



Village of Maywood
 Department of Community Development
 40 Madison Street
 Maywood, IL 60153
 708.450.4429 Voice 708.344.5379 Fax

Sign Permit Application

APPLICANT

Business Name: _____

Applicant's Name: _____

Subject Address: _____

Applicant's Address: _____

Owner's Name: _____

Day Phone: _____

SIGN DESCRIPTION

Awning/Canopy Freestanding Sign Marquee Sign Wall Sign/ Canopy Sign

Property Use:

Residential

Commercial

Industrial

Total Number of signs to be installed: _____

Total number of signs on premises: _____
 (Including those contained in this application)

A. Existing Signage

<u>Location/Type</u>	<u>Area</u>	<u>Height</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Proposed Signage

<u>Location/Type</u>	<u>Area</u>	<u>Height</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

A site plan or sketch drawn to scale must be attached to this application, and shall show location, dimensions, materials and a copy of sign, and installation method. A Plat of Survey must also be attached for Freestanding Sign application. If other signs on the property are present, indicate these on your site plan or sketch as well.

This application cannot be processed without the required attachments. Photographs of the property are helpful and may be submitted with this application.

APPLICANT CERTIFICATION

The applicant’s signature below indicates that the information contained in this application and any accompanying documents is true and correct to the best of the applicant’s knowledge. The applicant also agrees to construct the sign(s) in compliance with all provisions of the Zoning Ordinance and the Building Code Ordinance of the Village, and the amendments thereto. If the applicant is not the property owner, the applicant certifies that the owner consent was obtained for this application. This application and any accompanying documents are considered attachments to the “Department of Buildings Application for Building Permit,” for building and zoning reviews.

Signature of Applicant

Signature of Property Owner

Date: ____ / ____ / ____

OFFICE USE ONLY

Approved

Denied

Zoning Approval by: _____

Date: ____ / ____ / ____

Property Zoned by: _____

PERMIT FEES

Non-Illuminated: \$35 plus \$0.20 per square foot of sign

Illuminated: \$50 plus \$0.25 per square foot of sign

Copy sent to Code Enforcement Officer

FEE TO BE COLLECTED: _____

FEE PAID: _____
(Initials)