

ORIGINAL

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
RESCHEDULED REGULAR BOARD MEETING  
WEDNESDAY, MARCH 16, 2016**

**1. Call to Order**

The Regular Board Meeting of Wednesday, March 16, 2016 was called to order by Mayor Edwenna Perkins at 7:00 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers (7:02 p.m.). **Absent:** None. **There being a Quorum Present, the Meeting was convened.**

**Staff Attendance:**

Willie Norfleet, Jr., Village Manager  
David Myers, Asst. Village Manager / Director of Community Development  
Michael Jurusik, Village Attorney  
Craig Bronaugh, Fire Chief  
Valdimir Talley, Jr., Chief of Police  
John West, Director of Public Works  
JoAnn Murphy, Deputy Clerk

**3. Invocation:** Ms. Loretta Robinson gave the Invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Oaths, Reports, Proclamations, Announcements and Appointments**

While all remained standing after the Pledge of Allegiance, Mayor Perkins requested a moment of silence and applause in honor of Comr. Lennel Grace who recently passed away.

Mr. Myers noted the March 24<sup>th</sup>, I290 Advisory Working Group (AWG) meeting is cancelled due to Illinois Department of Transportation (IDOT) needing more time to complete studies needed for the various options they will be presenting. The next AWG meeting will take place on April 21<sup>st</sup> at the Multi-Purpose Building.

Mr. Myers announced that the Village of Maywood, in collaboration with The Monroe Foundation Stable Project and State Rep. Emanuel "Chris" Welch, will present a half-day Home Buyers Pre-certification Workshop taking place on Saturday, April 9, 2016 at 9:00 a.m. at the Multi-purpose Building, 200 S. Fifth Ave., Maywood. Space is limited and one should reserve their spot by contacting [Omonroe@themonroefoundation.org](mailto:Omonroe@themonroefoundation.org) or calling (773)914-1534.

Mayor Perkins noted she had copies of an article from Chicago Magazine showing the median sale price of homes in Maywood as being \$78,000.00. **Note:** This was announced prior to Item 12.

**A. Mayor's Report and Theme: "A SHIFT IS COMING; THINGS ARE CHANGING IN OUR FAVOR WHEN THE PEOPLE GET A MIND TO WORK."**

**1. Approval to re-appoint Tom Kus to the Historic Preservation Commission.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO RE-APPOINT TOM KUS TO THE HISTORIC PRESERVATION COMMISSION.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**2. National League of Cities (NLC) Youth Delegation Presentation**

Trustee Brandon presented Maywood high school students, Mr. Noah Salazar, Terrell Jenken and Marquan Jones, along with Miss Anahi Soto and Dominique Wallace with Certificates of Recognition for their achievement in being selected as a Youth Delegate from the Village of Maywood to the NLC. Trustee Brandon also made note of their personal achievements and acknowledged Ms. Gonzalez, Dean of Students at Proviso East, Trustee Rogers, and all who helped sponsor this program. The students gave a presentation to the Board on the knowledge they received from participating in various focus groups which included environmental sustainability, police policy reform, and grants, offering their suggestions on how to bring youth to the table strengthening various aspects of the Village. They noted visiting the White House, various monuments and memorials, Cong. Davis' and Senator Kirk's office, as well as George Washington and Howard University campuses. The students also stated they had the pleasure of meeting the President of the NLC, Ms. Melodee Colbert-Kean and thanked the Board for giving them the opportunity to represent the Village. **Note:** This item took place prior to Item 5A1.

**B. Manager's Report:** None

**C. Finance Management Report(s):** None

**6. Approval of the minutes for the Regular Meeting of the Board of Trustees for Tuesday, March 1, 2016.**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE MINUTES FOR TUESDAY, MARCH 1, 2016.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**7. Approval of Warrants**

**A. Warrant List No. 200408 for the Village of Maywood - Expenditures total through March 9, 2016, in the amount of \$1,120,083.87.**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE MARCH 9, 2016 WARRANT IN THE AMOUNT OF \$1,120,083.87.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

## 8. Old Business:

### A. Mayor's Office

Trustee Rivers requested staff to formally report on the move of the President's and Board of Trustee's office by April 1, 2016.

**Discussion:** Trustee Rivers questioned if a motion was needed. Attorney Jurusik stated a motion was not needed since he was requesting a status report on a previous motion.

## 9. Omnibus Agenda

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE LIGHTFORD FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – N.** There being no requests to pull items, Trustee Brandon proceeded to read the agenda. *A. APPROVAL OF PAYMENT REGARDING MAYWOOD POLICE DEPARTMENT REQUEST/PROPOSAL NO. 13 SPEED DISPLAY TRAILER; THE EQUIPMENT, SHIPPING AND HANDLING FEES PRICE THE TRAILER FOR A TOTAL COST AT \$8,249.00, B. APPROVAL OF PAYMENT REGARDING QUOTE RECEIVED FROM MARTIN IMPLEMENT SALES, INC. FOR REPAIR OF THE PUBLIC WORKS DEPARTMENT 575E COMBINATION BACKHOE IN THE AMOUNT OF \$19,577.35 WITH THE WAIVER OF THE BID PROCESS, C. APPROVAL OF PAYMENT PURSUANT TO AN ORDINANCE AMENDING CHAPTER 39 (ADMINISTRATIVE ADJUDICATION OF VIOLATIONS) OF THE MAYWOOD VILLAGE CODE REGARDING NOTICE OF VEHICLE SEIZURE AND IMPOUNDMENT, D. APPROVAL OF A RESOLUTION APPOINTING VILLAGE MANAGER, WILLIE NORFLEET, JR. AS BUDGET OFFICER FOR THE VILLAGE OF MAYWOOD, E. APPROVAL REGARDING KALEIDOSERVE ORGANIZATION TO UTILIZE THE MAYWOOD MULTIPURPOSE FACILITY LOCATED AT 200 SOUTH FIFTH AVENUE, MAYWOOD, IL FOR THE FUTURE LEAGUE PROGRAM STARTING JUNE 20, 2016 TO AUGUST 12, 2016 FROM 10:00 A.M. TO 2:00 P.M., F. APPROVAL OF PAYMENT TO ALLIED WASTE SERVICE FOR ROLL-OFF SERVICE FOR THE MONTH OF JANUARY THROUGH FEBRUARY 2016 IN THE AMOUNT OF \$15,279.84, G. APPROVAL OF PAYMENT TO BELLWOOD ELECTRIC MOTORS, INC. FOR WASH AND BAKE WINDINGS, BEARINGS, REPAIR RESERVOIR, ASSEMBLE AND TEST FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$6,900.00, H. APPROVAL OF PAYMENT TO COMPASS MINERALS FOR BULK SALT PURCHASE FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$15,327.08, I. APPROVAL OF PAYMENT TO EMERGITECH FOR THE QUARTERLY MAINTENANCE AND SUPPORT AGREEMENT FOR 03/01/16 THROUGH 05/31/16 IN THE AMOUNT OF \$7,173.99, J. APPROVAL OF PAYMENT TO I.E.P.A. FOR WATER REVOLVING FUND-DRINKING WATER PROJECT IN THE AMOUNT OF \$27,106.89, K. APPROVAL OF PAYMENT TO KONICA MINOLTA BUSINESS SOLUTIONS SEMI-ANNUAL INVOICE FOR MAINTENANCE AGREEMENT COVERING THE BILLING PERIOD OF 07/01/15 THROUGH 12/31/15 WHICH INCLUDES LABOR, PARTS, DRUMS, STAPLES AND SUPPLIES, EXCLUDES PAPER IN THE AMOUNT OF \$9,212.67, L. APPROVAL OF*

**PAYMENT TO STANDARD EQUIPMENT COMPANY FOR STREET SWEEPER REPAIRS FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$13,710.35, M. APPROVAL OF PAYMENT TO UNIQUE PLUMBING COMPANY FOR SEWER REPAIRS FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$7,181.65 AND WAIVER OF THE BID PROCESS, AND N. APPROVAL OF PAYMENT TO ACCU-TRON COMPUTER SERVICE FOR COMPUTER CONSULTING SERVICES FOR THE MONTH OF MARCH 2016 IN THE AMOUNT OF \$6,300.00.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**10. New Business:**

- A. Approval of a Statement for Legal Services pertaining to General Matters for January 2016 in the amount of \$12,873.00, with a cover memo dated March 9, 2016 from Klein, Thorpe and Jenkins, Ltd.**

**MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF A STATEMENT FOR LEGAL SERVICES PERTAINING TO GENERAL MATTERS FOR JANUARY 2016 IN THE AMOUNT OF \$12,873.00, FROM KLEIN, THORPE AND JENKINS, LTD.**

**Discussion:** None

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Mayor Edwenna Perkins

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- B. Approval of a Statement for Legal Services pertaining to Economic Redevelopment Matters, Employment and Labor Matters and Litigation Matters for January 2016 in the total amount of \$37,028.80, with a cover memo dated March 9, 2016 from Klein, Thorpe and Jenkins, Ltd.**

**MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF A STATEMENT FOR LEGAL SERVICES PERTAINING TO ECONOMIC REDEVELOPMENT MATTERS, EMPLOYMENT AND LABOR MATTERS AND LITIGATION MATTERS FOR JANUARY 2016 IN THE TOTAL AMOUNT OF \$37,028.80, FROM KLEIN, THORPE AND JENKINS, LTD.**

**Discussion:** Trustee Brandon made a statement regarding his concern over paying larger bills, with smaller bills being left unpaid.

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Mayor Edwenna Perkins

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**C. Approval of updates to the Village of Maywood Travel Policy.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO APPROVE THE UPDATES TO THE VILLAGE OF MAYWOOD TRAVEL POLICY.**

**Discussion:** Mayor Perkins informed the public that the policy should be followed but that the Board is not following it, because they passed a requirement that all travel had to be approved by the Board. Trustee Yarbrough stated it is his understanding that Travel is approved through the annual budget and that it is the other expenses that this addresses. Trustee Lightford stated he had not heard all travel needed to be approved. Attorney Jurusik noted two policies; Expense Policy and Travel Policy. He noted minor changes in the Travel Policy and explained the history and verbalized various scenarios of proper expenses. Attorney Jurusik strongly recommends the use of these policies. Clerk Mims requested the Municipal Clerks of Illinois be added to the list of pre-approved travel as noted on page 2 of the policy (page 162 of the Board packet). An amended motion follows.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE APPROVAL OF UPDATES TO THE VILLAGE OF MAYWOOD TRAVEL POLICY AND ANY ADDITIONAL CLERK'S TRIPS AND CONFERENCES.**

**Discussion:** Trustee Yarbrough noted that the reimbursement policy is where a lot of questions are being raised, and stated other governmental bodies decide in advance how much is allocated for spending. Attorney Jurusik stated the Expense Policy and the reimbursable and non-reimbursable sections of the Travel Policy (pages 166-169 of the Board packet) do reflect the recommendations of the Board and minor differences as reflected in the Cook County Travel and Expense Policy.

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Mayor Edwenna Perkins

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**D. Approval of an Ordinance authorizing Certain Amendments to the Fiscal Year 2015/2016 (May 1, 2015 through April 30, 2016) Village of Maywood Budget (Amendment No. 1).**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THIS ITEM.**

**Discussion:** Trustee Rogers questioned if any of the numbers had been updated. Mr. Norfleet indicated there were no other changes made since the Legal, License and Ordinance Committee (LLOC) meeting.

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Lightford and R. Rivers

**Nays:** Mayor Edwenna Perkins and Trustee M. Rogers

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**E. Approval of an Ordinance for a Class M Liquor License Video Cafe/Bistro for Lacey's Place LLC Series Maywood d/b/a Lacey's Place.**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE A CLASS M LIQUOR LICENSE VIDEO CAFÉ/ BISTRO FOR LACEY'S PLACE LLC SERIES MAYWOOD D/B/A LACEY'S PLACE.**

**Discussion:** Trustee Dorris noted her concerns that there are other Economic Development Projects that we should be focusing on. Trustee Brandon noted his opinion that this will not be a

nuisance location and will be of benefit to our tax base. Clerk Mims voiced her concerns over the mixed messages given by the approval of various ordinances. Trustee Lightford noted the Board makes decisions as they are brought before them. Trustee Dorris stated there are many ordinances she feels need to be looked at. Trustee Rivers noted his concerns regarding not making a decision on the number of Video Gaming Café's they will allow. After additional comments by Mayor Perkins, Trustee(s) Yarbrough and Brandon, the Mayor noted the matter of the number of Video Gaming Cafés allowed is coming before the Liquor Commission. Trustee Rogers noted this item will establish the number of licenses at one, at the current time.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon and M. Rogers

**Nays:** Trustee(s) A. Dorris, M. Lightford and R. Rivers

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**F. Clerk's Office**

Trustee Dorris requested the Clerk's office be on top of any law changes for the November election cycle, noting registration issues brought to her attention.

**G. Budget Process**

Trustee Dorris noted her concerns over budget items approved that never came to fruition, indicating it allowed for continued excuses by the departments. She is requesting department heads come before the Board during this budget cycle and explain the short and long term advantages of what they are requesting.

**11. Public Comments**

**Comments from the Public** – Comments were made by the following individuals: L. Robinson and G. Clay. Comments are available upon request in the Clerk's office.

**Response to Public Comments** – Mr. Norfleet and Attorney Jurusik responded to public comments. Comments are available upon request in the Clerk's office.

**12. Executive Session: (8:28 p.m.)**

**It was the general consensus of the Board to remove the following items from the agenda.**

- Pending Litigation, pursuant to 5 ILCS 120/2(c)(11)
- Sale Price of Village Owned Real Estate, pursuant to 5 ILCS/120/2(c)(6)

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE DORRIS TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:**

- The appointment, employment, compensation, discipline, performance or dismissal of a specific employee, pursuant to 5 ILCS 120/2(c)(1)

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**REGULAR BOARD MEETING RECONVENED:**

**Call to Order**

The Regular Board Meeting of Wednesday, March 16, 2016, was reconvened by Mayor Perkins at 9:17 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.



**Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Lightford, M. Rogers and R. Rivers. **Absent:** None **There being a Quorum Present, the Meeting was reconvened.**


**Adjournment**

Mayor Perkins and the Board of Trustees adjourned the March 16, 2016, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Dorris at 9:19 p.m. in the Village of Maywood Council Chambers.

**The vote was affirmed unanimously by the Board of Trustees at 9:19 p.m.**

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Edwenna Perkins, Mayor
 
 Viola Mims, Village Clerk

- Cc: Mayor Perkins  
 Board of Trustees  
 Village Clerk, Viola Mims  
 Village Manager, Willie Norfleet, Jr