

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, FEBRUARY 19, 2019**

1. Call to Order

The Regular Board Meeting of Tuesday, February 19, 2019 was called to order by Mayor Edwenna Perkins at 7:02 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington, M. Lightford and R. Rivers (via telephone). **Absent:** Trustee A. Sanchez
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Lanya Satchell, Finance Director
Valdimir Talley Jr., Police Chief
Craig Bronaugh Jr., Fire Chief
John West, Public Works Director
Angela Smith, Community Development Coordinator
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer

3. Invocation

Ms. Loretta Robinson gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for Village Board meeting of the Board of Trustees Tuesday, February 5, 2019.

Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve the minutes for the Regular Board Meeting of Tuesday, February 5, 2019.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington and M. Lightford

Nays: None

Abstain: Trustee R. Rivers

Absent: Trustee A. Sanchez

Motion Carries

6. Oaths, Reports, Proclamations, Announcements and Appointments

- Mayor Perkins made announcements of public interest.

A. Finance Management Reports:

1. Approval of Village of Maywood Warrant List No. 200466 through February 13, 2019 in the amount of \$493,210.57.

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve Warrant List No. 200466 through February 13, 2019 in the amount of \$493,210.57.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carries

2. Discussion of the Village of Maywood Open Invoices Report as of February 14, 2019 in the amount of 4,628,587.62.

Information Only

B. Proposed FY19 Budget Amendment

Ms. Satchell presented highlights for the amendments of departmental increases/decreases for revenues and expenses. Total revenue increase of \$232,550.00 includes the IL Debt Recovery Program, Police Towing, Sale of Property and Transfer Stamps. Decreases in expenses include the Clerk's Office at \$800, Finance Department \$12,500, Manager's Office \$28,500, Code Enforcement \$310,000 (due to receipt of a grant), Police Department \$5,000, Community Development \$59,400 (due to resignation of PZ Administrator). Increases to expenses include Law Services \$3500, computer software \$20,000, President and Board of Trustees \$2,750, Fire Department \$15,205, Human Resources \$258,217.59 (moving expenses from Manager's Office and liability and workers compensation). Public Works \$47,050 (partial decrease charged to TIF), \$400,000 funding moved to each TIF, \$85,000 (receipt of a grant for abatement), \$25,000 (partial funding reduced for water shut off) and \$50,000 (Union Pacific Water Main Repair eliminated).

7. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

- A. Discussion regarding complaints received from Senior Club members concerning their treatment from Larry Shapiro. This item was placed on the January 15, 2019 agenda. No attachments

Ms. Dorothy Lane-Thomas expressed her concerns regarding there being no record of the funds Mr. Shapiro collects from the Seniors fee of \$10 per month and the ordinary planned events.

Discussion: Trustee Wellington inquired if there were other complaints received. Mayor Perkins responded she has received complaints in her office. Trustees Brandon, Yarbrough and Rivers suggested Mr. Norfleet investigate the issue. Clerk Mims mentioned that Mr. Shapiro was appointed by the past administration and, per the contract, he is not a Village employee. Trustee Wellington recommended the seniors contact the Senior Club Board since it does not fall under the responsibility of the Village. Trustee Lightford mentioned that if there is an independent Board for the Seniors Club then their regulations need to be followed by participants. Mr. Norfleet responded Mr. Shapiro is an Independent Contractor and not a Village employee, there is an independent Senior Board that governs the Senior Club, and it is not the duty of the manager to supervise or give direction. Mr. Norfleet also mentioned there is an allocation for funds in the budget to take care of the Senior Club which can be withdrawn by the Board. Attorney Jurusik reported the club is a separate organization, social club, that is subsidized by the Village and their Board's sovereignty and decisions should be respected. Mr. Norfleet can represent the Village's concern based on the Village funding.

8. Public Comment:

Comments from the Public – Comments were made by the following individuals: K. Sorenson, G. Clay, and L. Robinson

Response to Public Comments – Mr. Norfleet and Mayor Perkins responded to public comments.

9. Village Manager's Report:

- A. Discussion and consideration regarding memo received from Bill Peterhansen, Hancock Engineering pursuant to Capital Infrastructure Plan Update – Madison Street TIF and Village Wide (projects).

Engineer Peterhansen gave an update on the completed projects of 2018 and the 2019-2023 projects for roadways, alleys and utilities to address over the next five (5) years.

Motioned by Trustee Wellington and Seconded by Trustee Lightford to approve the recommendation from Bill Peterhansen, Hancock Engineering pursuant to Capital Infrastructure Plan Update – Madison Street TIF and Village Wide (projects).

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carries

- B. Discussion and consideration to use \$415,692 of the Rainy-Day Fund to pay MQ Construction Company of Chicago for the 2018 MWRD Green Infrastructure Alley Improvement Project.

Mr. Norfleet explained the amount is the Village's share of a grant received and the funds will be reimbursed to the Rainy-Day Fund when the tax monies are received.

Motioned by Trustee Lightford and Seconded by Trustee Yarbrough to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carries

10. Village Attorney's Report: None

11. Omnibus Agenda Items:

A. Motioned by Trustee Wellington and Seconded by Trustee Yarbrough for the approval of the Omnibus Agenda Items A – V.

A. A Resolution Authorizing the Approval and Execution of an Inter Agency User Agreement between the State of Illinois, Illinois State Police (ISP) and the Village of Maywood for Originating Agency Identifier Codes. **B.** An Ordinance Authorizing the Disposal of Surplus Personal Property Owned by the Village of Maywood (Fire Department 1997 Ford E-350 Chassis / Wheeled Coach Manufactured Ambulance). **C.** A Resolution Authorizing Certain Expenditures from Chicago Title Insurance Company Escrow Number 6 (Escrow Account Number 201454334) Established for The St. Charles Road Tax Increment Financing Redevelopment Project Area Fund to Pay for The Village of Maywood Masonic Temple Repairs Project And Award Of Contract To Seal Guard, Inc. (Contract Price: \$68,260.00), with a cover memo dated February 13, 2019 from Klein, Thorpe and Jenkins, Ltd. **D.** An Ordinance Authorizing Certain Expenditures from the Madison Street/5th Avenue Tax Increment Financing Redevelopment Project Area Fund to Pay for the Village Hall Ceiling Tile Replacement Project and Award of Contract to George Garmon, LLC (Contract Price: \$25,150.00), with a cover memo dated February 13, 2019 from Klein, Thorpe and Jenkins, Ltd. **E.** A Statement for Legal Services for December 2018 Pertaining to General Matters, in the amount of \$6,521.00. **F.** A Statement for Legal Services for December 2018 Pertaining to 911 Dispatch Consolidation, 2015 G.O. Bond Covenant Matters, Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters, in the total amount of \$26,417.05. **G.** Approval of payment to Accu-Tron Computer Service for computer consulting services for the month of February 2019 in the amount of \$6,300.00. **H.** Approval of payment to Allied Waste Service for garbage pickup services for the month of December 2018 in the amount of \$146,000.00. **I.** Approval of payment to Amalgamated Bank of Chicago for the Village of Melrose Park Series 1998A Bond due for March 2019 in the amount of \$14,643.96. **J.** Approval of payment to Blue Cross Blue Shield for Health Insurance Premiums for the month of February 2019 in the amount of \$291,813.74. **K.** Approval of payment to City of Chicago - Department of Water for water services from December 17, 2018 through January 17, 2019 provided by the City of Chicago to the Village of Maywood in the amount of \$330,918.63. **L.** Approval of payment to Cargill for bulk salt purchased for the Village of Maywood Public Works Department in the amount of \$20,015.66. **M.** Approval of payment to City Wide of Chicago for janitorial services for the Village of Maywood Public Works Department in the amount of \$21,601.50. **N.** Approval of payment to Delta Industries, Inc. for Mobil-air portable rotary screw compressor in the amount of \$23,712.00 with a bid waiver. **O.** Approval of payment to Edwin Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department for the MWRDGC Green Infrastructure Alleys Project in the amount of \$41,695.00. **P.** Approval of payment to H&H Electric Company for street light maintenance and repair for the Village of Maywood Public Works Department in the amount of \$10,449.90. **Q.** Approval of payment to Maywood Public Library District for the Library's share of personal property replacement taxes for the months of December 2018 and January 2019 in the amount of \$7,907.97. **R.** Approval of payment to Public Safety Direct for Up-fitting of emergency vehicle Maywood Police Department full Patrol Ford Interceptor Sedan, etc. in the amount of \$7,932.90. **S.** Approval of payment to Utility Service Company for 500,000 Pedsphere St. Charles Road TANK-Quarterly in the amount of \$6,707.18. **T.** Approval of payment to Wigit's Truck Service for vehicle maintenance, repairs, parts and service for the Village's Public Works Department in the amount of \$6,180.59. **U.** Approval of payment to Valor Systems, Inc. for 57 User Licenses, Data Center Sustainment, Parallel Data Query and Administrator User and Training in the amount of \$69,663.96 with a bid waiver. **V.** Approval of payment to Illinois Council of Police and Sheriffs for Health and Dental Insurance Premiums for the month of March 2019 in the amount of \$90,867.04.

Discussion: Attorney Jurusik requested to add "with a bid waiver" to the end of Items N and U

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustees A. Sanchez and R. Rivers (temporarily unavailable)

Motion Carries

12. New Business

- A. Discussion and consideration pursuant to Vernel C. Brown Jr., CEO of Atmosphere of Tumbling continuing usage of the gymnasium space in the Multipurpose Building, 200 S. 5th Avenue and consideration for the Board of Trustees to attend the National League of Cities Conference, March 10 – 13, 2019 in Washington, D.C.

Mr. Brown mentioned the program helps Maywood youth move forward in future endeavors and is seeking continued use of the 200 Building from 8:00 a.m. to Noon on Saturdays.

Discussion: Trustee Wellington mentioned hours of operations for staff are 9:00 a.m. to 1 p.m. Mr. Brown agreed in order to stay with the Village hours of operation use of the gym from 9:00 a.m. to Noon would be adequate. Mr. Norfleet mentioned a conflict of time of usage with Danka Basketball League from 9:00 a.m. to 1 p.m. on Saturdays.

Motioned by Trustee Wellington and Seconded by Trustee Yarbrough to approve Atmosphere of Tumbling from 9:00 a.m. to Noon on Saturdays with No Fee and to rescind the agreement with Danka Basketball League on Saturdays and offer the hours from Noon to 1:00 p.m.

Discussion: Mr. Norfleet mentioned there is still an hour for usage available from Noon to 1:00 p.m. Attorney Jurusik mentioned specifics for the available hour or payment for after hours usage can be determined between Danka and the Village Manager.

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington, M. Lightford and R. Rivers.

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carries

- B. Discussion and consideration regarding renewal application (Exhibit 1) received from Mr. Patel of Wire Cloth Filter Company he submitted to Cook County for the Class 8 Tax Incentive Assessment Program.

Mr. Patel of Wire Cloth Filter Company mentioned he has been in business for 25 years and with the Village of Maywood for 19 years. There are 22 employees that include 2 Maywoodians with future hiring of additional employees.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington and M. Lightford

Nays: Trustee R. Rivers

Abstain: None

Absent: Trustee A. Sanchez

Motion Carries

13. Old Business: None**14. Board of Trustee Comments:**

- Trustee Brandon mentioned that there was no communication to residents regarding a water main break at 23rd and Lexington. Mayor Perkins recommended use of the police PA system.
- Trustee Rivers requested an update on working cameras and the capability of the cameras with the personnel move to the 911 Center. Mr. Norfleet will notify Chief Talley to prepare a report with the information.

16. For Information Only: None**17. Closed Meeting Session:** None

- A. Pending Litigation (5 ILCS 120/2(c) (11)).
- B. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c) (6)).
- C. The appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body or legal counsel for the public body (5 ILCS 120/2(c)(1)).

17. Adjournment

Mayor Perkins and the Board of Trustees adjourned the February 5, 2019, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Lightford at 9:49 p.m. in the Village of Maywood Council Chambers.

The Vote was affirmed unanimously by the Board of Trustees at 9:49 p.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims