

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
TUESDAY, JANUARY 21, 2014**

**ORIGINAL**

**1. Call to Order**

The Regular Board Meeting of Tuesday, January 21, 2014 was called to order by Mayor Edwenna Perkins at 7:00 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

**Absent:** None. **There being a Quorum Present, the Meeting was called to order.**

**Staff Attendance:**

William Barlow, Village Manager  
Valdamir Talley, Jr., Police Chief  
Elijah Willis, Deputy Police Chief  
Craig Bronaugh, Fire Chief  
Michael Jurusik, Village Attorney  
JoAnn Murphy, Deputy Village Clerk  
John West, Public Works Director  
Mark Lucas, Village Engineer  
David Myers, Assistant Village Manager

**3. Invocation:** Pastor John Yi gave the Invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Oaths, Reports, Proclamations, Announcements and Appointments**

**A. Mayor's Report:**

**1. NoMCO Presentation**

President John Yi read a letter indicating how pleased the members of NoMCO have been with Mr. Barlow's professionalism, competence and commitment in his position; thanking him for his service to the Village and noted their expectation that any successor emulate his example.

**B. Manager's Report:**

**1. Swearing in of Deputy Police Chief – Elijah Willis**

Clerk Mims officially and publicly swore in Commander Elijah Willis as the Village of Maywood's new Deputy Police Chief.

**2. Swearing in of a New Police Officer – Anfiny Eshoo**

Clerk Mims officially and publicly swore in Anfiny Eshoo as a new Village of Maywood Police Officer.

**C. Finance Committee and Finance Management**

Mr. Barlow stated Ms. Lanya Satchell, Village Finance Director was out ill and suggested holding over this item to the next meeting.

**There was a general consensus of the Board to table this item to the next meeting.**

1. **Detailed Revenue and Expense Report**  
Tabled
2. **Bank Balance as of December 2013**  
Tabled
3. **Open Invoices Report as of January 15, 2014**  
Tabled

**6. Approval of the following Minutes:****A. MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE REGULAR BOARD MEETING MINUTES OF DECEMBER 17, 2013.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**7. Approval of Warrants – Warrant List No. 200361 through January 15, 2014****A. Approval of Expenditures - \$1,157,226.75 Warrants List No. 200361**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX TO APPROVE THE WARRANT LIST NO. 200361 WITH EXPENDITURES IN THE AMOUNT OF \$1,157,226.75**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**8. Old Business****A. Acceptance of a Proposal from Accutron Consultants**

Mr. Barlow invited Chief Talley to speak on his interest in the proposal from Marvin Savage from Accutron Consultants for a software program for overnight parking utilizing internet accessibility. Chief Talley stated he was in favor of this proposal for its current usefulness and its potential for long-term growth.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH ACCUTRON CONSULTANTS FOR THE SUPPLY OF OVERNIGHT PARKING SOFTWARE IN THE AMOUNT OF \$12,000.00.**

**Discussion:** Trustee C. Ealey-Cross made comments and/or voiced concerns. Her comments and/or concerns were duly noted.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Trustee C. Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**9. Consideration to Approve Omnibus Agenda**

Mr. Barlow pointed out an error in the agenda and stated Item II should read: Consideration to approve payment to Trine Construction ( not Trigge Construction) for the Water Main Improvements Project on First Avenue between Fred Hampton Way (Oak Street) and Main Street in the Village of Maywood in the amount of \$98,818.38.

**A. MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE ROGERS TO APPROVE THE FOLLOWING OMNIBUS AGENDA ITEMS: A – LL**

**Discussion:** Trustee C. Ealey-Cross and M. Rogers made comments, raised questions, and/or sought clarifications. Their concerns were duly noted. An amended motion follows:

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE ROGERS TO APPROVE THE FOLLOWING OMNIBUS AGENDA ITEMS: A – LL WITH THE EXCEPTION OF ITEMS B, C, D, AND G.**

**Discussion:** Mayor Edwenna Perkins and Trustee(s) C. Ealey-Cross made comments, raised questions, and/or sought clarifications. Their concerns were duly noted. Mr. Barlow responded to their concerns.

**Ayes:** Mayor Edwenna Perkins, Trustee C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**Item B – Ordinance Reorganizing the Community Development Department**

**Discussion:** Trustee(s) C. Ealey-Cross and A. Jaycox made comments, raised questions, and/or sought clarifications. Their concerns were duly noted.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO ADOPT AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE MAYWOOD VILLAGE CODE RELATIVE TO REORGANIZATION OF THE COMMUNITY DEVELOPMENT DEPARTMENT.**

**Discussion:** None

**Ayes:** Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Mayor Edwenna Perkins and Trustee C. Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**Item C – Ordinance Amending Article XII (Working Capital Reserve Fund)**

Mr. Barlow stated the Ordinance amends the Fiscal and Investment Policy regarding the proposed emergency purchase of two Public Works trucks approved in the omnibus agenda in the amount of \$266,500.00

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS TO APPROVE AN ORDINANCE AMENDING ARTICLE XII (WORKING CAPITAL RESERVE FUND) OF THE VILLAGE OF MAYWOOD'S FISCAL AND INVESTMENT POLICY.**

**Discussion:** Trustee C. Ealey-Cross made comments, raised questions, and/or sought clarifications. Her concerns were duly noted. Attorney Jurusik responded to her concerns.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Trustee C. Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**Item D – Resolution Approving a Transfer from the Working Capital Reserve Fund**

Mr. Barlow stated the Resolution authorizes the transfer from the Working Capital Reserve Fund to the General Fund in the amount of \$266,500.00 for the emergency purchase of two Public Works trucks.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE A RESOLUTION APPROVING A TRANSFER FROM THE WORKING CAPITAL RESERVE FUND TO THE GENERAL FUND IN THE AMOUNT OF \$266,500.00 (CAPITAL EQUIPMENT PURCHASE (TWO TRUCKS) FOR PUBLIC WORKS DEPARTMENT).**

**Discussion:** Trustee C. Ealey-Cross made comments, raised questions, and/or sought clarifications. Her concerns were duly noted. Mr. Barlow and Attorney Jurusik responded to her concerns.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Trustee C. Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**Item G – Ordinance for Special Uses in a C-3 General Commercial Zoning District**

Mr. Barlow stated an Ordinance is requested approving special uses for Vequity, LLC (Checkers Drive-In), for an electronic message board sign, a drive-thru and additional variations related to a landscape buffer, fence height and signage in a C-3 general commercial zoning district, specifically 1718 S. 1<sup>st</sup>. Avenue.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE RIVERS TO APPROVE AN ORDINANCE APPROVING SPECIAL USES FOR AN ELECTRONIC MESSAGE BOARD SIGN AND FOR A DRIVE-THRU AND ADDITIONAL VARIATIONS RELATED TO A LANDSCAPE BUFFER, FENCE HEIGHT AND SIGNAGE IN A C-3 GENERAL COMMERCIAL ZONING DISTRICT – 1718 S. 1<sup>ST</sup> AVENUE (VEQUITY, LLC / CHECKERS DRIVE-IN).**

**Discussion:** Trustee(s) C. Ealey-Cross, A. Jaycox, and M. Rogers made comments, raised questions, and/or sought clarifications. Their concerns were duly noted. Mr. Myers, Attorney Jurusik, Trustee Rogers, and Mr. Max Oden, Vice President of Development from Vequity, LLC responded to their concerns. An amended motion follows.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE RIVERS TO APPROVE AN ORDINANCE APPROVING SPECIAL USES FOR AN ELECTRONIC MESSAGE BOARD SIGN AND FOR A DRIVE-THRU AND ADDITIONAL VARIATIONS RELATED TO A LANDSCAPE BUFFER, FENCE HEIGHT AND**

**SIGNAGE IN A C-3 GENERAL COMMERCIAL ZONING DISTRICT – 1718 S. 1<sup>ST</sup> AVENUE (VEQUITY, LLC / CHECKERS DRIVE-IN) AMENDED TO INCLUDE CONDITIONS IN SECTION 3 REGARDING INSTALLATION OF WASHABLE GATE MATERIAL OF METAL OR COMPOSITE, WATER SPIGOT LOCATED AT THE REAR OF THE BUILDING, HYDRANT RELOCATION AT THE COST OF THE PETITIONERS WITH APPROVAL OF THE VILLAGE ENGINEER, LIGHT SHIELDS TO AVOID LIGHT SPILLAGE INTO THE LOT WEST OF THE PROPERTY, PROVIDING A FULL MATRIX PLAN TO CONFIRM SPILLAGE, AND ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) APPROVAL OF DRIVEWAYS AND DRIVE-THRU ASPECTS OF THE SITE**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**10. New Business:**

**A. Decorative Streetscape Banners**

Mr. Barlow stated the proposal from Britten, Inc. for four (4) sets of seasonal banners and hardware for 112 decorative poles on Madison, 5<sup>th</sup> Ave., Lake and Washington in the amount of \$24,527.00. He also stated the Madison/5<sup>th</sup> Avenue TIF District budget included an appropriation for streetscape banners in the amount of \$60,000.00. Mr. Barlow noted the banners would be installed by Public Works Department.

**MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO WAIVE COMPETITIVE BIDS AND ACCEPT THE PROPOSAL FROM BRITTEN, INC. FOR THE SUPPLY OF HARDWARE AND BANNERS FOR STREETScape IMPROVEMENTS IN THE AMOUNT OF \$24, 527.00.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**B. Ordinance Amending Chapter 50 (Garbage and Waste) Section 50.05 (Fees)**

Mr. Barlow stated the agreement with Allied Waste calls for an increase in fees effective February 1, 2014. The current rate is \$21.53 per month per customer, with the new suggested rate of \$23.06 to keep up with the need for increased revenues. This represents an increase of \$1.53 per month per customer.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX TO APPROVE AN ORDINANCE AMENDING CHAPTER 50 (GARBAGE AND WASTE), SECTION 50.05 (FEES) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE SCHEDULE OF FEES FOR WASTE COLLECTION.**

**Discussion:** Trustee C. Ealey-Cross made comments, raised questions, and/or sought clarifications. Her concerns were duly noted. Mr. Barlow responded to her concerns.

**Ayes:** Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Mayor Edwenna Perkins

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**C. Procedure for Filling the Village Manager's Position**

Attorney Jurusik went over the requirements for filling the Village Manager's position on a permanent and interim basis. He stated the Fiscal and Investment Policy outlines the qualifications required and the requirement that the position be filled within 90 days. Attorney Jurusik stated in the past he assisted in a national search by submitting the job opening to the Illinois Municipal League, Illinois City Managers Association and the National League of Cities, as well as area newspapers for interested candidates. He stated the Board proceeded through three rounds of interviews prior to choosing their preferred candidate.

**Discussion:** Trustee(s) C. Ealey-Cross, A. Jaycox, and M. Rogers made comments, raised questions, and/or sought clarifications. Their concerns were duly noted. Mr. Barlow responded to their concerns.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX TO ENGAGE IN A NATIONAL SEARCH FOR A VILLAGE MANAGER AND DIRECT THE VILLAGE MANAGER AND THE VILLAGE ATTORNEY TO PRODUCE A TIME-LINE, INCLUDING THE DEFINING OF CANDIDATE'S CREDENTIALS, A STATE OF THE VILLAGE REPORT TO INCLUDE DEPARTMENTAL REPORTS THAT INCLUDE ITEMS TO BE ADDRESSED IN THE NEXT QUARTER FOR DISCUSSION AT THE NEXT LEGAL, LICENSE, AND ORDINANCE COMMITTEE MEETING.**

**Discussion:** Mr. Barlow, Trustee(s) C. Ealey-Cross, A. Jaycox and M. Rogers made comments, raised questions, and/or sought clarifications. Their concerns were duly noted. Mr. Barlow responded to their concerns. An amended motion follows.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX TO ENGAGE IN A NATIONAL SEARCH FOR A VILLAGE MANAGER AND DIRECT THE VILLAGE MANAGER AND THE VILLAGE ATTORNEY TO BEGIN PREPARATION MATERIALS INCLUDING A SUMMARY OF CANDIDATE'S CREDENTIALS, A TIME-LINE FOR THE HIRING PROCESS, AND TO BEGIN A STATE OF THE VILLAGE REPORT TO INCLUDE ALL DEPARTMENTS FOR DISCUSSION AT THE NEXT LEGAL, LICENSE, AND ORDINANCE COMMITTEE MEETING.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

Mr. Barlow continued the discussion regarding the hiring of an Interim-Manager. He stated, in his professional opinion, the recruitment will take 4-6 months for a permanent replacement and stressed the importance of finding an Interim Village Manger. He stated the current Assistant Manager is capable of filling the role and suggests the Board have a dialogue with him.

**Discussion:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox and M. Rogers made comments, raised questions, and/or sought clarifications. Their concerns were duly noted. Mr. Barlow responded to their concerns.

**MOTIONED BY TRUSTEE EALEY-CROSS AND SECONDED BY TRUSTEE ROGERS REQUESTING THE BOARD TO REVIEW THE APPLICANTS FOR THE INTERIM MANAGERS POSITION THAT HAVE BEEN PRESENTED AND TO BE PREPARED**

**TO MAKE RECOMMENDATIONS TO THE OTHER MEMBERS AT THE NEXT LEGAL, LICENSE AND ORDINANCE MEETING SO INTERVIEWS CAN BE SCHEDULED.**

**Discussion:** Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris and R. Rivers made comments, raised questions, and/or sought clarifications. Their concerns were duly noted. Mr. Barlow and Attorney Jurusik responded to their concerns. A friendly amendment follows:

**MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE RIVERS REQUESTING THE BOARD TO REVIEW THE APPLICANTS FOR THE INTERIM MANAGER'S POSITION THAT HAVE BEEN PRESENTED UTILIZING A ONE (1) TO (5) RANKING SYSTEM, WITH ONE (1) BEING THE MOST DESIRABLE CANDIDATE AND FIVE (5) BEING THE LEAST DESIRABLE CANDIDATE, AND TO BE PREPARED TO MAKE RECOMMENDATIONS TO THE OTHER MEMBERS AT THE NEXT LEGAL, LICENSE AND ORDINANCE MEETING SO INTERVIEWS CAN BE SCHEDULED.**

**Discussion:** Trustee(s) C. Ealey-Cross and M. Rogers made comments, raised questions, and/or sought clarifications. Their concerns were duly noted. Attorney Jurusik responded to their concerns.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**11. Public Comments**

**A. Comments from the Public** – Comments were made by the following individuals: Chief Talley, M. Larry, N. Lee (M. Larry spoke on his behalf), K. Larry, C. Bradley, D. Lane-Thomas, G. Clay, M. Romain, and I. Brandon. Comments are available upon request in the Clerk's Office.

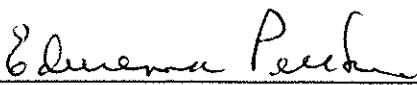
**Response to Public Comments** - Mr. Barlow and Attorney Jurusik responded to Public Comments. Comments are available upon request in the Clerk's Office.

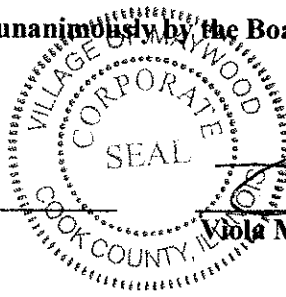
**13. Executive Session:** None

**ADJOURNMENT:**

Mayor Edwenna Perkins and the Board of Trustees adjourned the January 21, 2014 Regular Board Meeting with a Motion by Trustee Dorris and Seconded by Trustee Jaycox at 9:05 p.m. in the Village of Maywood Council Chambers.

**The vote was affirmed unanimously by the Board of Trustees at 9:05 P.M.**

  
Edwenna Perkins, Mayor



  
Kiola Mims, Village Clerk