

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, OCTOBER 15, 2019**
Amended at the RBM Meeting on November 6, 2019

1. Call to Order

The Regular Board Meeting of Tuesday, October 15, 2019 was called to order by Mayor Edwenna Perkins at 7:03 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Tom Pavlik, Village Deputy Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker. **Absent:** None.
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
LaSondra Banks, Human Resources Coordinator
David Myers, Director of Community Development
Lanya Satchell, Finance Director
Elijah Willis, Deputy Chief of Police
Craig Bronaugh Jr., Fire Chief
John West, Public Works Director
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer
Angela Smith, Business Development Coordinator
Tom Pavlik, Village Deputy Clerk

3. Invocation

Pastor Windom gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for the Regular Board Meeting of the Board of Trustees on Tuesday, October 1, 2019.

Motioned by Trustee Brandon and Seconded by Trustee Lightford to approve the minutes for the Regular Board Meeting of Tuesday, October 1, 2019.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: Trustee A. Sanchez

Absent: None

Motion Carried

6. Oaths, Reports, Proclamations, Announcements and Appointments

A. Finance Management Report:

1. Approval of Village of Maywood Warrant List No. 200479 through October 10, 2019 in the amount of \$1,200,248.87.

Trustee Booker questioned the approval process for payment to Maywood Rotary Club from Mayor Perkins and Trustee Brandon for Check #101009 in the total amount of \$150. Attorney Jurusik will report back with additional information regarding Mr. Norfleet's level of approval.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve Warrant List excluding Mayor Perkins and Trustee Brandon tickets for the rotary Check No. 101000 for \$150.

Discussion: None

Ayes: Mayor Perkins, Trustees M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: Trustee I. Brandon

Abstain: None

Absent: None

Motion Carried

2. Discussion of the Open Invoice Report for the Village of Maywood as of October 10, 2019 in the amount of \$2,788,469.82.

Trustees Brandon and Sanchez raised concerns. Mr. Norfleet and Ms. Satchell responded.

No Action

B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

1. Consideration to approve the appointment of Tywana Grace-Rand to the newly created Beautification Committee.

A discussion ensued regarding the need for a Board discussion prior to the appointment of applicants.

Motioned by Trustee Booker and Seconded by Trustee Lightford to table the three committee appointments until we can have a community meeting.

Discussion: None

Ayes: Trustees K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon, M. Jones and A. Sanchez

Abstain: None

Absent: None

Motion Failed

Motioned by Trustee Jones and Seconded by Trustee Brandon to approve Tywana Grace-Rand to the newly created Beautification Committee.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon and M. Jones

Nays: Trustees A. Sanchez, K. Wellington, M. Lightford and N. Booker

Abstain: None

Absent: None

Motion Failed

2. Consideration to approve the appointment of Tanya Butler to the newly created Beautification Committee.

Motioned by Trustee Booker and Seconded by Trustee Wellington to have a special meeting to discuss how to move forward with all the committees on the commission and not to bring any appointments to the Board until we have had that special meeting to have this discussion.

Discussion: None

Ayes: Trustees M. Jones, A. Sanchez, K. Wellington and M. Lightford

Nays: Mayor Perkins, Trustee I. Brandon

Abstain: None

Absent: None

Motion Carried

3. Consideration to approve the appointment of Rose O Campo to the newly created Beautification Committee.

No Action Taken

4. Consideration to approve Request for Expenditure Expenses that incurred during 2019 Maywood Fest from Mayor Perkins, Trustees Brandon, Sanchez, and Jones in the amount of \$685.66.

Motioned by Trustee Jones and Seconded by Trustee Sanchez to approve.

Discussion: Trustee Wellington raised concerns. Mayor Perkins, Trustees Jones and Sanchez made comments.

Ayes: Mayor Perkins, Trustees I. Brandon, A. Sanchez, M. Jones and M. Lightford

Nays: Trustees K. Wellington and N. Booker

Abstain: None

Absent: None

Motion Carried

5. Consideration to approve payment to Braun Events concerning equipment rental provided to the 2019 Maywood Fest in the amount of \$10,402.15.

Motioned by Trustee Booker and Seconded by Trustee Jones to approve the rental from Braun Events in the amount of \$10,402.15.

Discussion: Trustee Jones responded the item is budgeted to Trustee Booker.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

6. Consideration to approve payment to Lion Fencing for providing fencing equipment for the Maywood Fest September 13, 2019 through September 15, 2019 in the Village of Maywood in the amount of \$4,000.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve.

Discussion: Trustee Jones responded the item is over budget to Trustee Booker.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

7. Consideration to approve Ms. Tywana Grace-Rand to address the Board regarding the 2019 Christmas Tree Lighting. Info will be distributed at the meeting.

Ms. Rand gave a report on the 2019 Christmas Tree Lighting Event to be held on Friday, December 6, 2019 at the 5th Ave Metra Station from 4:00 p.m. to 6:00 p.m. at a cost of \$12,500 (\$7,500 budgeted and \$5,000 in donations). Trustees Brandon and Booker made comments.

Information Only

8. Consideration to approve expenditure request/sponsorship in the amount of \$300 for Pumpkin Patch Event Saturday, October 12, 2019.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and M. Lightford

Nays: Trustees K. Wellington and N. Booker

Abstain: None

Absent: None

Motion Carried

9. Consideration to financially support the Second Annual Boy Scout Fundraiser Event Thursday, October 17, 2019 at 6:00 p.m. at Alta Grill located at 4750 South Vernon Avenue in McCook. The organization goals for the local Boy Scouts is for each Mayor to raise \$7,000.

Motioned by Trustee Jones and Seconded by Trustee Brandon to allow individual Trustees to support the Boys Scout by use of their stipend as they deem fit.

Discussion: A discussion ensued.

Ayes: Mayor Perkins, Trustees I. Brandon and M. Jones

Nays: Trustees A. Sanchez, K. Wellington, M. Lightford and N. Booker

Abstain: None

Absent: None

Motion Failed

10. Consideration for Maywood Fest ADHOC Committee to make presentation and give update of the 2019 Maywood Fest that occurred September 13 – 15, 2019 in the Village of Maywood. No attachments.

Trustees Jones gave a brief presentation and thanked the Committee. Total revenue under \$80,000 (\$50,000 budgeted). Expense under \$76,000.

Information Only

7. Public Comments:

Comments from the Public – Comments were made by the following individuals: C. Vandiver, C. Sharp, L. Robinson, L. Redmond, G. Clay and T. Dorris. **Response to Public Comments** – Mr. Norfleet and Trustee Sanchez.

8. Village Manager's Report:

- A. Discussion and consideration regarding the 2019 Cook County Multi-Jurisdictional Hazard Mitigation Plan that has been approved by IEMA and FEMA. The County needs the participating municipalities to officially approve a resolution to adopt the 2019 Plan.

Motioned by Trustee Sanchez and Seconded by Trustee Booker to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Discussion and consideration regarding Maywood Fire Department request to pay for emergency repairs to the Reserve Pump Repair Service in the amount of \$15,093.72.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- C. Discussion and consideration regarding MPD Proposal No. 23 in presenting the Traffic and Safety Commission information to the Board for their review.

Commissioner Wilson gave a presentation concerning the proper process when the commission receive a request and the manner in which they are handled by the Board.

Information Only

- D. Discussion and consideration regarding approval of the West Regional Enterprise Zone to go into effect in 2020.

Ms. Smith and Mr. Warren Ripley gave a brief overview of the request.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- E. Discussion and consideration regarding quote received from McCann for purchase of a new Case TV 370 Track Loader including trade-in value for the department S250 machine. Cost of the new machine total \$36,372.

Mr. West gave an overview of the request.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve a Case TV 370 Track Loader including trade-in value for the department S250 machine with a bid waiver.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

9. Village Attorney Report: None**10. Omnibus Agenda Items:****A. Motioned by Trustee Sanchez and Seconded by Booker for the approval of the Omnibus Agenda Items A – S with the exception of items B, E and J**

A. An Ordinance Authorizing Certain Expenditures from the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project area fund to pay for the 2019 Maywood Pump Station Improvements - Variable Frequency Drive Project and award of contract to low bidder Richmond Electric Company, Inc. (contract price: \$46,100.00), including the Hancock Engineering Memorandum dated September 23, 2019, regarding the Bid Opening Results and Recommendation for the 2019 Maywood Pump Station Improvements - Variable Frequency Drive Project (attached to the Ordinance as Exhibit "A"). **C.** A Statement for Legal Services for August 2019 Pertaining to General Matters, in the amount of \$8,236.50. **D.** A Statement for Legal Services for August 2019 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters, in the total amount of \$22,395.81, with a cover memo dated October 9, 2019 from Klein, Thorpe and Jenkins, Ltd. **F.** Approval of payment to Amalgamated Bank for the Village of Melrose Park Series 1998A Bond due for November 1, 2019 in the amount of \$13,205.85. **G.** Approval of payment to Blue Cross Blue Shield for Health Insurance Premiums for the month of October 2019 in the amount of \$296,435.67. **H.** Approval of payment to Harris Computer Systems for MSI Software Maintenance November 1, 2019 through October 31, 2020 in the amount of \$38,424.93. **I.** Approval of payment to J. Nardulli Concrete, Inc. for the completed 2018 Alley and Roadway Improvements Project along South Maywood Drive from 17th Ave. to 11th Ave. and 2nd Ave. from the Prairie Path to Wilcox Street in the amount of \$22,727.34. **K.** Approval of payment to Lauterbach & Amen, LLP for the Police Pension Fund's Tax Levy and GASB 67/68 Actuarial Valuation and GASB 74/75 Actuarial Valuations for the Village of Maywood in the amount of \$8,800.00. **L.** Approval of payment to M&J Asphalt Paving Company for the 2019 Roadway Improvement Project within the Madison Street TIF District including Wilcox Street from 4th Avenue to 1st Avenue and 2nd Avenue between Wilcox and Madison Street in the amount of \$470,629.28. **M.** Approval of payment to Standard Equipment Company for Street Sweeper Repairs for the Village of Maywood Public Works Department in the amount of \$6,522.85. **N.** Approval of payment to Triggs Construction regarding 2nd Avenue and Washington Boulevard Improvements Project (CDBG Project No. 1806-014) in the amount of \$96,895.98. **O.** Approval of payment to United Septic, Inc. for the 2019 Sewer Cleaning and Televising Project in relation to cleaning and televising of approximately 16,000 feet of combined sewers for the Village of Maywood Public Works Department in the amount of \$12,320.80. **P.** Approval of payment to Union Pacific Railroad for Water Main Construction for the Village of Maywood in the amount of \$187,636.00. **Q.** Approval of payment to Accu-tron Computer Service for computer consulting services for the month of October 2019 in the amount of \$6,300.00. **R.** Approval of payment to Baker Tilly Virchow Krause, LLP for services in connections with the April 30, 2019 Financial Statement Audit in the amount of \$21,780.00. **S.** Approval of payment to City of Chicago for water services provided to the Village of Maywood from August 15, 2019 to September 18, 2019 in the amount of \$370,366.47.

Discussion: None**Ayes:** Mayor Perkins, Trustees I. Brandon, A. Sanchez, K. Wellington, M. Lightford and N. Booker**Nays:** None**Abstain:** None**Absent:** Trustee M. Jones (temporarily absent)**Motion Carried****Item B –**

Motioned by Trustee Sanchez and Seconded by Trustee Wellington to approve. Amended motion follows:
Motioned by Trustee Sanchez and Seconded by Trustee Booker to postpone to the December 17, 2019 meeting.

B. An Ordinance Amending Title III (Administration), Chapter 39 (Administrative Adjudications of Violations), Section 39.99 (Penalty) and Title VII (Traffic Code), Chapter 72 (Stopping, Standing And Parking), Section 72.34 (Overnight Parking Permits) of the Maywood Village Code Relative to Overnight Parking Regulations, including Police Chief Valdimir Talley Memorandum dated September 23, 2019, regarding the recommendation for updates to the Village overnight parking program.

Discussion: None**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker**Nays:** None**Abstain:** None**Absent:** None**Motion Carried**

Items pulled by Mr. Norfleet -

- E. Approval of payment to Allied Service Group for transportation of the deceased individuals for our Village of Maywood Police Department in the amount of \$5,400.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to postpone until staff brings the item back.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, A. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- J. Approval of payment to KCR Group, Inc. for the installation of seven hand dryers in Fire Houses 1 and 2 for the Maywood Fire Department in the amount of \$5,260.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to postpone until staff brings the item back.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, A. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

11. New Business:

- A. Discussion regarding Traffic and Safety Commission, Chapter 31.35 as well as Public Safety Commission (see attachment)

No Action

- B. Discussion regarding Board of Fire and Police Commissioners, Chapter 31.21.

No Action

- C. Discussion on establishing a standing meeting date for Finance Committee (Trustee Booker) – No attachment(s).

Date previously established for the Fourth Tuesday of each month.

No Action

- D. Consideration to approve expenditures incurred by Trustee I. Brandon pursuant to the Maywood Fest Parade, Community Block Club and the 4th Annual Back to School Give-away and Parade in conjunction with the Maywood Old Timers Committee August 17, 2019 in the amount of \$450.65.

Motioned by Trustee Jones and Seconded by Trustee Sanchez to approve.

Discussion: A discussion ensued regarding use of tax dollars.

Ayes: Mayor Perkins, Trustees I. Brandon, A. Jones and A. Sanchez

Nays: Trustees K. Wellington, M. Lightford and N. Booker

Abstain: None

Absent: None

Motion Carried

12. Old Business:

- A. Consideration to discuss Economic Development Commission Proposal (Trustee N. Booker).

Motioned by Trustee Booker and Second by Trustee Lightford to approve Economic Development Commission 31.41 as written with the change under Duties & Responsibilities making it go from President to Chairman and then making it go from the Economic Development Commission shall elect one of its members to serve as Chairman.

Discussion: A discussion ensued.

Ayes: Trustees A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon and M. Jones

Abstain: None

Absent: None

Motion Carried

- B. Discussion on update for Blood Plasma ordinance restricting age of giving plasma from 18 to 21 (Trustee Booker) – No attachment(s).

Attorney Jurusik will present an opinion by the first or second meeting of November.

No Action

13. Board of Trustees Comments/Information:

- A. Consideration for Trustee Nathaniel Booker to discuss the following items:

- Discussion Grant Submission concerns of the Census 2020 FHS Grant (see attachment)

Trustee Booker suggested that any grants must be approved by the Board prior to submission and elected officials can't give directives to staff without discussing the actual grant with the commission.

No Action

- Discussion on Police & Fire Commission November 2019 Overnight Stay for Recertification Mandated by State Law

Motioned by Trustee Booker and Seconded by Trustee Lightford so the FPC can stay overnight at the conference on Friday to so that they take the certification and still be there in the morning for their classes.

Discussion: None

Ayes: Trustees M. Jones, A. Sanchez, M. Lightford and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon and K. Wellington

Abstain: None

Absent: None

Motion Carried

- Discussion on Fresh Food Farms Market (see attachment)

A discussion ensued.

No Action

14. For Information Only

- A. Traffic and Safety Commission information regarding minutes of regular monthly meeting of the Board of Commissioners.

15. Closed Meeting Session: None

16. Adjournment

Mayor Perkins and the Board of Trustees adjourned the October 15, 2019 Regular Board Meeting with a Motion by Trustee Lightford and a Second by Trustee Brandon with a consensus at 11:44 p.m.

Edwenna Perkins

Edwenna Perkins, Mayor



Viola Mims

Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr., Village Manager