

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
TUESDAY, JANUARY 16, 2018**

**1. Call to Order**

The Regular Board Meeting of Tuesday, January 16, 2018 was called to order by Mayor Edwenna Perkins at 7:00 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez (7:08 p.m.), K. Wellington, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet Jr., Village Manager  
LaSondra Banks, Human Resources Coordinator  
David Myers, Assistant Village Manager  
Joshua Koonce, Planning/Zoning Officer  
Lanya Satchell, Finance Director  
Craig Bronaugh Jr., Fire Chief  
Valdimir Talley Jr., Police Chief  
Elijah Willis, Deputy Police Chief  
Michael Jurusik, Village Attorney

**3. Invocation**

Ms. Loretta Robinson gave the invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Approval of minutes for the Village Board of Trustees Regular Board Meeting Tuesday, December 19, 2017.**

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve the minutes for the Regular Board Meeting of Tuesday, December 19, 2017.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee A. Sanchez

**Motion Carries**

**6. Oaths, Reports, Proclamations, Announcements and Appointments**

**Announcements**

- Mayor Perkins announced "Free Tax Preparation" on Saturday, February 10, 2018 at 10:00 a.m. at the Maywood Multipurpose Building, 200 S. 5<sup>th</sup> Avenue, Maywood, IL.
- Trustee Wellington announced a Vision Board Party on Saturday, January 20, 2018 from 12:00 to 2:00 p.m. at the Maywood Multipurpose Building, 200 S. 5<sup>th</sup> Avenue, Maywood, IL.
- Trustee(s) Brandon and Sanchez made announcements/comments of public interest.
- Chief Talley introduced Maywood Police Department new interns: Kimberly Pineda, Kalia LaFayette, and Giovanni Bolanos.

**A. Finance Management Report(s):**

1. Approval of Village of Maywood Warrant List No. 200444 through January 10, 2018 in the total amount of \$1,762,119.31.

**Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to approve Warrant List No. 200444 through January 10, 2018 in the amount of \$1,762,119.31.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."**

1. Discussion concerning Pay Schedule for the Fire and Police Commission. (No attachment)

Mayor Perkins sought clarification on whether Commissioners should be paid prior to or after their meetings.

**Discussion:** Trustee Rivers asked if payment was contingent on attendance. Mayor responded yes. Trustee Brandon suggested a record of attendance to determine basis for any payments. Trustee Sanchez sought the Mayor's recommendation. Mayor Perkins stated that sometimes payments are made before meetings are held with no verification of actual meetings taking place.

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve payment with verification of a Sign-in Sheet, maintained by a Village employee that reflects their presence.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, M. Lightford and R. Rivers

**Nays:** Trustee K. Wellington

**Abstain:** None

**Absent:** None

**Motion Carries**

**C. Village Manager's Report Agenda Items:**

1. Presentation from CS Strategies pursuant to results of the various welfare wellness challenge activities occurred in Year 2017 and how the program was received. Would like to discuss how long-term, well structured wellness programs impact claims.

Mr. Smith, Ms. Drake and Rosemary Morris of CS Strategies gave a summary on working with Village Employees on the Wellness Program including fitness and health challenges and medical claims.

**Presentation Only**

2. Presentation by Vicki Haas, Vice Chair of the Maywood Historic Preservation Commission pursuant to the 2018 Civil War Living History Event. The Commission is requesting the general support on the grounds of the Widows' Home Saturday, May 5, 2018. The time of the event is from 10 a.m. to 4 p.m.

Ms. Haas reported she is seeking approval in advance to hold this event again this year with the same date and time slot.

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve the event.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

3. Presentation and approval regarding the PC/ZBA approved Findings of Fact for Case 17-002 pursuant to the National Cycle Facility. Mr. Barry Willey submitted to the Village of Maywood Community Development Department to a proposal for a 28,407 sq. foot expansion of his National Cycle facility located at 2200 South Maywood Drive, and an MWRD detention basin at the south of the new proposed building footprint.

Mr. Koonce gave an overview on the recommendation for: **1)** right-of-way improvements for National Cycle and residents on the 21<sup>st</sup> Avenue entry-point. **2)** an expansion with no rear overhead door or truck access. The required zoning variances for the project include: **1)** a ten foot variance would need to be granted. **2)** a 20 foot variance would need to be granted.

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve.**

**Discussion:** Trustee(s) Brandon, Rivers and Sanchez made comments and/or raised concerns. Mr. Koonce responded.

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

4. Discussion and approval of an Ordinance regarding Yard Variations for the expansion of an existing facility located at 2200 South Maywood Drive, Maywood, IL – National Cycle Inc.

**Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to approve.**

**Discussion:** Mr. Willey thanked the Board for the approval of the proposed project.

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

5. Presentation by Maywood Police Chief, Valdimir Talley Jr. in consideration of the annual report for the Maywood Police Department.

Chief Talley gave an annual report on personnel changes, achievements and updates for the Maywood Police Department.

**Information Only**

6. Presentation by Village Manager, Willie Norfleet pursuant to Village of Maywood water concerns.

Mr. Norfleet gave a report on a County Public Hearing attended by the Village concerning the cost of water in various minority communities. Mr. Norfleet read a list of items (twenty-three) submitted to the hearing on the water status/concerns in the Village of Maywood.

**Discussion:** Trustee(s) Yarbrough, Brandon, Rivers and Lightford made comments. Mr. Norfleet responded.

**Information Only**

7. Discussion of Status Report from Village Manager pursuant to Village of Maywood Local Debt Recovery Program.

Mr. Norfleet gave a report on the collection of revenues owed to the Village through the Local Debt Recovery Program.

**Information Only**

8. Discussion and consideration regarding Vernel Brown, CEO of Atmosphere of Tumbling utilizing the Multipurpose Building gymnasium and kitchen space (200 S. 5<sup>th</sup> Avenue) on Saturday, March 3, 2018. The time frames requested are from 8:00 a.m. to 8:00 p.m. for event setup/event and breakdown. The first floor and kitchen will not be available from 8:00 a.m. to 1:00 p.m. due to use by Barbara Cole, Maywood Youth Mentoring Program.

Mr. Norfleet recommended a fee of \$40 per hour for use after 1:00 p.m. when staff is off duty.

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve the recommendation for use of the Gymnasium from 1:00 p.m. to 8:00 p.m. for a Fee of \$40 per hour.**

**Discussion:** None

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** None

**Motion Carries**

9. Discussion and consideration concerning use of Multipurpose Building Gymnasium (200 S. 5<sup>th</sup> Avenue) by Vernel Brown, CEO of Atmosphere of Tumbling. He is requesting to continue utilizing the gymnasium on Saturday mornings from 8:00 a.m. to 12:00 noon in 2018.

Mr. Norfleet commented that staff will be present during this time slot so there is no need to charge.

**Motioned by Trustee Brandon and Seconded by Trustee Lightford to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**D. Village Attorney's Report Agenda Items:** None

**7. Omnibus Agenda**

**A. Motioned by Trustee Wellington and Seconded by Trustee Lightford for the approval of the Omnibus Agenda Items A – M.**

A. Approval of payment to Accu-Tron Computer Service for computer consulting services for the month of January 2018 in the amount of \$6,300.00. B. Approval of payment to Allied Waste Service (Republic Services) for disposal, recycling, residential and yard waste pick-up services for the month of November 2017 in the amount of \$141,750.00. C. Approval of payment to Allied Waste Service (Republic Services) for garbage roll-over services for the month of October and November 2017 in the amount of \$47,192.04. D. Approval of payment to Amalgamated Bank of Chicago for the approval of the Village of Melrose Park Series 1998A Bond due for February 2018 in the amount of \$76,819.50. E. Approval of payment to Baker Tilly Virchow Krause, LLP for services in connections with the April 30, 2017 Financial Statement Audit in the amount of \$22,349.00. F. Approval of payment to Blue Cross Blue Shield for Health Insurance Premiums for the month of January 2018 in the amount of \$286,678.60. G. Approval of payment to Comcast for recurring Telephone/Ethernet Services at the Fire Department, Police Station, Multipurpose Building (200 So. 5th Ave.) and Village Hall in the amount of \$10,417.48. H. Approval of payment to Compass Minerals for bulk salt purchase for the Village of Maywood Public Works Department in the amount of \$21,053.76. I. Approval of payment to Dell Marketing for the purchase of Onsite Diagnosis and Technical Support for Maywood Police Department in the amount of \$5,591.47. J. Approval of payment to Graybar Electric Company for the purchase of nine (9) street lights for the Village of Maywood Public Works Department in the amount of \$70,418.79. K. Approval of payment to Hancock Engineering for engineering services rendered during the period ending October 31, 2017 for the Village of Maywood Public Works Department pursuant to Madison Street LAFO (1st Avenue to Des Plaines Road) in the amount of \$5,345.00. L. Approval of payment to Illinois Council of Police and Sheriffs for Health and Dental Insurance Premiums for the month of January 2018 in the amount of \$83,361.79. M. Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park to the Village of Maywood for October and November 2017 in the amount of \$52,420.55.

**Discussion:** Trustee Sanchez sought clarification on Item G regarding Comcast charges. Mr. Norfleet responded the charges are less than the previous provider. Ms. Satchell responded the charges also pertain to the alignment for all Village employees to be on the same line of connectivity for uniformity purposes.

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**8. New Business Agenda Item:**

- A. An Ordinance Amending Schedule IV (Limited Parking) and Schedule VI (Parking Signs) of Chapter 76 (Parking Schedules) of the Maywood Village Code Relative to designating Village Parking Lot No. 1 and Village Parking Lot No. 2 as Limited Parking Zones, removing existing motor vehicle regulation signs within Village Parking No. 1 and Village Parking Lot No. 2, and posting "2 Hour Parking Only" and "Residential Overnight Parking with Displayed Village of Maywood Permit Only from 8:00 p.m. to 6:00 a.m." signs within Village Parking Lot No. 1 and Village Parking Lot No. 2, with a cover memo dated January 10, 2018 from Klein, Thorpe and Jenkins, Ltd.

**Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve this item.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

- B. A Statement for Legal Services for November 2017 Pertaining to General Matters, in the amount of \$7,228.25, with a cover memo dated January 10, 2018 from Klein, Thorpe and Jenkins, Ltd.

**Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

- C. A Statement for Legal Services for November 2017 Pertaining to 911 Dispatch Consolidation, Economic Redevelopment Matters, Employment and Labor Matters, and Litigation Matters, in the total amount of \$35,804.57, with a cover memo dated January 10, 2018 from Klein, Thorpe and Jenkins, Ltd.

**Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

• **Additional New Items**

1. **Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to establish a committee to explore the feasibility to tap into the waterline that runs through the Village of Maywood.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

2. **Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to have Village staff follow up with the Park District Commission to transfer parks to the Maywood Park District.**

**Discussion:** None

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** None

**Motion Carries**

**9. Old Business Agenda Items:**

- A. An Ordinance Approving and Adopting an update to Section 4.1 (Workforce Reductions, Demotions and Disciplinary Actions) of the Village of Maywood Personnel Manual, with a cover memo dated January 10, 2018 from Klein, Thorpe and Jenkins, Ltd.

Mr. Norfleet stated a decision is needed to make selections based on seniority or a case by case basis.

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve an Ordinance of Section 4.1 (Workforce Reductions, Demotions and Disciplinary Actions) of the Village of Maywood Personnel Manual.**

**Discussion:** Mayor Perkins sought clarifications. Mr. Norfleet responded.

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**10. For Information Only** -- Information distributed at the Board Meeting.

**11. Public Comment:**

**Comments from the Public** -- Comments were made by the following individuals: N. Booker, K. Sorenson, G. Clay and L. Redmond.

**Response to Public Comments** -- Mr. Norfleet, Mayor Perkins and Clerk Mims responded to public comments.

**12. Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to recess into Closed Session at 9:38 p.m. for the purpose of discussing:**

A. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel (5 ILCS 120/2(c) (1).

**13. Adjournment**

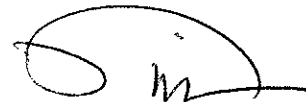
Mayor Perkins and the Board of Trustees adjourned the January 16, 2018, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Lightford at 10:22 p.m. in the Village of Maywood Council Chambers.

**The Vote was affirmed unanimously by the Board of Trustees at 10:22 p.m.**



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**Edwenna Perkins, Mayor**



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**Viola Mims, Village Clerk**

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims