 22, 2019 in the amount of \$37.80.
- I. Discussion and approval for payment pursuant to Mayor Perkins purchasing a table for the Annual Back to School Bash for Proviso Township Schools August 16, 2019 in the amount of \$150.00.
- J. Review of the Village of Maywood Economic Development Commission and Environmental Beautification Commission – no attachments.

- K. Discussion concerning several village topics by Trustee Nathaniel Booker - no attachments.

Items tabled except the Economic Development & the Environmental Beautification Commissions

- Economic Development Commission

Motioned by Trustee Jones and Seconded by Trustee Brandon to direct staff to call a meeting to review Economic Development Commission.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon and M. Jones

Nays: Trustee A. Sanchez, K. Wellington, M. Lightford and N. Booker

Abstain: None

Absent: None

Motion Failed

Motioned by Trustee Booker and Seconded by Trustee Lightford to make the changes to the Economic Development Commission and work with the Community Development staff.

Discussion: None

Ayes: Trustees A. Sanchez, M. Lightford and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon, M. Jones and K. Wellington

Abstain: None

Absent: None

Motion Failed

Motioned by Trustee Brandon and Seconded by Trustee Jones to direct the Mayor's Office to determine who is on the Commissions.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon and M. Jones

Nays: Trustees K. Wellington, A. Sanchez, M. Lightford and N. Booker

Abstain: None

Absent: None

Motion Failed

Motioned by Trustee Brandon to recess into closed session for the purpose of discussing:

- A. The appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body or legal counsel for the public body (5 ILCS 120/2 (c)(1)).

Motioned Died Due to a Lack of a Second

Motioned by Trustee Brandon and Seconded by Trustee Wellington to bring this item to the next meeting with documentation per Trustee Wellington's request for a list of members and their status.

Discussion: Trustee Wellington recommended information pertaining to Commissions and Commissioners be provided for discussion.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and K. Wellington

Nays: Trustees N. Booker

Abstain: None

Absent: Trustee Lightford (excused from the meeting at 10:45 p.m.)

Motion Carried

- Environmental Beautification Commission
- Email voting
- Parks and weeds clean-up update
- Trustee spending policy – tax dollar spending (Trustees)
- 200 Building access
- Census 2020 Committee update report
- Maywood Fest update report
- Maywood Back-to-School parade recap
- IML Chicago
- San Antonio NLC

13. **Old Business:** None

14. **Board of Trustee Comments:**

15. **For Information Only:** None

16. **Closed Meeting Session:**

Motioned by Trustee Brandon and Seconded by Trustee Jones to recess into closed session at 10:50 p.m. for the purpose of discussing:

A. The appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body or legal counsel for the public body (5 ILCS 120/2 (c)(1)).

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee Lightford (excused from the meeting at 10:45 p.m.)

Motion Carried

17. **Adjournment**

Mayor Perkins and the Board of Trustees adjourned the September 3, 2019 Regular Board Meeting with Viva Voce Vote (by the voice) in favor at 12:29 a.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr., Village Manager

