

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, OCTOBER 2, 2018**

1. Call to Order

The Regular Board Meeting of Tuesday, October 2, 2018 was called to order by Mayor Edwenna Perkins at 7:02 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford. **Absent:** Trustee R. Rivers
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Lanya Satchell, Director of Finance
Valdimir Talley Jr., Police Chief
Craig Bronaugh Jr., Fire Chief
Michael Jurusik, Village Attorney
Bill Peterhansen, Village Engineer
Jonette Greenhow, Executive Assistant to Mayor

3. Invocation

Ms. Loretta Robinson gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for the Village Board Meeting held on Tuesday, September 18, 2018.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve the minutes for the Regular Board Meeting of Tuesday, September 18, 2018 with corrections.

Discussion: Clerk Mims read the following corrections: Page 2 - 1) Additional Mayor Items – change Farland to McFarland and 2) Mayors Report Item #1 – change making to make on the consensus by the Board.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

6. Oaths, Reports, Proclamations, Announcements and Appointments

A. Finance Management Report(s):

1. Approval of Village of Maywood Warrant List No. 200458 through September 28, 2018 in the total amount of \$1,673,925.47.

Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve Warrant List No. 200458 through September 28, 2018 in the amount of \$1,673,925.47.

Discussion: Trustee Wellington questioned Check Numbers 98148 (membership). 98224 (windows), 98232 (locks) – Ms. Satchell will check and report back on the specifics and 98173 was for a temp employee in the parking department.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

2. Discussion of Village of Maywood Open Invoices Report as of September 28, 2018 in the total amount of \$1,742,691.93.

Trustee(s) Brandon and Sanchez made comments and/or raised concerns. Ms. Satchell responded to their concerns.

No Action Required

B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

Additional Mayors' Report Items:

- Ms. Greenhow read a Resolution from the Mayor and Mr. Rodney Smith presented a Flag to the family of retired police officer Roger Earskine Sr. who recently passed.

1. Consideration to recommend appointment of Margaret J. Jones to the Maywood Housing Commission.

Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve the appointment of Margaret J. Jones to the Maywood Housing Authority Committee.

Discussion: Trustee Sanchez requested a list of openings on the various Village committees. Mayor Perkins will provide the information. Trustee Wellington sought clarity on the process. Mayor Perkins responded applications are sent to her office for processing and the determination of available openings.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

2. Jonette Greenhow to give an update on Maywood 2018 Fest. (No attachments).

Ms. Greenhow reported that the budget for the 2018 Maywood Fest will be presented once all invoices have been turned in, presented Certificates to Maywood Fest participants and Mr. Derek Grace of Grace Productions gave a video/photo presentation of the Fest activities.

7. Public Comments:

Comments from the Public – Comments were made by the following individuals: L. Robinson, T. Ortiz and G. Clay.

Response to Public Comments – Mr. Norfleet. Comments are available upon request in the Clerk's Office.

8. Village Manager's Report:

- A. Maywood Police Department Detective Lonell Whitlock presents an Award of Appreciation from the ESGR and Military Unit to Chief V. Talley, Deputy Chief E. Willis and Lt. Diaz.

Michael Holub of the U.S. Department of Defense presented Awards of Appreciation to Chief Talley, Deputy Chief Willis and Lt. Diaz based on nominations by Det. Lonell Whitlock.

- B. Discussion and consideration regarding memo received from Edwin Hancock Engineering pursuant to the 2018 Green Infrastructure Alley Improvements Project, Bid Opening Results and Recommendation. The award of contract is intended to begin work this fall season on two (2) alleys prior to winter weather conditions.

Engineer Peterhansen reported on the proposal received for the improvement of five (5) alleys indicating the lowest responsible bidder as MQ Construction of Chicago. MQ Construction worked on the alley project in 2007 for the Village of Maywood. Hancock Engineering recommends acceptance of the proposal at \$1,291,625.00 which is about \$70,000.00 below the engineer's estimate.

Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough to approve.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- C. Discussion and consideration regarding the Madison Street Traffic Signal Study concerning traffic signal improvements to the intersections along Madison street at 17th Avenue, 9th Avenue, and 5th Avenue in the Village of Maywood. This project will be paid for through funds in the Madison Street TIF.

Engineer Peterhansen reported that 5th Avenue and 17th Avenue are owned by IDOT and would require a traffic analysis. During the 5th Avenue Improvement Project, it was determined to be unwarranted for a traffic signal at that location. However, 9th Avenue is under local jurisdiction and recommends the standard intersection Design Study. Engineer Peterhansen recommended starting with traffic counts at the intersection using accident report/data from the police department to determine demand and to minimize the cost. The cost for the Design Study from Hancock Engineering Co. is \$25,000 - hourly rate, not to exceed and Traffic Engineering Subcontractor is \$44,650 task by task, not to exceed.

Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough to approve and not to exceed the Hancock hourly rate of \$25,000.00.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

9. Village Attorney Report: None

10. Omnibus Agenda Items:

A. Motioned by Trustee Brandon and Seconded by Trustee Yarbrough for the approval of the Omnibus Agenda Items A – H:

A Statement for Legal Services for July 2018 Pertaining to Election Matters, 911 Dispatch Consolidation, 2015 G.O. Bond Covenant Matters, Employment and Labor Matters, Economic Redevelopment Matters, and Litigation Matters, in the total amount of \$34,235.90. **B.** A Resolution Authorizing the Approval and Execution of a Professional Engineering Services Agreement with Edwin Hancock Engineering Company for furnishing Professional Engineering Services for Preparation of Phase 1 Project Development Report for the 19th Avenue Improvement Project (Madison Street to St. Charles Road). **C.** Approval of payment to Allied Waste Service for garbage pick-up services for the month of August 2018 in the amount of \$146,000.00. **D.** Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department in the amount of \$97,602.00. **E.** Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park in the amount of \$48,119.24. **F.** Approval of payment to McCann for the purchase of a loader/backhoe for the Village of Maywood Public Works Department in the amount of \$84,995.00 "with a waiver of bids (award of contract is based on solicitation of competitive proposals)". **G.** Approval of payment to Scot Decal Company, Inc. for the 2019 Vehicle Stickers and Business License Decals for the Village of Maywood Finance Department in the amount of \$8,565.05. **H.** Approval of payment to City of Chicago - Department of Water for water services provided to the Village of Maywood from May 15, 2018 through July 17, 2018 provided by the City of Chicago in the amount of \$311,473.38.

Discussion: Trustee Brandon sought clarification on the charges for election services for Klein, Thorpe and Jenkins, Ltd. (KTJ). Attorney Jurusik responded that KTJ is seeking reimbursement for the services of a court reporter during the 2016 election board hearings. The invoices should have been forwarded to the Village for payment but were inadvertently missed due to a miscommunication. Trustee Sanchez sought clarity on the charge for thirty-four (34) Trustee Vehicle Stickers. Ms Satchell responded the stickers are extra and have "Trustee" printed on them.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

11. New Business:

Additional Items:

- Trustee Brandon suggested the use of some type of source that would allow residents access to the goals and the objectives of the Village Manager, and to the process for the manager's evaluation. Attorney Jurusik mentioned discussions in open and closed sessions, the solicitation of public input and that the Board determines the goals/objectives for the Village Manager that oversees the day to day business of the Village.

- A.** An Ordinance Approving First Addendum to Redevelopment Agreement (National Cycle, Inc.), including the First Addendum to Redevelopment Agreement (National Cycle, Inc.), with a cover memo dated September 26, 2018 from Klein, Thorpe and Jenkins, Ltd.

Attorney Jurusik mentioned updates to reflect National Cycle is no longer interested in adding a loading dock to the back of the addition which eliminates the requirement to pave the alley (National Cycle nor the Village of Maywood are responsible for paving the alley), to move forward on the closing for the tax incentive by October 13, 2018, the project commencement date of September 18, 2021, the project completion date of September 18, 2023, and landscaping and maintenance requirements by National Cycle.

Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough to approve.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez and M. Lightford

Nays: Trustee K. Wellington

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

12. Old Business

- Trustee Brandon requested updates on the Baptist Retirement Home, the Bushwood Property, and the property at 1st and Lake.
- Trustee Sanchez mentioned the problem of neighboring commuters parking free at the Metra Station preventing Maywoodians use of the parking spaces at the Maywood location. Mr. Norfleet mentioned a meeting between Community Development and himself on Wednesday, October 3, 2018 at 11:00 a.m. to discuss the matter with a visit to the site.

13. For Information Only - None

14. Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to recess into the Closed Session at 9:08 p.m. for the purpose of discussing:

- A.** Pending Litigation (5 ILCS 120/2(c)(11)).

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trust R. Rivers

Motion Carries

15. Adjournment

Mayor Perkins and the Board of Trustees adjourned the October 2, 2018, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Yarbrough at 9:35 p.m. in the Village of Maywood Council Chambers.

The Vote was affirmed unanimously by the Board of Trustees at 9:35 p.m.


Edwenna Perkins, Mayor




Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims