

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, FEBRUARY 5, 2019**

1. Call to Order

The Regular Board Meeting of Tuesday, February 5, 2019 was called to order by Mayor Edwenna Perkins at 7:04 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford. **Absent:** Trustee R. Rivers.
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Lanya Satchell, Finance Director
Valdimir Talley Jr., Police Chief
Elijah Willis, Deputy Police Chief
Craig Bronaugh Jr., Fire Chief
John West, Public Works Director
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer

3. Invocation

Ms. Loretta Robinson gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for Village Board meeting of the Board of Trustees Tuesday, January 15, 2019.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve the minutes for the Regular Board Meeting of Tuesday, January 15, 2019 with corrections.

Discussion: Correction to page 7, Item 6B1 change Mr. Chase to Ms. Chase

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

6. Approval of minutes for the TIF Public Hearing of the Board of Trustees Tuesday, December 18, 2018.

Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve the minutes for the TIF Public Hearing of Tuesday, December 18, 2018.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

7. Oaths, Reports, Proclamations, Announcements and Appointments

Announcements

- Trustees Wellington read a Certificate of Appreciation to the Village Board from Ms. Chase of the Political Awareness and Involvement Committee for human trafficking. Mayor Perkins thanked Trustee Wellington for attending in her absence
- Mr. Myers announced the grand opening of a Laundromat at 715 S. 5th Avenue on February 7, 2019 at Noon, the completed sale of the property at 1001 St. Charles and the Village of Maywood was listed in Crain as the most improved housing market.
- Trustee Brandon made announcement(s) of public interest.

A. Finance Management Reports:

1. Approval of Village of Maywood Warrant List No. 200465 through January 31, 2019 in the amount of \$333,168.79.

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve Warrant List No. 200465 through January 31, 2019 in the amount of \$333,168.79.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

2. Discussion of the Village of Maywood Open Invoices Report as of January 31, 2019 in the amount of \$3,497,615.67.

Information Only

- B. Finance presentation by Jason Coyle, CPA, Baker Tilly Virchow Krause, LLP regarding review of the April 30, 2018 Audits for the Financial Statements, the Madison Avenue Tax Increment; Roosevelt Road Tax Increment, and the St. Charles Road Tax Increment Redevelopment Project Area TIFs.

This item is postponed until the next meeting.

8. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

1. Due to the absence of Ms. Linda Reedy at the January 15, 2019 Board of Trustees meeting, Mayor Perkins requested further discussion concerning her issue to the Village Board. No attachments

Ms. Reedy mentioned concerns regarding a duplicate bill reading of 1305 and high water readings she attributes to errors in the meter scanning process. Ms. Satchell explained the meter is the measuring device utilized to determine usage, a duplicate bill would have been a glitch in the system but the correct monthly bill was mailed (copies provided to the Board), the comparison of normal usage referencing December 2016 and May 2018 indicating sequential readings, standard adjustments were made on March 21, 2018 (based on a Water Review Committee meeting and the determination the large consumption of water was due to a leaking toilet) and on January 26, 2019 (Finance Department). Ms. Satchell explained a total of 50% is applicable and she deducts 20% to the water consumption based on the Village Code and the Board would make the decision to apply the additional 30%.

Motioned by Trustee Lightford and Seconded by Trustee Brandon to approve a 50% adjustment and to waive the penalties.

Discussion: Attorney Jurusik asked that the application of the 50% discount is explained. Ms. Satchell stated a 20% adjustment has already been applied and an additional 30% adjustment would be the total for the 50% adjustment at \$273.92 and there are six (6) penalties.

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon and M. Lightford

Nays: Trustees A. Sanchez and K. Wellington

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

2. Further discussion regarding complaints received from Senior Club Members concerning their treatment from Larry Shapiro. No attachments

No presentation

9. Public Comment:

Comments from the Public – Comments were made by the following individuals: V. Brown, S. Aguirre, K. Sorenson and L. Robinson.

Response to Public Comments – Mr. Norfleet responded to public comments.

10. Village Manager's Report:**Announcement:**

Mr. Norfleet thanked the Public Works Department for on efforts in preparation and prevention measures including the repair of a water main break in the Village during the coldest day of this year.

- A. Discussion and consideration for Vicki Haas, Vice Chair of Maywood Historic Preservation Commission to host the Civil War Living History Event on the grounds of the Maywood Home for Soldiers' Widows Home in 2019. No attachments.

Motioned by Trustee Yarbrough and Seconded by Trustee Wellington to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- B. Discussion and consideration regarding official request to have Fire Department Ambulance declared decommissioned and authorized for auction.

Motioned by Trustee Lightford and Seconded by Trustee Yarbrough to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- C. Discussion and consideration concerning Maywood Police Department purchase of an Originating Agency Identifier (ORI) to be utilized to process/fingerprint applicants for administrative activities outside of Law Enforcement personnel.

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- D. Discussion and consideration regarding 2019 Sewer Cleaning and Televising Project Bid Opening Results and Recommendations. The lowest responsive bidder for this project was United Septic, Inc. of Bristol, Illinois in the amount of \$54,939.50. The construction of the project will be funded 37% through the Madison Street TIF and 63% through the General Fund.

Motioned by Trustee Lightford and Seconded by Trustee Yarbrough to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- E. Discussion and consideration regarding the Vactor 2100 Sewer Truck Repair required replacing the head gasket assembly and oil pan gasket for a total cost of \$10,152.95. Services will be rendered by E. J. Equipment, Inc., Elmhurst, IL if approved.

Motioned by Trustee Lightford and Seconded by Trustee Yarbrough to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- F. Discussion and consideration regarding replacement of ceiling tiles throughout Village Hall (40 Madison St.). Two quotes were presented for this project. The lowest and acceptable quote was received from George Garmon, LLC for a cost of \$25,150 with a ten percent contingency for furniture relocation during installation (bid waiver).

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve \$25,150 and waive the bid process.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- G. Discussion to select a contractor for the Maywood Masonic Temple cornice repair project located at the 200 S. 5th Avenue (bidding process submittal date: November 20, 2018).

Mr. Myers summarized the bids received from ECO Construction for \$240,000.00 and Sealguard for \$68,260.00 (bid was received after the close of the bid) and recommends the motions respectively to reject all bids and then move forward and select Sealguard to complete the work.

Motioned by Trustee Lightford and Seconded by Trustee Yarbrough to approve.

Motion withdrawn

Motioned by Trustee Lightford and Seconded by Trustee Yarbrough to reject all bids for the Maywood Masonic Temple Cornice Project proposal submittal date November 20, 2018.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

Motioned by Trustee Wellington and Seconded by Trustee Lightford to select Sealguard to reinstall the cornice located at the Multipurpose Building 200 S. 5th Avenue in the amount of \$68,260.00 and waive the bid process.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

11. Village Attorney's Report: None

12. Omnibus Agenda Items:

- A. **Motioned by Trustee Wellington and Seconded by Trustee Lightford for the approval of the Omnibus Agenda Items A – N.**

A. Ordinance authorizing certain expenditures from the Madison Street /5th Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the televising and cleaning of certain sewers and award of contract to low bidder United Septic, Inc. (Project: Televising and Cleaning of Certain Sewers as Part of 2nd Avenue and Washington Boulevard CDBG Improvements Project, Washington Boulevard STP Improvements, and 19th Avenue STP Improvements and Other Locations to be determined by the Village Based on Suspected Sewer Blockages or Sewer Collapses or During Pre-Construction Project Inspections or Due Diligence Inspections). **B.** Ordinance vacating a portion of the north/south 14.00 foot wide public alley located north of Lake Street, south of Ohio Street, west of 2nd Avenue and East of 1st Avenue. (Northwest corner of 1st Avenue and Lake Street Redevelopment Project) with a Plat of Vacation attached as Exhibit "A" to the Ordinance. **C.** Collective Bargaining Agreement between the Village of Maywood and Service Employees International Union (SEIU) Local 73 for Maywood Firefighters (New Term: May 1, 2018 to April 30, 2022). **D.** A Statement for Legal Services for November 2018 Pertaining to General Matters in the amount of \$5,627.51.

E. A Statement for Legal Services for November 2018 Pertaining to 911 Dispatch Consolidation, 2015 G.O. Bond Covenant Matters, Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters in the total amount of \$35,685.30. **F.** Approval of payment to Amalgamated Bank of Chicago regarding the Village of Melrose Park Series 1998A Bond due for February 2019 in the amount of \$14,643.96. **G.** Approval of payment to Baker Tilly Virchow Krause, LLP for services in connections with the April 30, 2018 Financial Statement Audit in the amount of \$23,200.00. **H.** Approval of payment to Blue Cross Blue Shield for Health Insurance Premiums for the month of January 2019 in the amount of \$291,293.21. **I.** Approval of payment to City of Chicago - Department of Water for water services provided to the Village of Maywood from November 16, 2018 through December 17, 2018 by the City of Chicago in the amount of \$292,894.68. **J.** Approval of payment to Comcast for recurring telephone/ethernet services at the Fire Department, Police Station, Multipurpose Bldg. (200 Building) and Village Hall in the amount of \$10,717.39. **K.** Approval of payment to Fleet Services for Retail Fuel Purchases for the Village of Maywood in the amount of \$12,446.18. **L.** Approval of payment to Illinois Council of Police & Sheriffs for Health and Dental Insurance Premiums for the month of February in the amount of \$90,867.04. **M.** Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park to the Village of Maywood November 25, 2018 through December 24, 2018 in the amount of \$57,843.24. **N.** Approval of payment to Seal Guard, Inc. regarding final payment of masonry repairs at Multipurpose Building (200 So. 5th Avenue Bldg.) in the amount of \$27,799.40.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

13. New Business

- A. Discussion and consideration for the Board of Trustees to attend the National League of Cities Conference, March 10 – 13, 2019 in Washington, D.C.

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

14. Old Business:

- A. Further discussion regarding extending contract for Danka's Basketball League for the 2019 year in the Multipurpose Building, 200 South 5th Avenue, Maywood, IL. He is requesting usage of the gym Monday through Friday from 3:00 p.m. – 10:00 p.m. and Saturday from Noon to 4:00 p.m.; weight room Monday through Friday from 6:00 p.m. to 10:00 p.m. (supervision 18 and older). Danka is also requesting to include Sunday for usage of the gym from Noon to 4:00 p.m. or Noon to 6:00 p.m.

This item was discussed at the January 15, 2019 Board meeting:

Motioned by Trustee Brandon and Seconded by Trustee Lightford to allow usage of the gym within the Village hours of operation for Monday through Friday 4:00 to 8:00 p.m. and Saturday 9:00 to 1:00 p.m. (No Fee)

Discussion: Trustee Yarbrough suggested a fee for use after hours be included. Trustee Brandon responded that use of the 200 Bldg. for after hours operation should be requested through the normal process for usage.

Ayes: Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: Mayor Perkins

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

15. Board of Trustee Comments:

Trustee Brandon requested an update on the Bushwood property - Mr. Myers reported an update was included in the December monthly report regarding the Tax Certification for 30 West Madison from Landbank. The property is strictly for future municipal purpose for which the Landbank will review the redemption in November, but does not have a definite timeline for processing. There is a scheduled meeting for mid-February.

Mayor Perkins recommended a program to notify residents of water main breaks - Mr. West responded protocol was followed by notifying the police dispatch (after hour services), contacting IT (Robocalls) and notifying the businesses in the area. Mr. West reported the Public Works team started work on the water main from 6:00 a.m. Saturday to 5 a.m. Sunday and Public Works received thirty (30) plus calls from residents with burst pipes. Trustee Lightford recommended notification via the police vehicle PA system. Trustee Yarbrough stated there is a program already in place and to ensure that the program works properly. Trustee Wellington suggested including emergency information on the message board and in the Village Newsletter.

16. For Information Only: None

17. Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Wellington to recess into the Closed Session at 9:34 p.m. for the purpose of discussing:

- A. Pending Litigation (5 ILCS 120/2(c) (11)).
- B. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c) (6)).

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

18. Adjournment

Mayor Perkins and the Board of Trustees adjourned the February 5, 2019, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Lightford at 9:57 p.m. in the Village of Maywood Council Chambers.

The Vote was affirmed unanimously by the Board of Trustees at 9:57 p.m.

Edwenna Perkins
Edwenna Perkins, Mayor



Viola Mims
Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims