

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, OCTOBER 20, 2015**

ORIGINAL

1. Call to Order

The Regular Board Meeting of Tuesday, October 20, 2015 was called to order by Mayor Edwenna Perkins at 7:00 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and R. Rivers.

Absent: Trustee M. Lightford. **There being a Quorum Present, the Meeting was convened.**

Staff Attendance:

Willie Norfleet, Jr., Village Manager
Michael Jurusik, Village Attorney
Craig Bronaugh, Fire Chief
Valdimir Talley, Jr., Chief of Police
John West, Public Works Director
JoAnn Murphy, Deputy Village Clerk
Lanya Satchell, Finance Director

3. Invocation: Ms. Loretta Robinson gave the Invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Oaths, Reports, Proclamations, Announcements and Appointments

Announcements: Comr. Laura Lange of the Environmental Beautification Commission announced another Village Pride clean-up event on Saturday November 7, 2015 beginning at 9:00 a.m.. She stated it would not be as big as the earlier event and locations will be available soon. Comr. Lange also announced a Holiday Display Contest for curb-side appealing yards across the village, with nominations due by Sunday December 20th to be considered. Information on both of these events will be available on the website and email blasts. Trustee Brandon announced a Maywood Health Fair set for November 21, 2015, from 12:00 p.m. – 4:00 p.m. at the Maywood Multi-purpose Building. Mr. Norfleet read an announcement regarding the beginning of the Washington Blvd. (9th Ave. to 6th Ave.) Roadway and Drainage Improvements Project. His notice to Maywood Stakeholders, that includes additional details, will be available on the Village website or upon request at the Clerk's office. Trustee(s) Yarbrough and Brandon made additional announcements of interest to the community.

A. Mayor's Report:

Mayor Perkins noted she requested a line item be placed on the agenda indicating "A shift is coming; things are changing in our favor when the people get a mind to work."

1. Appointment of Leah Walker to the Liquor Commission

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO APPROVE THE APPOINTMENT OF LEAH WALKER TO THE LIQUOR COMMISSION.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

MOTION CARRIES

B. Manager's Report: None

C. Finance Committee and Management Report(s):

- 1. Village of Maywood Detailed Revenue and Expense Report for four (4) Periods Ending August 31, 2015.**

Discussion: None

- 2. Village of Maywood Financial Information (Bank Balances) for Period Ending August 31, 2015.**

Discussion: Trustee Rogers questioned the higher than usual balance. Ms. Satchell stated there is a spike due to distributions from the start of the property tax revenues coming in.

- 6. Approval of minutes for the Regular Meeting of the Board of Trustees for Tuesday, October 6, 2015.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE MINUTES FOR THE BOARD OF TRUSTEES MEETING FOR TUESDAY, OCTOBER 6, 2015.

Discussion: Clerk Mims noted the revised minutes emailed to the Board and placed on the dais showing corrections to the omnibus agenda motion. An amended motion follows.

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE REVISED MINUTES FOR THE BOARD OF TRUSTEES MEETING FOR TUESDAY, OCTOBER 6, 2015.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

MOTION CARRIES

8. Approval of Warrants

- A. Warrant List No. 200400 for the Village of Maywood - Expenditures total through October 14, 2015, in the amount of \$395,259.53.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO APPROVE THE WARRANT LIST NO. 200400 FOR THE VILLAGE OF MAYWOOD - EXPENDITURES THROUGH OCTOBER 14, 2015 IN THE AMOUNT OF \$395,259.53.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

MOTION CARRIES

8. Old Business: None

9. Omnibus Agenda

A. MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – P, UNLESS THERE ARE ANY OBJECTIONS.

Discussion: None

A. CONSIDERATION TO APPROVE FIVE UNITS (3 QUOTES) AUTOMATED EXTERNAL DEFIBRILLATORS (PHILIPS HEARTSTART FRX DEFIBRILLATOR) FOR THE MAYWOOD FIRE DEPARTMENT FROM SOS TECHNOLOGIES IN THE AMOUNT OF \$5,660.00, B. CONSIDERATION TO APPROVE CONTRACT WITH ACCU-PAVING COMPANY FOR THE PAVING OF LOTS AT BOTH FIRE STATIONS LOCATED AT 1220 SO. 17TH AVENUE (PARTIAL ALLEY TO GATE) AND 700 ST. CHARLES ROAD IN THE AMOUNT OF \$5,350.00, C. CONSIDERATION TO APPROVE PAYMENT TO ALLIED WASTE SERVICE FOR GARBAGE SERVICE FOR THE MONTH OF SEPTEMBER 2015 FOR CONTRACT 10051 FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$152,216.00, D. CONSIDERATION TO APPROVE PAYMENT TO AT&T FOR TELEPHONE ACCOUNT #708 343-4244 0596 FOR THE PERIODS OF AUGUST 11, 2015 - SEPTEMBER 10, 2015 IN THE AMOUNT OF \$5,595.84, E. CONSIDERATION TO APPROVE PAYMENT TO BAKER TILLY VIRCHOW KRAUSE, LLP FOR SERVICES RENDERED TO THE VILLAGE OF MAYWOOD IN CONNECTION WITH THE APRIL 30, 2015 FINANCIAL STATEMENT AUDIT IN THE AMOUNT OF \$27,090.00, F. CONSIDERATION TO APPROVE PAYMENT TO CITY OF CHICAGO - DEPARTMENT OF WATER FOR WATER SERVICES FROM JULY 20, 2015 THROUGH AUGUST 17, 2015 PROVIDED BY THE CITY OF CHICAGO TO THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$303,623.92, G. CONSIDERATION TO APPROVE PAYMENT TO CURRENT TECHNOLOGIES FOR MONTHLY EQUIPMENT AND LABOR MAINTENANCE AND SURVEILLANCE SUPPORT AND MAINTENANCE AGREEMENT FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$8,928.04, H. CONSIDERATION TO APPROVE PAYMENT TO FLEET SERVICES FOR RETAIL FUEL PURCHASES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$16,319.63, I. CONSIDERATION TO APPROVE PAYMENT TO INSURANCE PROGRAM MANAGERS GROUP (IPMG) FOR THE 2014-2015 AND 2015-2016 PC AND WC AUDIT FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$52,710.00, J. CONSIDERATION TO APPROVE PAYMENT TO UTILITY SERVICE COMPANY FOR TANK-QUARTERLY FOR 500,000 PEDISPHERE, ST. CHARLES ROAD FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$12,085.00, K. CONSIDERATION TO APPROVE PAYMENT TO VILLAGE OF MELROSE PARK FOR WATER SERVICES PROVIDED

TO THE VILLAGE OF MAYWOOD AUGUST 25, 2015 THROUGH SEPTEMBER 24, 2015 FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$53,762.30, L. CONSIDERATION TO APPROVE PAYMENT TO ACCU-TRON FOR COMPUTER CONSULTING SERVICES FOR THE MONTH OF OCTOBER 2015 IN THE AMOUNT OF \$6,300.00, M. CONSIDERATION TO APPROVE PAYMENT TO KLEIN THORPE AND JENKINS FOR LEGAL SERVICES PERTAINING TO GENERAL MATTERS FOR AUGUST 2015 IN THE AMOUNT OF \$6,536.00 WITH A COVER MEMO DATED OCTOBER 14, 2015, N. CONSIDERATION TO APPROVE PAYMENT TO KLEIN THORPE & JENKINS, LTD. FOR LEGAL SERVICES PERTAINING TO ECONOMIC REDEVELOPMENT MATTERS, EMPLOYMENT AND LABOR MATTERS, AND LITIGATION MATTERS FOR AUGUST 2015 IN THE AMOUNT OF \$21,918.22 WITH A COVER MEMO DATED OCTOBER 14, 2015, O. CONSIDERATION FOR THE APPROVAL OF THE 2015 TURKEY GIVE-A-WAY PROGRAM TO PURCHASE GIFT CERTIFICATES IN THE AMOUNT OF \$5,000.00 TO GIVE TO THE LOCAL FOOD PANTRIES (ROCK OF AGES, ST. EULALIA CATHOLIC CHURCH AND PLCCA), AND P. CONSIDERATION TO APPROVE PAYMENT TO SMT ARCHITECT IN THE AMOUNT OF \$9,876.95 FOR ARCHITECTURAL SERVICE RENDERED FOR THE POLICE STATION/COUNCIL CHAMBERS ROOF.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

MOTION CARRIES

10. New Business:

- A. Consideration of approval regarding an Emergency Vehicle Proposal to purchase a custom-built engine for the Fire Department from Marion (low bidder) in the amount of \$444,169.00.**

MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE DORRIS FOR CONSIDERATION OF APPROVAL REGARDING AN EMERGENCY VEHICLE PROPOSAL TO PURCHASE A CUSTOM-BUILT ENGINE FOR THE FIRE DEPARTMENT FROM MARION (LOW BIDDER) IN THE AMOUNT OF \$444,169.00 BE APPROVED.

Discussion: Trustee Rogers stated he requested the financial graduated schedule to see how it lays out in the budget and would like that information emailed to the Board. Mr. Tony Carlini of Marion Fire Apparatus, Ms. Satchell and Mr. Norfleet responded clarifying each other in that the first payment of \$215,000.00 is due upon receipt of the chassis payable from the FY2016 budget in about April and the balance will be payable from the FY2017 budget which will be partially due upon inspection by Chief Bronaugh, with the remaining balance due upon delivery of the truck in about August. Ms. Satchell stated \$250,000.00 was budgeted in each of the years. Attorney Jurusik noted there are a few small details that still need to be worked out regarding the payment structure in which he will provide a memo to the Board with the different options. Chief Bronaugh responded affirmatively to Trustee River's question regarding all accessories being included in the price.

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and R. Rivers

Nays: Mayor Edwenna Perkins

Abstain: None

Absent: Trustee M. Lightford

MOTION CARRIES

- B. Consideration and approval regarding Public Works Department purchasing two (2) new vehicles for Streets/Sanitation subdivision and waive the competitive bid process. A quote has been obtained through Currie Motors as part of the suburban purchasing cooperative at a total cost of \$86,626.25.**

MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE BRANDON CONSIDERATION AND APPROVAL REGARDING PUBLIC WORKS DEPARTMENT PURCHASING TWO (2) NEW VEHICLES FOR STREETS/SANITATION SUBDIVISION AND WAIVE THE COMPETITIVE BID PROCESS. A QUOTE HAS BEEN OBTAINED THROUGH CURRIE MOTORS AS PART OF THE SUBURBAN PURCHASING COOPERATIVE AT A TOTAL COST OF \$86,626.25.

Discussion: Trustee Dorris questioned if this purchase was an emergency and if the trucks will be able to be used year round. Trustee Brandon noted his support of this purchase because we have to support our departments with the tools needed to be successful in their jobs. Mr. West stated the F550 trucks would be replaced with the purchase of an F250 and a 3500 Silverado, both light duty trucks capable of snow removal and use year round. Mayor Perkins noted her opposition stating five trucks have been purchased and businesses and senior citizens are seeking a tax break no matter how small it may be affected if we don't spend this money.

Ayes: Trustee(s) H. Yarbrough, I. Brandon and M. Rogers

Nays: Mayor Edwenna Perkins, Trustee(s) A. Dorris and R. Rivers

Abstain: None

Absent: M. Lightford

MOTION FAILS

- C. Consideration to approve Change Order No. 1 from Malcor Roofing of Illinois to install (1/2-inch plywood over the existing roof surface and a new vapor barrier) for the Police Station/Council Chambers Roof located at 125 S. 5th Avenue. The Change Order is in the amount of \$9,999.00.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE BRANDON TO APPROVE CHANGE ORDER NO. 1 FROM MALCOR ROOFING OF ILLINOIS TO INSTALL (1/2-INCH PLYWOOD OVER THE EXISTING ROOF SURFACE AND A NEW VAPOR BARRIER) FOR THE POLICE STATION/COUNCIL CHAMBERS ROOF LOCATED AT 125 S. 5TH AVENUE IN THE AMOUNT OF \$9,999.00.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

MOTION CARRIES

- D. Consideration to approve Payment No. 1, dated October 1, 2015 for Malcor Roofing of Illinois for the Roof Replacement Project for the Police Station/Council Chamber Roof located at 125 S. 5th Avenue in the amount of \$114,677.32.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH TO CONCUR WITH THE RECOMMENDATION OF THE OVERSEEING PROFESSIONAL AND RELEASE THE FIRST PAYMENT TO THE MALCOR

ROOFING CONTRACTOR IN THE AMOUNT OF \$114,677.32 FOR PROGRESS PAYMENT FOR THE WORK ON THE ROOF OF THIS BUILDING.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

MOTION CARRIES

E. Office of the Inspector General (OIG)

Mr. Norfleet read a letter received from the Cook County Sheriff's Office in response to a complaint alleging unethical conduct by current and former employees and elected officials of the Village. The letter stated the OIG did not identify any documentation or supporting evidence that would corroborate any allegations but recommended procedural modifications to the Village's procedures. A copy of this letter is available upon request at the Clerk's office.

No Action Taken

F. Strengthening Proviso Youth

Trustee Brandon requested that Strengthening Proviso Youth be put on the agenda for the next Legal License and Ordinance Committee meeting so they can explain their initiative with hopes this Board will get behind them. **Note:** This matter was presented after public comment

11. Public Comments

Comments from the Public – Comments were made by the following individuals: D. Rone, B. Haymer, G. Clay, and L. Robinson. Comments are available upon request in the Clerk's office.

Response to Public Comments – Mayor Perkins, Mr. Norfleet, Trustee(s) Brandon, Dorris, Rogers and Rivers responded to Public Comments. Comments are available upon request in the Clerk's office.

Mr. Norfleet made an additional announcement of interest to the community.

12. Executive Session: (8:16 p.m.)

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE RIVERS TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c)(6)).

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

MOTION CARRIES

REGULAR BOARD MEETING RECONVENED:

Call to Order

The Regular Board Meeting of Tuesday, October 20, 2015 was reconvened by Mayor Perkins at 8:50 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, and R. Rivers.

Absent: Trustee M. Lightford. **There being a Quorum Present, the Meeting was reconvened.**

Adjournment

Mayor Perkins and the Board of Trustees adjourned the October 20, 2015, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Dorris at 8:50 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 8:50 p.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk



Cc: Mayor Edwenna Perkins
Board of Trustees
Village Clerk, Viola Mims
Village Manager, Willie Norfleet, Jr.