

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 1, 2009**

1. CALL TO ORDER

The Special Board Meeting of Tuesday, September 1, 2009 was called to order by Mayor, Henderson Yarbrough, Sr., at 7:03 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. ROLL CALL

Upon roll call by Gary Woll, Village Clerk, the following answered **Present:** Mayor Henderson Yarbrough, Sr.Trustee(s) A. Jaycox, M. Lightford and K. Johnson. **Absent:** Trustee(s): G. Guzman (arrived at 7:05 p.m.), M. Scaggs (arrived at 7:10 p.m.) and D. Flowers. **There being a Quorum Present, the Meeting was called to order.**

Staff Attendance:

Jason Ervin, Village Manager
Joe Ponsetto, Assistant Village Manager/Village Prosecutor
Trina Mangrum, Assistant to the Village Manager
John Cadigan, Fire Chief
Lanya Satchell, Finance Director
Lori Sommers, Community Developent Director
John West, Public Works Director
Michael Jurusik, Village Attorney
Mark Lucas, Village Engineer
Wilhelmina Dunbar, Human Resource Coordinator
Antoinette Dorris, Assistant to the Mayor
Leonor Sanchez, Deputy Village Clerk

Mayor Yarbrough requested a moment of silence in remembrance of Senator Ted Kennedy.

3. Invocation: Leon Conner Sr.- Maywood Resident

4. Pledge of Allegiance

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Public Comments –

- A. Comments from the Public** -- available upon request
- B. Village Manager's Response** - available upon request

6. **MOTIONED BY, TRUSTEE JOHNSON AND SECONDED BY, TRUSTEE JAYCOX TO APPROVE THE AUGUST 4, 2009, SPECIAL BOARD MEETING MINUTES**
Discussion: Trustees Scaggs and Jaycox requested corrections to the Minutes. Village Clerk Woll duly noted their comments.
Ayes: Mayor, Henderson Yarbrough, Sr., Trustee(s): G. Guzman A. Jaycox, M. Scaggs, M. Lightford and K. Johnson
Nays: None
Abstain: None
Absent: Trustee D. Flowers
MOTION CARRIES

7. **APPROVAL OF WARRANTS - # 200285 through August 28, 2009**

- A. **MOTIONED BY, TRUSTEE GUZMAN AND SECONDED BY, TRUSTEE JOHNSON TO APPROVE WARRANT LIST #200285 IN THE AMOUNT OF \$2,559,877.50 THROUGH AUGUST 28, 2009**

Discussion: None

Ayes: Mayor, Henderson Yarbrough, Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, M. Lightford and K. Johnson

Nays: None

Abstain: None

Absent: Trustee D. Flowers

MOTION CARRIES

- B. **OPEN INVOICE REPORT THROUGH AUGUST 28, 2009 –**
No Discussion

8. **OATHS, REPORTS, PROCLAMATIONS, ANNOUNCEMENTS, AND APPOINTMENTS**

- A. **MAYOR'S REPORT –**

Mayor Yarbrough recommended the appointment of Readith Ester to the Police and Fire Commission with Gary Woll, Village Clerk providing the Statement of Oath.

MOTIONED BY TRUSTEE GUZMAN AND SECONDED BY, TRUSTEE SCAGGS TO APPROVE THE APPOINTMENT OF READITH ESTER TO THE POLICE AND FIRE COMMISSION

Discussion: None

Ayes: Mayor, Henderson Yarbrough, Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, M. Lightford and K. Johnson

Nays: None

Abstain: None

Absent: Trustee D. Flowers

MOTION CARRIES

Mayor Yarbrough recommended the following appointments to the Special Events Commission with Gary Woll, Village Clerk providing their Statement of Oath.

- Linda Person
- LaSondra Banks
- Ernestine Williams

(Clerk's Note: Mayor Yarbrough also recommended the appointment of Stephanie Morgan but she was not Sworn into the Special Events Commission because she was not in attendance.)

**MOTIONED BY, TRUSTEE GUZMAN AND SECONDED BY,
TRUSTEE JAYCOX TO APPROVE THE APPOINTMENTS TO THE
SPECIAL EVENTS COMMISSION**

Discussion: None

Ayes: Mayor, Henderson Yarbrough, Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, M. Lightford and K. Johnson

Nays: None

Abstain: None

Absent: Trustee D. Flowers

MOTION CARRIES

Lastly, Mayor Yarbrough recommended the appointment of Heather Stelnicki to the Plan Commission/Zoning Board of Appeals with Gary Woll, Village Clerk providing the Statement of Oath.

**MOTIONED BY, TRUSTEE GUZMAN AND SECONDED BY,
TRUSTEE SCAGGS TO APPROVE THE APPOINTMENT OF HEATHER
STELNICKI TO THE PLAN COMMISSION/ZONING BOARD OF
APPEALS**

Discussion: None

Ayes: Mayor, Henderson Yarbrough, Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, M. Lightford and K. Johnson

Nays: None

Abstain: None

Absent: Trustee D. Flowers

MOTION CARRIES

Mayor Yarbrough recognized Maywoodian Melissa Gonzalez who won a Gold Medal at the 2008-2009 United States Tumbling Association National Competition. She is rated number one in the country for her routine on the Mini-Trampoline.

Mayor Yarbrough announced the Bataan Day Celebration on September 13, 2009 at Veteran's Memorial Park.

Trustee Jaycox reminded residents of the Maywood Family Fest Parade on September 5th and encouraged residents who are not in the procession to come and enjoy the parade.

Trustee Guzman announced the HispanoFest Parade on September 12, 2009. The parade will begin at 1:00 p.m. on 2nd and Lake Street.

B. MANAGER'S REPORT

Mr. Ervin reported that the grocery store contract has been finalized and the new owners have commenced the renovation.

9. OLD BUSINESS - None**10. MOTIONED BY, TRUSTEE JAYCOX AND SECONDED BY, TRUSTEE GUZMAN TO APPROVE THE FOLLOWING OMNIBUS AGENDA ITEMS: A THROUGH BB**

Discussion: None

Ayes: Mayor, Henderson Yarbrough, Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, M. Lightford and K. Johnson

Nays: None

Abstain: None

Absent: Trustee D. Flowers

MOTION CARRIES

- A. Consideration to approve payment to Accu-Tron Computer Systems, LLC. in the amount of \$5,833.00 for Computer Consulting Services for the Month of August 2009.
- B. Consideration to approve payment to Allied Waste Service in the amount of \$132,346.05 for garbage pick-up and disposal for the month of July 2009.
- C. Consideration to approve payment to Amalgamated Bank of Chicago in the amount of \$21,343.59 for the Village of Melrose Park Series 1998A Bond due September 1, 2009.
- D. Consideration to approve payment to City of Chicago – Department of Water in the amount of \$170,055.80 for water provided for the period of 06/18/09 – 07/21/09 by the City of Chicago.
- E. Consideration to approve payment to Certified Fleet Services, Inc. in the amount of \$7,922.83 services performed on Unit #507 for the Village of Maywood Fire Department.
- F. Consideration to approve payment to C.O.P.S. Testing, Inc. in the amount of \$8,453.00 for Law Enforcement Recruitment Orientation Program.
- G. Consideration to approve payment to Fleet Services in the amount of \$22,613.31 for Retail Fuel Purchase for the Village of Maywood.
- H. Consideration to approve payment to H&H Electric Company in the amount of \$17,164.61 for street light removal, replacement and maintenance service provided.
- I. Consideration to approve payment to Illinois Director of Employment Security in the amount of \$8,389.62 for invoice dated 08/31/09 for QTR/YR Contributions 2/2009 for unemployment compensation.

- J. Consideration to approve payment to Leeway Wrecking Inc. in the amount of \$10,000.00 for the wreck and removal of a 3 Story Frame Residential building located 2009 S. 5th Avenue.
- K. Consideration to approve payment to On The Mark Water Services in the amount of \$5,000.00 for professional water services provided for the Village of Maywood Public Works Department.
- L. Consideration to approve payment to Wigit's Truck Service in the amount of \$10,736.29 for maintenance, repair, parts and service for the Village of Maywood Fire and Public Works Department Vehicles.
- M. Consideration to approve payment to Winkler's Tree Service in the amount of \$14,179.60 for various emergency tree removal services.
- N. Consideration to approve payment to West Town Refrigeration Corporation in the amount of \$11,469.82 for maintenance of equipment per contract, heating and air conditioning service, inspection and repairs.
- O. Consideration to approve payment to Pitney Bowes Purchase Power in the amount of \$10,435.68 for Postage Replenishment.
- P. Consideration to approve payment to Village of Melrose Park in the amount of \$66,858.44 for water pumped by the Village of Melrose Park for the month of July 2009.
- Q. Consideration to approve payment to BT Lakeside Roofing, Inc. in the amount of \$43,262.80 for roof repairs, replacement and tuck pointing at the Village of Maywood Fire Department Building.
- R. Consideration to approve payment to 5 Alarm Fire & Safety Equipment in the amount of \$47,755.71 for fire equipment for the Village of Maywood Fire Department.
- S. Consideration to approve payment to A Lamp Concrete Contractor's Inc. in the amount of \$707,404.59 for Fifth Avenue Improvements – Quincy to Lake.
- T. Consideration to approve payment to Triggs Construction, Inc. in the amount of \$165,987.38 for 2008 Madison Street - Curb & Gutter.
- U. Consideration to approve payment to Unique Plumbing Co. in the amount of \$188,355.65 for 2009 Main Street Improvements Project.
- V. Consideration to approve payment to AT&T DataComm, Inc. in the amount of \$18,360.33 for telephone upgrade system.
- W. Demolition of 400 S. 17th Avenue

MOTION to Award a Contract to Impactor, Inc. as the Lowest Responsive and Responsible Bidder in the amount of \$6,350.00 for the Demolition of the Property located at 400 S. 17th Avenue

X. Kane, McKenna and Associates, Inc. - Letter of Agreement

MOTION to Approve a Letter of Agreement between the Village of Maywood and Kane, McKenna and Associates, Inc. Pertaining to the Redevelopment and/or Improvement of Certain Properties in Any of the Village's Tax Increment Finance (TIF) Districts, and/or Other Economic Development or Financial Consulting Matters.

Y. Permit Fees - 1851 S. 9th Avenue

MOTION to Deny a Request to Waive Permit Fees Totaling \$645.00 for West Suburban PADS Planned Build-Out of the Basement at St. Eulalia Parish House Located at 1851 S. 9th Avenue

Z. Purchase of Supplies for Salt Dome Construction

MOTION to Approve a Purchase Order to Cover-All Building Systems in the amount of \$30,199.60 for Materials Necessary to Construct a Permanent Enclosed Dome Facility for Housing the Winter Salt Supplies

AA. Park Maintenance Proposal

MOTION to Approve a Purchase Order to NuToys Leisure Products in the amount of \$18,049.00 for the Overall Reconditioning of the Villages Park Play Areas

BB: Police Station Garage Concrete Repair

MOTION to Approve a Purchase Order Bid and Award a Contract to Hackie Cement Corporation in the amount of \$7,200.00 to Repair the Concrete Base in Front of the Police Station Garage Entrance

11. NEW BUSINESS -

A. MOTIONED BY, TRUSTEE GUZMAN AND SECONDED BY, TRUSTEE SCAGGS TO ACCEPT THE LOWEST BIDDER (TRIGGI CONSTRUCTION) IN THE AMOUNT OF \$1,332,579.80 FOR THE 2009 ROADWAY RESURFACING PROGRAM

Discussion: Mr. Ervin provided the Board with a report on the minority participation, local participaton and DBA in the construction projects; pursuant to the discussion at the Legal, License and Ordinance Committee. After a cost anlysis, staff recommended to hire the lowest bidder for the 2009 Roadway Resurfacing Program and the 2009 Drainage Program.

Ayes: Mayor, Henderson Yarbrough, Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, M. Lightford and K. Johnson

Nays: None

Abstain: None

Absent: Trustee D. Flowers

MOTION CARRIES

B. MOTIONED BY, TRUSTEE GUZMAN AND SECONDED BY, TRUSTEE JAYCOX TO ACCEPT THE LOWEST BIDDER (SUBURBAN GENERAL CONSTRUCTION, INC.) IN THE AMOUNT OF \$328,667.00 FOR THE 2009 DRAINAGE PROGRAM

Discussion: None

Ayes: Mayor Henderson Yarbrough, Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, M. Lightford and K. Johnson

Nays: None

Abstain: None

Absent: Trustee D. Flowers

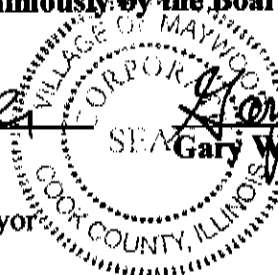
MOTION CARRIES

ADJOURNMENT:

Mayor, Henderson Yarbrough, Sr., and the Board of Trustees adjourned the September 1, 2009 Special Board Meeting with a Motion by, Trustee Johnson and Seconded by, Trustee Jaycox at 8:25 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 8:25 p.m.


Henderson Yarbrough, Sr., Mayor




Gary Woll, Village Clerk

- cc: Henderson Yarbrough, Sr., Mayor
- Gary W. Woll, Village Clerk
- Jason C. Ervin, Village Manager
- Trustees: Gilbert Guzman, Audrey Jaycox, Marcius Scaggs, Dominique Flowers, Melvin L. Lightford and Kim Johnson
- Michael Jurusik, Village Attorney