

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, MARCH 19, 2019**

1. Call to Order

The Regular Board Meeting of Tuesday, March 19, 2019 was called to order by Mayor Edwenna Perkins at 7:00 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington, M. Lightford and M. Lightford **Absent:** Trustee R. Rivers
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
LaSondra Banks, Human Resources Coordinator
David Myers, Director of Community Development
Lanya Satchell, Director of Finance
Valdimir Talley Jr., Police Chief
Craig Bronaugh, Fire Chief
John West, Public Works Director
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer

3. Invocation

Ms. Loretta Robinson gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for Village Board meeting of the Board of Trustees Tuesday, March 5, 2019.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve the minutes for the Regular Board Meeting of Tuesday, March 5, 2019.

Discussion: Clerk Mims reported changes to remove Mr. Myers, Ms. Satchell and Chief Bronaugh from the staff attendance and to change May 9 to March 9 for Item #7 on Page 8.

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

6. Oaths, Reports, Proclamations, Announcements and Appointments

- Mayor Perkins made announcements of public interest
- Mr. Norfleet announced that Mayor Perkins has been selected to receive a Lifetime Achievement Award at the 32nd Annual Dr. Martin Luther King Dinner on April 5, 2019 at Holy Angel School, 750 E 40th Street, Chicago, Illinois which is also sponsored by Congressman Danny Davis.
- Mr. Norfleet read the Spring Clean Up Schedule for the Village of Maywood including picking up large bulk items but **does not include** hazardous waste and electronics:
 - April 3, 2019 Roosevelt north to I-290; 1st Avenue west to 25th Avenue
 - April 10, 2019 I-290 north to Madison; Greenwood west to 21st Avenue
 - April 17, 2019 Madison north to Railroad; 1st Avenue west to 21st Avenue
 - Main Street north to Village limits; Des Plaines west to 9th Avenue

A. Finance Management Reports:

1. Approval of Village of Maywood Warrant List No. 200468 through March 13, 2019 in the amount of \$1,154,214.00.

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve.

Discussion: Trustee Wellington mentioned the following items were not brought before the Board for the agreed upon approval process: **Page 20** – Item #99198, **Page 22** – Item #99215 and **Page 23** – Item #99216 and #99219. This item will be placed on the agenda at the next meeting for further discussion regarding the above-mentioned items.

Ayes: Mayor Perkins, Trustees H. Yarbrough and I. Brandon

Nays: Trustees A. Sanchez, K. Wellington and M. Lightford

Abstain: None

Absent: Trustees R. Rivers

Motion Failed

2. Discussion of the Village of Maywood Open Invoices Report as of March 13, 2019 in the amount of \$3,719,532.10.

Trustee Sanchez questioned the continued accumulation of vendor debt and what the Board can do to curtail the practice. Ms. Satchell responded she advised Directors' that expenditures should be held until August 2019 (next disbursements) even though the budget is for May 1, 2019.

Information Only

B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

1. Presentation by Laura Rogers, Chair of the Environmental Beautification Commission to provide information about the upcoming Village Pride, Village-Wide event scheduled for Saturday, April 27, 2019 and the annual commission report for FY2019. Information will be provided at the Board Meeting.

Commissioners Rogers and/or Brown distributed a hand-out and gave an overview of the work plan goals, previous and current operations and expectations for the Environmental Beautification Commission.

Information Only

2. Mayor's office to present a Congratulatory Resolution to Mr. Walton, owner of Walton's Shoe Repair located at 17th Avenue on his retirement. No attachment. This item was discussed after Item A of the Village Manager's Report per Mr. Norfleet.

Mr. Norfleet read the Congratulatory Resolution to Mr. Walton from the Office of Mayor Perkins.

7. Public Comment:

Comments from the Public – Comments were made by the following individuals: C. Vandiver, K. Sorenson, G. Clay/M. Larry, L. Robinson and M. Williams.

Response to Public Comments – Mr. Norfleet, Mayor Perkins and Trustee Sanchez responded to public comments.

8. Village Manager's Report:

- A. Presentation by CS Strategies concerning Insurance Renewal Rate for Employees Benefit Plan in the Village of Maywood for 2019-2020 (No attachments). This item was moved for discussion after Item G per Mr. Norfleet.

Mr. Smith and Ms. Drake thanked the Board the continued support and reported a medical renewal rate of 0.7% and an increase of coverage for both dental plans at \$250.

Information Only

- B. Discussion and consideration regarding Sale of Village Owned Property located at 239-241 South 12th Avenue and 837 South 17th Avenue, Maywood, IL 60153.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- C. Discussion and consideration regarding the Project Work Plan and Memorandum of Agreement (MOA) for the Brownfield's Revolving Loan Fund (RLF) Coalition offered and administered by Cook County Department of Environmental Sustainability.

Mr. Myers explained the collaboration of the MOA will offer developers low to no interest loans for clean-up sites in the Village of Maywood.

Motioned by Trustee Lightford and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- D. Discussion and consideration regarding an application from the Maywood Property Management, LLC for participation in the Façade Improvement Program located at 840 South 17th Avenue., Maywood, IL 60153.

Mr. Myers explained the applicant is seeking replacement of awnings and seeking authorization for reduction of funds from the Madison TIF of \$2,000.00.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- E. Discussion and consideration regarding an application from the Maywood Property Management, LLC for participation in the Façade Improvement Program for property located at 1109-1123 Madison Street.

Mr. Myers explained the applicant is seeking to upgrade with signage, new awnings and commercial doors and is seeking authorization for reduction of funds from the Madison TIF of \$25,000.00.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- F. Presentation concerning approval of a Pool Use Agreement to be entered into between the Village of Maywood and the West Cook YMCA pursuant to the Fred Hampton Aquatic Facility (2019 Summer Season). No attachments. This item was discussed after Item B per Mr. Norfleet.

Mr. Jimenez of West Cook gave a brief summary of past and current expectations regarding pool activity and mentioned the focus is to provide a safe water environment within the pool area. A 20% minimum wage increase according to an Oak Park Ordinance will be \$12 within the 12-month period.

Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- G. Presentation by the "Coalition for Spiritual & Public Leadership, NFP" Safety Committee asking support of a safety initiative for Irving Middle School in School District 89. This item was moved for discussion prior to the Mayor's Report per Mr. Norfleet.

Mr. Marche Williams presented a proposal regarding a "pilot program" on walking routes for students at Irving School adding another layer or support for student, in addition to current crossing guards and is seeking support from the Village of Maywood in the amount of \$40,000.00.

Discussion: Trustees Wellington and Yarbrough mentioned the presentation is a proposal to the Board and should not require a final decision at this time.

Motioned by Trustee Brandon and Seconded by Trustee Wellington to bring this item back to the next meeting for further discussion.

Discussion: Trustee Sanchez sought clarification that information will be provided to the Board for review and determination based on the request for funding.

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

9. Village Attorney's Report:

- A. Memo regarding amendments to the Illinois Prevailing Wage Act, dated March 13, 2019 from Klein, Thorpe and Jenkins, Ltd.
 - Attorney Jurusik advised the public body (Village of Maywood) is no longer required to post notices of prevailing wage.
- B. Memo regarding changes to the State of Illinois Minimum Wage Law, dated March 18, 2019 from Klein, Thorpe and Jenkins, Ltd.
 - Attorney Jurusik explained the increases to minimum wages until it reaches \$15.00 per hour on January 1, 2025.
- C. Status Report of property located at 415 Roosevelt Road. No attachments.
 - Attorney Jurusik reported the application for tax deeds is scheduled at the end of April 2019 and could be extended to August of 2019 if the Bankruptcy Court delays granting the Village permission to proceed.

10. Omnibus Agenda Items:

- A. **Motioned by Trustee Wellington and Seconded by Trustee Lightford for the approval of the Omnibus Agenda Items A – Y: with the exception of Items G & J**
 - A.** Approval of Payment to Accu-Tron Computer Service for computer consulting services for the month of March 2019 in the amount of \$6,300.00. **B.** Approval of payment to Allied Service Group for transportation of the deceased parties: James Bafia and Crystal Bressman for the Village of Maywood Police Department in the amount of \$8,400.00. **C.** Approval of payment to Allied Waste Service for garbage rollover services for the months of December 2018 through February 2019 in the amount of \$31,699.50. **D.** Approval of payment to Automatic Control Services for replacement of cable antenna as the Maywood-Melrose Park Meter Vault in the amount of \$7,355.50. **E.** Approval of payment Blue Cross Blue Shield for Health Insurance Premiums for the month of March 2019 in the amount of \$295,266.14. **F.** Approval of payment to Cargill for bulk salt purchase for the Village of Maywood Public Works Department in the amount of \$9,933.18. **H.** Approval of payment to City Wide of Chicago for janitorial services from the Village of Maywood Public works Department in the amount of \$7,200.50. **I.** Approval of payment to Core & Main for the purchase of water and sewer supplies for the Village of Maywood in the amount of \$16,965. **K.** Approval of payment to HAP Industries for the lease of Christmas Pole Decorations November 2018 in the amount of \$17,645.00. **L.** Approval of payment to Illinois Environmental Protection Agency (I.E.P.A) for Water Revolving Fund – Drinking Water Project in the amount of \$27,106.89. **M.** Approval of payment to Unique Plumbing Company for a Water Main Break Repair at 9th & Bataan for the Village of Maywood Public Works Department in the amount of \$20,373.23. **N.** Approval of payment to Utility Services Company for 500,000 Pedsisphere St. Charles Road TANK – Quarterly in the amount of \$6,707.18. **O.** Approval of payment to Wigitt's Truck Service for vehicle maintenance, repairs, parts and service for the Village of Maywood Public Works Department in the amount of \$5,261.36. **P.** An Ordinance Approving the Sale and Conveyance of Certain Surplus Village-Owned Real Property commonly known as 4 South 20th Avenue, 126 South 13th Avenue, 203/205 South 15th Avenue, 711 South 9th Avenue, 431 S 14th Avenue, 1114 South 2nd Avenue and 1601 South 5th Avenue, Maywood, Illinois under the Village's Tax Reactivation Program (Bundle Number 1 and Bundle Number 2 of the 2017 Bundled surplus properties and 1601 South 5th Avenue, Maywood, Illinois). **Q.** An Ordinance Approving the Sale and Conveyance of Certain Surplus Village-Owned Real Property commonly known as 1616 south 5th Avenue and 1719 South 5th Avenue, Maywood, Illinois under the Village's Tax Reactivation Program (Bundle Number 3 of the 2017 Bundled Surplus Properties). **R.** An Ordinance Authorizing and Approving a Partial Corporate Stock

Transfer relative to Lox Food & Liquor, Inc. pursuant to Section 117.27 (C and J) (Transfer of License) of the Maywood Village Code (Transfer of Fifty-One Percent (51%) of the Corporate Stock of Lox Food & Liquor, Inc., Located 1816 St. Charles Road, Maywood, Illinois by Existing Part-Store Owner / Liquor License Holder Mohammed Mansour to existing Part-Store Owners / Liquor License Applicants Pankaj and Kaushik Patel). **S.** A Resolution Approving the Agreement between the Village of Maywood and the Edwin Hancock Engineering Company for Furnishing of Professional Engineering Services for the 2019 Roadway Improvements Project in Maywood, Illinois and for the Appropriation and Expenditure of Madison Street / 5th Avenue Tax Increment Financing District Funds, to pay for the Preliminary and Design Engineering Services and Construction Engineering Services related to the project (Project: Wilcox Street from 4th Avenue to 1st Avenue and 2nd Avenue from Wilcox Street to Madison Street). **T.** A Resolution Approving the Filing of an Application by the Village of Maywood for a project to be funding under the Community Development Block Grant Program for the 2019 Community Development Block Grant Program Year (Project: Warren Street Roadway Improvements – Warren Street from West Village Limits to 19th Avenue). **U.** A Statement for Legal Services for January 2019 Pertaining to General Matters, in the amount of \$3,712.00. **V.** A Statement for Legal Services for January 2019 Pertaining to 911 Dispatch Consolidation, 2015 G. O. Bond Covenant Matters, Election Matters, Employment and Labor Matters, Economic Redevelopment Matters, and Litigation Matters, in the total amount of \$30,710.84. **W.** Approval of payment to Amalgamated Bank of Chicago for the Village of Melrose Park Series 1998A Bond due for April 2019 in the amount of \$14,643.96. **X.** Approval of payment to Illinois Council of Police & sheriffs for Health and Dental Insurance Premiums for the month of April 2019 in the amount of \$90,867.04. **Y.** Approval of payment to the Village of Melrose Park for water services provided from the Village of Melrose Park in the amount of \$57,921.11.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

Pulled Items:

- G.** Approval of payment to City of Chicago – Department of Water for water services from January 17, 2019 through February 20, 2019 provided by the city of Chicago in the amount of \$330,918.63.

Discussion: Mr. Norfleet corrected the amount to \$408,436.50. Mayor Perkins sought clarity on the total amount due for water referenced on page 254 of the Board packet. Mr. Norfleet will report back to Mayor Perkins.

Motioned by Trustee Yarbrough and Seconded by Trustee Wellington to approve payment of \$408,436.50.

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- J.** Approval of payment to Fleet Services for Retail Fuel Purchase for the Village of Maywood in the amount of \$15,504.17.

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve the payment of \$15,504.17 to Fleet Services.

Discussion: Mayor Perkins sought clarity on the total amount due on the invoice reference on page 263 of the Board packet. Mr. Norfleet responded to her concern.

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

11. New Business

- Motioned by Trustee Lightford and Seconded by Trustee Sanchez to transfer the Fishing Program under the Village Manager's supervision.**

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

13. **Old Business:** None

14. **Board of Trustee Comments:**

- Trustee Brandon made an announcement of public interest
- Trustee Wellington mentioned the date of confliction for the RBM scheduled on Tuesday, April 2, 2019. There was a consensus by the Board to reschedule the RBM to Tuesday, April 9, 2019.

16. **For Information Only:** None

17. **Closed Meeting Session:**

Motioned by Trustee Brandon and Seconded by Trustee Lightford to recess in the closed session at 10:30 p.m. for the purpose of discussing:

A. Pending Litigation (5 ILCS 120/2(c) (11)).

Note: Document to be handed out at the meeting.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

17. **Adjournment**

Mayor Perkins and the Board of Trustees adjourned the March 19, 2019, Regular Board Meeting with a Motion by Trustee Lightford and a Second by Trustee Sanchez at 10:46 p.m. in the Village of Maywood Council Chambers.

The Vote was affirmed unanimously by the Board of Trustees at 10:46 p.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims