VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 16, 2014

1. Call to Order
The Regular Board Meeting of Tuesday, September 16, 2014 was called to order by Mayor Edwenna Perkins at 7:02 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call
Upon roll call by Viola Mims, Village Clerk, the following answered Present: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox (7:04), A. Dorris, M. Rogers, M. Lightford and R. Rivers. Absent: None. There being a Quorum Present, the Meeting was called to order.

Staff Attendance:
David Myers, Acting Village Manager
Michael Jurusik, Village Attorney
Craig Bronaugh, Fire Chief
Valdimir Talley Jr., Chief of Police
Elijah Willis, Deputy Chief of Police
John West, Public Works Director
Lanya Satchell, Finance Director
JoAnn Murphy, Deputy Village Clerk

3. Invocation: Mr. Lennel Grace gave the Invocation.

4. Pledge of Allegiance to the Flag
Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Oaths, Reports, Proclamations, Announcements and Appointments

Note: Announcements were made after the Mayor’s Report.
Trustee Jaycox wanted the public to know that the $1.6 million due the City of Chicago was paid off in the allotted 18 month time frame and that there are electric solicitors in the area and reminded residents to ask for identification when dealing with solicitors.

Mayor Perkins requested Ms. Lisa Miranda from Building Together, to announce a free home repair program available through her organization for the metropolitan Chicago area for low income families and individuals, as per Housing and Urban Development (HUD) guidelines. Applications are available at Village Hall, the Mayor’s Office, Maywood Public Library, and Proviso Leyden Council for Community Action, Inc. (FLCCA) with a deadline for submission of October 15, 2014.

A. Mayor’s Report:


MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE ROGERS TO APPOINT KENNETH R. WATKINS, JR. TO THE HISTORIC PRESERVATION COMMISSION.
Discussion: None
Nays: None
Abstain: None
Absent: None
MOTION CARRIES

B. Manager’s Report:

1. Recognition of Crossing Guard by Police Chief Valdimir Talley, Jr.
   Chief Talley recognized Mr. Alonzo Clay for his dedicated service to the Police Department, as a crossing guard for 21 years, and to the Department of Public Works, for a combined service commitment to the Village of 46 years.

C. Finance Committee and Management Report(s):

   Discussion: Trustee Rogers questioned line items #01-56-59100 (Liability Insurance) and #41-52-52400 (Contractual/Prof Services). Trustee Dorris questioned line item #01-10-30125 (Administrative Hearings). Ms. Satchell responded line item #01-56-59100 is divided between the Corporate Fund and the Water Fund, with first payments applied to the Corporate Fund, and responded line item #41-52-52400 is due to water shut offs which correlates to line item #41-55-30716 (Turning Water Back On) which was budgeted at $40,000.00 in which we have received over $32,000.00 in just three periods which will more than cover the expenses. Ms. Satchell stated line item #01-10-30125 is revenue from the Finance, Police, and Community Development Hearings and the reason revenues appear low is due to budgeting high for the compliance tickets from the Police which had a 90 day grace period.

   Discussion: Trustee Ealey-Cross questioned who determines where funds are placed (institutions), why certain funds are placed in the various financial institutions and if state funds should be placed in a separate account? Ms. Satchell stated the Treasurer determines what institution funds are placed at, Seaway, which was previously First Suburban, is our primary bank, Hinsdale is left open from the Tax Anticipation Note of 2013, Harris was used to segregate funds used from Tax Incremental Financing land purchases, the USA Bank predates her administration and doesn't know why it was chosen, Amalgamated is used for our property tax escrows for our bonds, and Illinois Fund is housed at US Bank and is an investment vehicle. She also stated there is no rule regarding state funds and it just depends on the terms of a contract or grant, and that state shared revenues go into our Corporate Fund, in which our bookkeeping tells us the disbursements made from any particular revenue source. Trustee Ealey-Cross requested her to double check the requirements regarding state funds being in placed in separate accounts. Trustee Jaycox stated if a Trustee is not content with the rates of returns on a particular account, these questions can be brought to the full Board for discussion on switching accounts.

   Discussion: Trustee Ealey-Cross asked if we had a cash problem and what is the shortage amount. Ms. Satchell responded yes to a cash problem, stated there is a prioritization of
payments that takes place, and without the numbers in front of her, she estimates a few hundred thousand dollars in shortage.

6. Approval of the Minutes

A. Approval of the Minutes for the Regular Meeting of the Board of Trustees, Tuesday, August 19, 2014 and the Special Board Meeting of Tuesday, August 26, 2014.

1. MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE REGULAR BOARD MEETING MINUTES FROM TUESDAY, AUGUST 19, 2014.

   Discussion: Trustee Jaycox requested clarity on item #7A, a grammatical correction under item #9E, and a grammatical correction and request to have the contract referred to, restated under item #13 for clarity. Deputy Clerk Murphy provided clarification on item #7A. An Amended Motion follows:
   MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE REGULAR BOARD MEETING MINUTES FROM TUESDAY, AUGUST 19, 2014, WITH THE NOTED CORRECTIONS.

   Discussion: None


   Nays: None

   Abstain: None

   Absent: None

   MOTION CARRIES

2. MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE THE SPECIAL BOARD MEETING MINUTES FOR TUESDAY, AUGUST 26, 2014.

   Discussion: Trustee Jaycox requested the word “Most” be replaced with “All” under item B, and to add “report” under item A. An Amended Motion follows:
   MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE THE SPECIAL BOARD MEETING MINUTES FOR TUESDAY, AUGUST 26, 2014, AS DISCUSSED WITH CORRECTIONS.

   Ayes: Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

   Nays: None

   Abstain: Mayor Perkins, Trustee C. Ealey-Cross

   Absent: None

   MOTION CARRIES

7. Approval of Warrants

A. Warrant List No. 200375 - Approval of Expenditures totaling $829,234.94 through September 11, 2014.

   Discussion: Trustee Jaycox questioned check #83742 (Arlington Resource Group), #83759 (National League of Cities), #83794 (William Brown), and questioned the refund checks for various block parties. Trustee Ealey-Cross questioned check #83750 (Klein, Thorpe, and Jenkins, Ltd), and Trustee Rivers questioned check #83789 (Dempsey Staffing), #83796 (Edwenna Perkins), #83807 (Isiah Brandon), #83919 (Dempsey Staffing), and #84000 (Isiah Brandon).

   Ms. Satchell responded #83759 was pulled and not signed, confirmed #83742 was for temporary
staffing in the Water Department, #83794 was reclassified to Special Events, #83789 and #83919 was for temporary staffing in the Mayor’s Office, and #84000 and #83807 has IDNR in the description to identify it within the sponsorship line item. She also stated contractual services line item is nearing the allotted budget, the block party refunds are deposits returned after cleanup, and gave an overview of her approval process indicating the department heads approve the invoices. Mayor Perkins stated #83919 and #83789 relate to additional staffing needs during the grant program, and #83796 was for a caterer for a special event. Mr. Myers stated he reviewed #83750 and would be happy to sit down with any Trustee and respond in detail on any questions pertaining to this payment.

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE THE WARRANT LIST NO. 200375 FOR THE VILLAGE OF MAYWOOD EXPENDITURES TOTAL THROUGH SEPTEMBER 11, 2014, IN THE AMOUNT OF $829,234.94.

Discussion: Trustee Jaycox requested to pull check# 83759 (National League of Cities) from the Warrant List. Trustee Ealey-Cross and Rivers requested other items be pulled as well. Ms. Satchell responded that all the checks on the Warrant List have been paid out with the exception of #83759 which she pulled because of a lack of an invoice, and advised the Warrant List should be reduced by $1,861.00. She also clarified that the open invoices are those that have not been paid and that check requests are not part of the open invoices but shown on the Warrant List. An Amended Motion follows:

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE THE WARRANT LIST NO. 200375 FOR THE VILLAGE OF MAYWOOD EXPENDITURES TOTAL THROUGH SEPTEMBER 11, 2014, IN THE AMOUNT OF $827,373.94.

Discussion: Trustee Ealey-Cross requested confirmation of the new dollar amount. Ms. Satchell confirmed the Warrant List should be reduced to $827,373.94.

Ayes: Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford, and R. Rivers
Nays: None
Abstain: Trustee C. Ealey-Cross
Absent: None
MOTION CARRIES

8. Old Business:
   A. Comprehensive Plan
      Mr. Myers stated the Village is currently working on updating the Comprehensive Plan and noted, in the past, two members of the Board were part of a committee and wanted to know if anyone would be interested in participating.
      Discussion: Trustee(s) Jaycox, Rogers, and Ealey-Cross responded in the affirmative. It was determined by first response that Trustee Jaycox and Trustee Rogers would participate in the process.

9. Consideration to Approve Omnibus Agenda
   A. MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE OMNIBUS AGENDA ITEMS: A – Z.
      Discussion: Trustee Ealey-Cross requested items K, T, U, V, Y, and Z be pulled and Trustee Rogers confirmed pulling items G and Q, per Mr. Myers request, from the Omnibus Agenda. An Amended Motion follows:
MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE OMNIBUS AGENDA NOT TO INCLUDE ITEMS: G, K, Q, T, U, V, Y, AND Z.

Discussion: None
Nays: None
Abstain: None
Absent: None
MOTION CARRIES

B. Item G – Consideration to approve payment to Unique Plumbing Company for Sewer Repairs for the Village of Maywood Public Works Department at 5th & Lexington in the amount of $12,986.00

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX FOR THE APPROVAL OF THE PAYMENT TO UNIQUE PLUMBING COMPANY FOR SEWER REPAIRS AND THE WAIVING OF THE BID PROCESS, IN THE AMOUNT OF $12,986.00.

Discussion: Trustee Ealey-Cross made comments regarding the continual process of waiving the bid process and requested Mr. Myers to provide a breakdown of all the vendors that have done emergency sewer repairs, and the amounts they have collected over the last 12 months. Mr. Myers reiterated this was an emergency situation in the center of 5th and Lexington and that is why they proceeded with the repairs.
Ayes: Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.
Nays: Trustee C. Ealey-Cross
Abstain: None
Absent: None
MOTION CARRIES

C. Item K – Consideration to approve payment to BSN Sports for netting for the Veteran’s Park baseball field in the amount of $7,010.00

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE RIVERS TO APPROVE PAYMENT TO BSN SPORTS FOR NETTING FOR THE VETERAN’S PARK BASEBALL FIELD IN THE AMOUNT OF $7,010.00

Discussion: Trustee Rogers, recalling previous discussions, questioned why the repairs had not happened, what the plan was, when did the warranty on the netting begin, and suggested waiting until the spring to put up the netting due to the baseball season being over. Mr. West stated the delays were due to problems with the order shipping, payments, scheduling an installer and the bucket truck not working. He also stated the warranty started on the day of receipt and he is still deciding as to when to install the netting.
Nays: None
Abstain: None
Absent: None
MOTION CARRIES
D. **Item Q** – Consideration to approve payment to Hackie Cement Corporation for storm sewer collapse and emergency water main break for the Village of Maywood Public Works in the amount of $26,585.00.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF THE PAYMENT FOR THE SEWER COLLAPSE REPAIRS IN THE AMOUNT OF $26,585.00, BASED ON THE EMERGENCY NATURE OF THAT WORK AND IT NOT BEING FEASIBLE TO OUT BID AT THE TIME THE BIDS ARE NEEDED.**

**Discussion:** Trustee Ealey-Cross requested Mr. Myers provide a total amount for all emergency sewer collapse and water main breaks performed by Hackie Cement in the last twelve (12) months. Mr. Myers acknowledged her request.

**Ayes:** Mayor Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

E. **Item T** – Consideration to approve payment to Klein, Thorpe and Jenkins for Legal Services rendered during July 2014 in the amount of $16,805.58.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF PAYMENT TO KLEIN, THORPE AND JENKINS FOR LEGAL SERVICES IN THE AMOUNT OF $16,805.58.**

**Discussion:** Trustee Ealey-Cross questioned entries on the invoice and requested the Board to pull the item for review. She also stated she was appalled that members of the Board can take it upon themselves to meet with suppliers and vendors without Board approval.

**Ayes:** Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

**Nays:** Trustee C. Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

F. **Item U** – Consideration to approve payment to Klein, Thorpe and Jenkins for Legal Retainer Services rendered during July 2014 in the amount of $13,947.00.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE RIVERS FOR THE APPROVAL OF THE PAYMENT IN THE AMOUNT OF $13,947.00, TO KLEIN, THORPE AND JENKINS FOR LEGAL SERVICES RENDERED.**

**Discussion:** Trustee Ealey-Cross stated there are questionable entries on the invoices, reiterates her previous statement, and request it be pulled and reviewed.

**Ayes:** Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

**Nays:** Trustee C. Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

G. **Item V** – Consideration to approve a Resolution for a Class 8 Real Estate Tax Incentive for the benefit of DF Tire Shop, Inc. located at 600 Lake Street, Maywood, Illinois, pursuant to the Cook County Real Property Classification Ordinance.
MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE A RESOLUTION FOR A CLASS 8 REAL ESTATE TAX INCENTIVE FOR THE BENEFIT OF DF TIRE SHOP LOCATED AT 600 LAKE STREET.

Discussion: Trustee Ealey-Cross questioned the C1 zoning and the need for a variance or special use permit, and asked how long the property had been vacant. Mr. Myers stated the property is grandfathered in due to it not being vacant and if it had been vacant for over a year then a variance or special use permit would be required. He stated he would get back to the Board with the time frame of the vacancy if any.

Ayes: Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.
Nays: None
Abstain: Trustee C. Ealey-Cross
Absent: None

MOTION CARRIES

H. Item Y – Consideration to approve an ordinance approving the First Addendum to the Mutual Aid Box Alarm System (MABAS) Master Agreement for the Village of Maywood Fire Department.

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE AN ORDINANCE APPROVING THE FIRST ADDENDUM TO THE MUTUAL AID BOX ALARM SYSTEM (MABAS) MASTER AGREEMENT FOR THE VILLAGE OF MAYWOOD FIRE DEPARTMENT.

Discussion: Trustee Ealey-Cross requested the Fire Chief to respond to various questions brought up at the last Legal, License, and Ordinance Committee meeting. Chief Bronaugh stated the questions from the Board were satisfied via email and he apologized for not having them with him but if those questions could be restated he would be happy to answer them again. Trustee Jaycox requested he give another overview of the agreement. Chief Bronaugh stated the MABAS agreement is the opportunity to tap into resources of the 18 – 20 towns in MABAS Division 20, in the event of a natural disaster and to be reimbursed for any expenditures the department may have in those cases.

Nays: None
Abstain: None
Absent: None

MOTION CARRIES

I. Item Z – Consideration to approve an ordinance for a redevelopment agreement between the Village of Maywood and Maywood Fine Arts Association for the sale of 16 – 18 North 5th Avenue properties and the redevelopment of the properties commonly known as 14 – 18 North 5th Avenue, Maywood, IL.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE APPROVAL OF AN ORDINANCE FOR THE REDEVELOPMENT AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND MAYWOOD FINE ARTS ASSOCIATION FOR THE SALE AND REDEVELOPMENT OF THE PROPERTIES AT 16-18 AND 14-18 NORTH 5TH AVENUE.

Discussion: Trustee Ealey-Cross questioned the benefits to Maywood with respect to the approval of the sale of this property in spite of the deficit mentioned by the Finance Director. Mr. Myers stated he believes this sale will be an asset to the community and could start more
10. New Business:

A. Consideration to approve the engagement letter from William Blair & Company to provide Underwriting Services for Refinancing of the 2005 Bonds and servicing the 2014 and 2015 General Obligation Bond Series.

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE JAYCOX TO APPROVE THE ENGAGEMENT LETTER FROM WILLIAM BLAIR & COMPANY TO PROVIDE UNDERWRITING SERVICES FOR REFINANCING OF THE 2005 BONDS AND SERVICING THE 2014 AND 2015 GENERAL OBLIGATION BOND SERIES.

Discussion: None
Nays: Mayor Perkins
Abstain: None
Absent: None
MOTION CARRIES

B. Consideration to approve a contract between Triggi Construction and the Village of Maywood for construction improvements of Washington Blvd. (2nd to 6th Avenue) in the amount of $733,802.10.

MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE LIGHTFORD TO CONSIDER APPROVAL OF A CONTRACT BETWEEN TRIGGI CONSTRUCTION AND THE VILLAGE OF MAYWOOD FOR CONSTRUCTION IMPROVEMENTS OF WASHINGTON BLVD. BETWEEN 2ND AND 6TH AVENUE IN THE AMOUNT OF $733,802.10.

Discussion: Trustee Ealey-Cross stated there were questions about the quality of work Triggi Construction performed that were to be answered. Mr. Myers stated the question came from Mayor Perkins regarding work performed on the 100 block of 17th Avenue, and that the work was performed by another contractor, not Triggi Construction.
Ayes: Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.
Nays: Trustee C. Ealey-Cross
Abstain: None
Absent: None
MOTION CARRIES

C. Consideration to approve an ordinance authorizing certain expenditures from the Madison Street/Fifth Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for a portion of the Washington Boulevard Infrastructure Improvement Project (street, curb, gutter improvements to Washington Boulevard from 2nd Avenue to 6th Avenue.)
MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE JAYCOX TO APPROVE AN ORDINANCE AUTHORIZING CERTAIN EXPENDITURES FROM THE MADISON STREET/FIFTH AVENUE TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA FUND TO PAY FOR A PORTION OF THE WASHINGTON BOULEVARD INFRASTRUCTURE IMPROVEMENT PROJECT
Discussion: None
Nays: None
Abstain: None
Absent: None
MOTION CARRIES

D. Discussion of Brokers Representation for Disposal and Sale of Certain Surplus Village-Owned Real Estate.
Mr. Myer stated this was up for discussion at the last Legal License and Ordinance Committee (LLOC) meeting of September 10th at which time the staff was directed to elicit bids via a Request For Proposals (RFP) with an update from @ Properties.
Trustee Rogers stated he would like to see a level of competition within the portfolio of Village owned properties and is not very pleased with @ Properties performance so far. Trustee Jaycox and Trustee Rogers stated they thought this was moved to the next LLOC. Trustee Ealey-Cross requested information on how long the current broker has been representing us and what successes they have had, if any.
It was the consensus of the Board that this discussion be continued to the next LLOC meeting with @ Properties being present.

11. Public Comments

A. Comments from the Public – Comments were made by the following individuals: I. Brandon, I. Morrow, L. Redmond, G. Clay, J. Wicks, P. James, R. Luckett, and M. Larry. Comments are available upon request in the Clerk’s Office.

B. Response to Public Comments – Mayor Perkins, Mr. Myers, Trustee(s) Dorris and Jaycox responded to Public Comments. Comments are available upon request in the Clerk’s Office.

12. Executive Session:

MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE DORRIS TO RECESS TO EXECUTIVE SESSION AT 9:21 P.M. FOR THE PURPOSE OF DISCUSSING:

- Appointment, Employment, Compensation and Performance of Village Employees / Village Manager Candidates.
- Collective Bargaining Matters
- Pending Litigation

Discussion: None
Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers
Nays: None
Abstain: None
Absent: None
MOTION CARRIES

REGULAR BOARD MEETING RECONVENCED:

Call to Order
The Regular Board Meeting of Tuesday, September 16, 2014 was called to order by Mayor Edwenna Perkins at 11:17 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call
Upon roll call by Viola Mims, Village Clerk, the following answered Present: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers. Absent: None. There being a Quorum Present, the Meeting was called to order.

ADJOURNMENT:
Mayor Edwenna Perkins and the Board of Trustees adjourned the September 16, 2014, Regular Board Meeting with a Motion by Trustee Rogers and a Second by Trustee Rivers at 11:18 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 11:18 p.m.

Edwenna Perkins, Mayor
Viola Mims, Village Clerk

Cc: Mayor Edwenna Perkins
    Board of Trustees
    Village Clerk, Viola Mims
    Acting Village Manager, David Myers