

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING MINUTES  
July 7, 2009**

**1. Call to Order**

The Special Board Meeting of Tuesday, July 7, 2009, was called to order by Mayor, Henderson Yarbrough, Sr., at 7:00 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Gary Woll, Village Clerk, the following answered **Present:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, D. Flowers, M. Lightford and K. Johnson **Absent:** Trustee D. Flowers (arrived at 7:02 p.m.)  
**There being a Quorum Present, the Meeting was called to order.**

**Staff Attendance:**

- Jason Ervin, Village Manager**
- Michael Jurusik, Village Attorney**
- Antoinette Dorris, Mayor's Assistant**
- John West, Public Works Director**
- Joe Ponsetto, Village Prosecutor**
- Trina Mangrum, Asst. to the Village Manager**
- Tim Curry, Police Chief**
- Brian Black, Deputy Police Chief**
- Wilhemina Dunbar, Human Resource Coordinator**
- Lori Sommers, Community Development Director**
- Mark Lucas, Hancock Engineer**
- Leonor Sanchez, Deputy Village Clerk**

**3. Invocation: Trustee, Marcius Scaggs**

**4. Pledge of Allegiance**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Public Comments –**

- A. Comments from the Public –** available upon request
- B. Village Manager's Response -** available upon request

**6. MOTIONED BY, TRUSTEE GUZMAN AND SECONDED BY, TRUSTEE JOHNSON TO APPROVE THE JUNE 2, 2009, REGULAR BOARD MEETING MINUTES**

**Discussion:** Trustee Jaycox requested that Item 10 E include the discussion by the Board.

**Ayes:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman A. Jaycox, M. Scaggs, D. Flowers M. Lightford and K. Johnson

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

7. **APPROVAL OF WARRANTS - # 200283 through July 1, 2009**

**A. MOTIONED BY, TRUSTEE FLOWERS AND SECONDED BY, TRUSTEE GUZMAN TO APPROVE WARRANT LIST #200283 IN THE AMOUNT OF \$1,992,222.19 THROUGH JULY 1, 2009**

**Discussion:** Trustee Jaycox requested to have all expenses for Special Events forwarded to the Finance Committee for review. Trustee Guzman requested to have CeaseFire expenses forwarded to the Finance Committee for review.

The following checks were questioned by Trustee listed below with Jason Ervin, Village Manager, providing the following answers:

**TRUSTEE JAYCOX:**

**Check #68395 (In Particular Inc.)** – Professional services for the newsletter and water report.

**Check #68432 (Ace Board –Up Co.)** – Trustee Jaycox informed the Board that she had inquired about the number of board ups in this invoice and was informed that the invoice covered 2008-2009. Mr. Ervin informed the Board that some properties come from a third party while others require multiple services in order to maintain the properties safe.

**TRUSTEE SCAGGS:**

**Check #68453 (Nature's Groundskeepers)** – Invoice included summary abatements, village owned lots and prairie path maintenance.

**TRUSTEE GUZMAN:**

**Check #68520-24 (Cook County Collector)** – Upon acquisition of the properties, credits for the Tax bills were prorated and we are required to pay the Cook County Collector with the money issued at closing.

**TRUSTEE FLOWERS:**

**Check #68385 (George Clifton)** – Reimbursement for an unfounded tow.

**Check #68389 (GPL Enterprises)** – Maintenance of the Village website for a significant period of time

**Check #68452 (Nafisco Inc.)** – Barricades purchased through money awarded by the Federal Government for the 2008 storm.

**Check #68534 (ID Wholesaler)** – Identification system purchased by the Clerk's Office for employees, commissioners, pool passes, peddlers licenses and retired police officers.

**Check #68610 (Driven Fence, Inc)** – New fence for the swimming pool.

**TRUSTEE JOHNSON:**

**Check #68437 & 69615 (Mildred Holmes-Geans)** – Clerical support for the upkeep of the Lazerfiche system and record maintenance (Transfer Stamps, Building Permits and Contractor's License). Clerk Woll will provide a detail job description for Trustee Johnson.

**Warrant List Roll Call**

**Ayes:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman, A. Jaycox, M. Lightford, D. Flowers and K. Johnson

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**B. OPEN INVOICE REPORT THROUGH JULY 1, 2009**

No Discussion

**8. OATHS, REPORTS, PROCLAMATIONS, ANNOUNCEMENTS, AND APPOINTMENTS****A. MAYOR'S REPORT –**

**MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY, TRUSTEE FLOWERS TO APPROVE THE APPOINTMENT OF ANTOINE AVERY TO THE PLANNING AND ZONING COMMISSION**

**Discussion:** None

**Ayes:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman, A. Jaycox, M. Lightford, D. Flowers and K. Johnson

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

Mayor Yarbrough acknowledged Miracle Ham, Caitline Williams and Sarah Hardiman who participated in the Juneteenth Celebration.

Gary Woll, Village Clerk announced the following events:

Historic House Walk	July 12, 2009	1 <sup>st</sup> Congregational Church
Jazz Fest	July 18, 2009	Veteran's Memorial Park
Farmers Market	July 11 <sup>th</sup> and 18 <sup>th</sup>	Lot by the Libraray

**B. MANAGER'S REPORT-**

Mr. Ervin thanked residents for attending the Zone 1 Community Roll Call and announced July 16, 2009 will be Zone 3 Community Roll Call. He asked for the participation of the residents for National Night Out on August 4, 2009.

He also reported that the construction projects are currently within their time frame for completion.

Gary Woll, Village Clerk provided the Statement of Oath to Police Chief Tim Curry.

**9. OLD BUSINESS - None**

**10. MOTIONED BY, TRUSTEE FLOWERS AND SECONDED BY, TRUSTEE JOHNSON TO APPROVE THE FOLLOWING OMNIBUS AGENDA ITEMS: A THRU OO WITH THE EXCEPTION OF: K, M, S, Y, AND NN**

**Discussion:** None

**Ayes:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, D. Flowers, M. Lightford and K. Johnson

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- A. Consideration to approve payment to Advanced Occupational Medicine Specialists in the amount of \$5,241.00 for invoice dated 5/1/09 for physical examinations for Fire Department personnel.
- B. Consideration to approve payment to Airways Systems Inc. in the amount of \$9,990.00 for invoice dated 5/27/09 for Air Conditioning Cleaning Services.
- C. Consideration to approve payment to Allied Waste Service in the amount of \$125,222.29 for garbage pickup and disposal for the month of May 2009.
- D. Consideration to approve payment to Amalgamated Bank of Chicago in the amount of \$21,343.59 for the Village of Melrose Park Series 1998A bond due July 1, 2009.
- E. Consideration to approve payment to Accu-Tron Computer Systems, LLC in the amount of \$5,833.00 for Computer Consulting Services for the month of June 2009.
- F. Consideration to approve payment to Blue Cross Blue Shield in the amount of \$173,198.22 for health insurance for the month of July 2009 and due on 7/1/2009.
- G. Consideration to approve payment to Camiros in the amount of \$10,490.81 for professional services rendered for the review of zoning ordinance; preparation of first draft zoning ordinance.
- H. Consideration to approve payment to CDS Office Technologies in the amount of \$8,764.00 for attached quotes for law enforcement equipment purchased.
- I. Consideration to approve payment to City of Chicago – Department of Water in the amount of \$150,777.90 for water provided for the period 04//20/09 - 05/20/09 by the City of Chicago.

- J. Consideration to approve payment to Cook County Department of Public Health in the amount of \$5,580.00 for 1<sup>st</sup> quarter retail establishment inspections.
- K. Consideration to approve payment to Fleet Services in the amount of \$19,722.09 for Retail Fuel Purchase for the Village of Maywood.
- L. Consideration to approve payment to HD Supply Waterworks in the amount of \$5,043.75 for maintenance supplies water meters/mxu module and related materials for meter replacement and installation.
- M. Consideration to approve payment to Hussey Plumbing in the amount of \$26,400.00 for final payment for plumbing services rendered at the Maywood Police Station and Maywood Park Swimming Pool.
- N. Consideration to approve payment to H&H Electric Company in the amount of \$17,680.18 for street light removal, replacement and maintenance service provided.
- O. Consideration to approve payment to Illinois Council of Police & Sheriffs Local 7, International Union of Police Association in the amount of \$68,283.58 for health, dental and life insurance coverage for the month of July 2009 and due on 7/1/2009.
- P. Consideration to approve payment to I.E.P.A. in the amount of \$20,000.00 for Annual NPDES Permit Fee Billing Notice for period of July 1, 2009 through June 30, 2010
- Q. Consideration to approve payment to Klein, Thorpe & Jenkins in the amount of \$24,543.77 for Legal Services Rendered through April 2009.
- R. Consideration to approve payment to Klein, Thorpe & Jenkins in the amount of \$16,000.00 for Legal Retainer Services Rendered through April 2009.
- S. Consideration to approve payment to Maywood Public Library District in the amount of \$23,433.22 for the Library's share of personal property replacement taxes for the months of March, April and May 2009.
- T. Consideration to approve payment to Pitney Bowes Purchase Power in the amount of \$10,435.68 for Postage Replenishment.
- U. Consideration to approve payment to Village of Melrose Park in the amount of \$59,279.22 for water pumped by the Village of Melrose Park for the month of May 2009.
- V. Consideration to approve payment to Visu-Sewer of Illinois, LLC in the amount of \$11,415.55 for heavy cleaning service on miscellaneous streets.
- W. Consideration to approve payment to Village of Arlington Heights in the amount of \$6,000.00 for Firefighter Training II May 11 – June 26, 2009.

- X. Consideration to approve payment to Virchow Krause & Company in the amount of \$15,900.00 for professional services in connection with the April 30 financial statements audits.
- Y. Consideration to approve payment to West Central Municipal Conference in the amount of \$24,579.00 for West Suburban Tree Consortium.
- Z. Consideration to approve payment to Wigit's Truck Service in the amount of \$34,102.69 for maintenance, repair, parts and service for the Code Enforcement, Fire Department and Public Works Department Vehicles.
- AA. Consideration to approve payment to ALamp Concrete Contractor's Inc. in the amount of \$464,232.80 for Fifth Avenue Improvements (Quincy to Lake), MFT Section  
No. 02-00113-00-PV, Pay Estimate No 1.
- BB. Consideration to approve payment to Chicagoland Paving Contractors Inc. in the amount of \$7,762.55 for 2008 Aggregate Alley Grading Program, Pay Estimate No. 3 & Final.
- CC. Consideration to approve payment to Chicagoland Paving Contractors Inc. in the amount of \$877.50 for 2008 Modified Aggregate Alley Grading Program, Pay Estimate No. 2 & Final.
- DD. Consideration to approve payment to MQ Construction Company in the amount of \$40,250.85 for 2007 Alley Paving Program, Pay Estimate No. 6 & Final.
- EE. Consideration to approve payment to Triggi Construction in the amount of \$214,208.76 for 2008 Madison Street – Curb & Gutter, Pay Estimate No. 8.
- FF. Consideration to approve payment to M.A.B.A.S. in the amount of \$6,000.00 for annual membership dues for 2009.
- GG. Consideration to approve payment to Current Technologies in the amount of \$489,384.15 for invoice dated 5/26/2009 for the Camera Surveillance program.
- HH. Consideration to approve payment to Klein, Thorpe & Jenkins in the amount of \$49,691.45 for Legal Services Rendered through May 2009.
- II. Consideration to approve payment to Klein, Thorpe & Jenkins in the amount of \$16,000.00 for Legal Retainer Services Rendered through May 2009.
- JJ. Consideration to approve payment to Triton College in the amount of \$14,964.00 for the continuing education classes for the Village of Maywood.
- KK. AT&T Easement – 815 S. 5<sup>th</sup> Avenue

**MOTION** to approve a Request from AT&T for an Easement to Correct the Placement of Buried Conduit Currently Placed on Private Property Along the North Right of Way of School Street and East of 5<sup>th</sup> Avenue.

LL. Roof Replacement and Parapet Wall Repairs - Fire Station No. 2

**MOTION** to reject All Bids Received Regarding the Roof Replacement and Parapet Wall Repairs to Fire Station No. 2 (1220 S. 17<sup>th</sup> Avenue)

**MOTION** to waive the Competitive Bidding Process and Award a Contract to B-T Lakeside Roofing in the Amount of \$70,628.00 to Complete the Roof Replacement and Parapet Wall Repairs to Fire Station No. 2 (1220 S. 17<sup>th</sup> Avenue).

MM. 2009 CDBG – Resurfacing Program for 11<sup>th</sup> and 14<sup>th</sup> Avenues from Madison Street to Washington Boulevard.

**MOTION** to accept the Lowest Responsive, Responsible Bid and Award a Contract to ALamp Concrete Contractors, Inc. in the Amount of \$368,030.00 for 2009 CDBG Resurfacing Program.

NN. Cook County Tax Reduction Program

**MOTION** to approve the Village's Participation and Direct Staff and the Village Attorney to Prepare all Necessary Documents for Participation in the Program

**MOTION** to approve a Resolution Requesting and Authorizing the County of Cook to Submit a No-Cash Bid to Acquire Tax Certificates of Purchase for the Nonpayment of Taxes on Certain Properties.

OO. CeaseFire 2009 – 60 Day Extension

**MOTION** to extend the CeaseFire program for a period not to exceed 60 days

**PULLED ITEM: 10-K**

**MOTIONED BY, TRUSTEE JAYCOX AND SECONDED BY, TRUSTEE GUZMAN TO APPROVE PAYMENT TO FLEET SERVICES IN THE AMOUNT OF \$19,722.09 FOR RETAIL FUEL PURCHASE FOR THE VILLAGE OF MAYWOOD**

**Discussion:** Trustee Guzman asked for an explanation of our fuel purchasing policy. Mr. Ervin responded that certain employees receive gas cards with their personal identification number in which they can purchase fuel at any location.

**Ayes:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, D. Flowers, M. Lightford and K. Johnson

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**PULLED ITEM: 10-M**

**MOTIONED BY, TRUSTEE JAYCOX AND SECONDED BY, TRUSTEE GUZMAN TO APPROVE PAYMENT TO HUSSEY PLUMBING IN THE AMOUNT OF \$26,400.00 FOR FINAL PAYMENT FOR PLUMBING SERVICES RENDERED AT THE MAYWOOD POLICE STATION AND MAYWOOD PARK SWIMMING POOL**

**Discussion:** Trustee Jaycox requested to have the invoice broken down for each location.

**Ayes:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, D. Flowers, M. Lightford and K. Johnson

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**PULLED ITEM: 10-S**

**MOTIONED BY, TRUSTEE JOHNSON AND SECONDED BY, TRUSTEE GUZMAN TO APPROVE PAYMENT TO MAYWOOD PUBLIC LIBRARY DISTRICT IN THE AMOUNT OF \$23,433.22 FOR THE LIBRARY'S SHARE OF PERSONAL PROPERTY REPLACEMENT TAXES FOR THE MONTHS OF MARCH, APRIL AND MAY 2009**

**Discussion:** Trustee Guzman questioned why we were paying taxes for another taxing body. Attorney Jurusik responded that under State Law, the Village collects the money then gives it to the Library.

**Ayes:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, D. Flowers, M. Lightford and K. Johnson

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**PULLED ITEM: 10-Y**

**MOTIONED BY, TRUSTEE JAYCOX AND SECONDED BY, TRUSTEE GUZMAN TO APPROVE PAYMENT TO WEST CENTRAL MUNICIPAL CONFERENCE IN THE AMOUNT OF \$24,579.00 FOR THE WEST SUBURBAN TREE CONSORTIUM**

**Discussion:** Trustee Guzman questioned if this payment was for the purchase of four trees. Mr. Ervin responded that a total of 100 trees were purchased from the West Suburban Tree Consortium.

**Ayes:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, D. Flowers, M. Lightford and K. Johnson

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**PULLED ITEM: 10-NN**

**ATTORNEY JURUSIK STATED THAT WE ARE CURRENTLY NOT ELIGIBLE FOR THE PROGRAM BUT STAFF WILL RE-ATTEMPT IN 6 MONTHS  
(CLERK'S NOTE: NO ACTION WAS TAKEN)**

11. **NEW BUSINESS –**

- A. MOTIONED BY, TRUSTEE GUZMAN AND SECONDED BY, TRUSTEE JAYCOX TO TABLE TO THE AUGUST 8, 2009 BOARD MEETING RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT REGARDING THE NEAR WEST SUBURBAN HOUSING COLLABORATIVE AND AN INDEPENDENT CONTRACTOR SERVICES AGREEMENT FOR INTER-JURISDICTIONAL HOUSING COORDINATOR REGARDING SAME TO THE AUGUST 8, 2009 REGULAR BOARD MEETING**

**Discussion:** Attorney Jurusik informed the Board that this draft was received within the last couple of days and it will require approval from the municipalities mentioned in the agreement. Staff is requesting to have the Board review the documents for future approval.

**Ayes:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, D. Flowers, M. Lightford and K. Johnson

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- B. MOTIONED BY, TRUSTEE JAYCOX AND SECONDED BY, TRUSTEE GUZMAN TO RESCHEDULE BOARD OF TRUSTEES MEETINGS OF AUGUST 18, 2009 AND SEPTEMBER 15, 2009 TO AUGUST 4, 2009 AND SEPTEMBER 1, 2009 RESPECTIVELY ALONG WITH CORRESPONDING LLOC MEETINGS.**

**Discussion:** None

**Ayes:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Guzman, A. Jaycox, M. Scaggs, D. Flowers, M. Lightford and K. Johnson

**Nays:** None

**Abstain:** None


**Absent:** None


**MOTION CARRIES**

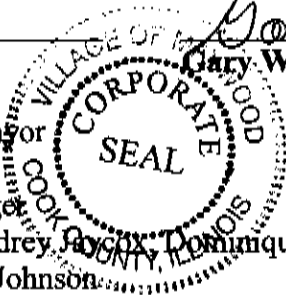
**ADJOURNMENT:**

Mayor, Henderson Yarbrough Sr., and the Board of Trustees adjourned the July 7, 2009 Special Board Meeting with a Motion by, Trustee Jaycox and Seconded by, Trustee Flowers at 8:50 p.m. in the Village of Maywood Council Chambers.

**The vote was affirmed unanimously by the Board of Trustees at 8:50 p.m.**

  
Henderson Yarbrough, Sr., Mayor

  
Gary Woll, Village Clerk



- cc: Henderson Yarbrough, Sr., Mayor
- Gary W. Woll, Village Clerk
- Jason C. Ervin, Village Manager
- Trustees: Gilbert Guzman, Audrey Jaycox, Dominique Flowers,
- Melvin L. Lightford and Kim Johnson
- Michael Jurusik, Village Attorney