

Resolution No. R-09-05

**A RESOLUTION APPROVING THE 2009  
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

WHEREAS, the Village of Maywood, Cook County, Illinois desires to submit an application for Community Development Block Grant funds; and,

WHEREAS, the Village of Maywood, Cook County, Illinois gives the following assurances and certifies with respect to the grant;

1. The President and Board of Trustees of the Village of Maywood, Cook County, Illinois posses the legal authority to accept the grant and execute the proposed programs; and,
2. The Village Board has duly adopted this Resolution, authorizing the filing of the statement, including all understandings and assurances contained herein, and directing and authorizing the President as the official representative of the grantee, to act in connection with the grant request and to provide such additional information as may be required; and
3. The Village Board has held public hearings to obtain the views of citizens of the Village of Maywood's development and housing needs.

NOW, THEREFORE BE IT RESOLVED BY the President and Board of Trustees of the Village of Maywood as follows:

Section 1. That a Request is hereby made to the County of Cook, Illinois for Community Development Block Grant (CDBG) funds for the program year 2009 in the amount of \$300,000.00 for the following project(s):

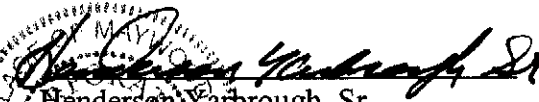
Title: 2010 – 4<sup>th</sup> Avenue Roadway Improvements Amount: \$ 300,000.00

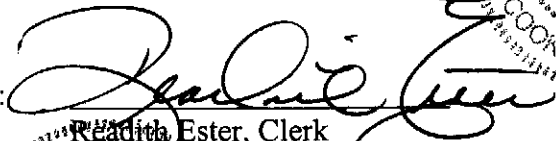
as identified in the Village of Maywood's 2009 Program Year application.

Section 2. That the Village President and Clerk are hereby authorized to sign the application and various forms contained therein, make all required submissions and do all things necessary to make application for the funds requested in Section 1 of this Resolution, a copy of which application is on file with the Clerk.

Section 3. That the Village President is hereby authorized to certify that matching funds which have been identified as supporting its projects as set out within the application will be made available upon the approval of the projects by the County of Cook, Illinois of the prorated share thereof.

Passed and approved this 17th day of February, 2009.

By:   
Henderson Yarbrough, Sr.  
Chief Executive Officer  
Village of Maywood

ATTEST:   
Readith Ester, Clerk  
Village of Maywood

(SEAL) 

VILLAGE OF MAYWOOD )

COUNTY OF COOK ) SS

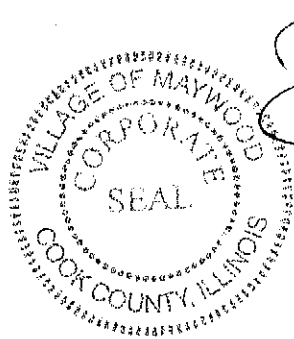
STATE OF ILLINOIS )

**CERTIFICATION**

I, THE UNDERSIGNED, READITH ESTER, do hereby certify that I am the duly elected and qualified Village Clerk of the Village of Maywood, Illinois, and that as such I am the keeper to the records, ordinances, files and seal of the said Village of Maywood; and

I, HEREBY FURTHER CERFITY that the attached constitutes a full true and correct copy of **Resolution No. 5**, being **“A Resolution Approving the 2009 Community Development Block Grant Application”**, passed by the President and Board of Trustees at their Regular Village Board meeting of February 17, 2009.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official Corporate Seal of the said Village of Maywood this 17th day of February, 2009.



  
Readith Ester  
Village Clerk

(SEAL)

## Cynthia Hogan

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**From:** Reed, James [James.Reed@illinois.gov]  
**Sent:** Tuesday, February 17, 2009 1:35 PM  
**To:** Cynthia Hogan  
**Subject:** DCEO Grant 09-203064  
**Attachments:** FY09QRforms.xls

Cynthia,

We have updated our reporting forms and made them applicable to all FY09 and later grants. Consequently, the report you provided for 09-203064 must be converted to this new form. I have attached the report for your review and signature—completed with the information you have supplied on the old form. This new report form differs only slightly. The main difference is the inclusion of job creation/retention information located next to the Report Period fields.

Please sign and return this form as soon as possible and use this form for all FY09 grants. If you wish, you may use the updated form for all grants prior to FY09 as well.

Thanks!

James Reed  
Grant Manager  
Illinois Department of Commerce and Economic Opportunity  
Grants Unit  
620 East Adams Street  
Springfield, Illinois 62701  
Telephone - 217/524-8025  
Fax - 217/557-1663

**DCEO GRANT MANAGEMENT PROGRAM  
QUARTERLY EXPENSE REPORT**

<b>Grantee Name:</b>	Village of Maywood	IL Department of Commerce and Economic Opportunity 620 East Adams / Springfield, IL 62701
<b>Grantee Address:</b>	40 Madison Street Maywood, Illinois 60153	
<b>Grant No.:</b>	09-203064	<b>Report Period</b> From: 10/01/08 To: 12/31/08
<b>Prepared By:</b>		Actual temporary jobs created (this period): 0
<b>Phone:</b>		Actual permanent jobs created (this period): 0

ACTIVITY LINE ITEM description from the Grant Agreements PART I BUDGET (or subsequent modification )	1 Approved Budget Amounts (Per Part I of Grant Agreement or subsequent modification)	2 Prior Reported Grant Term- to-Date Expenditures (Grant Funds Only)	3 Grant Expenses Paid this Report Period (Grant Funds Only)	4 Grant Term-to-Date Expenditures (2+3) (Grant Funds Only)	5 Grant Funds Received to Date (This Grant Only)
<b>Contractual/Consultant</b>	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00

<b>GRANTEE CERTIFICATION</b>		<b>DCEO CERTIFICATION</b>	
<p>I certify that all expenditures from these project funds are for approved project costs only, and that supporting documentation for actual expenditures will be kept on file in our office throughout the document retention period identified within the Grant Agreement. Further, I certify that I am the Authorized Official established for this DCEO Grant, or the designated administrator of which DCEO has been notified.</p>		<p>Authorized Payment: \$ _____</p> <p>Grant Term: 10/01/08 to 09/30/10</p> <p>Project Manager: _____</p> <p>Manager of Grant Unit _____</p>	
<p>BY: <i>[Signature]</i> 2/17/09</p> <p>Authorized Official - Signature and Title _____ (date)</p>		<p>Date: _____</p> <p>Date: _____</p>	
		<b>FIE/BOND</b>	

FAIR HOUSING ACTION PLAN (PROGRAM YEAR 2009)

SUBRECIPIENT: Village of Maywood, Il

In order to fulfill our obligation as a Cook County CDBG Sub recipient and certify our efforts to affirmatively further fair housing, this applicant is currently or will undertake the following actions:

The Village of Maywood's Community Development Department has a commitment to affirmatively further fair housing practices and principles. The Village has implemented a fair housing ordinance which has been in place since 1978 and revised in 1992 of the Maywood Village Code Chapter 43, which states:

"It is hereby declared to be the policy of Maywood and the purpose of its police and regulatory powers for the protection of the public safety, for the health, morals, safety and welfare of the persons in and residing in the Village, and for the maintenance and promotion of commerce, industry and good government in Maywood, to secure to all persons living and/or working, or desiring to live and/or work in Maywood, a fair opportunity to purchase, lease rent, finance or occupy real estate without discrimination based on race, color, age, sex, handicap or national origin"

When a resident of Maywood has a legitimate complaint pertaining to the ordinance, the resident can forward that complaint, in writing to the Village of Maywood Community Development Office, ATTN: Mrs. Cala. Upon receipt, the Community Development Department will forward the complaint to the appropriate local legal aid agency responsible for enforcing the fair housing ordinance, and for investigating and resolving legitimate complaints pertaining to the ordinance-violation.



Henderson Yarbrough, Sr.  
Henderson Yarbrough, Sr., Chief Executive Officer

February 17, 2009

Date



**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
(CDBG)**

**APPLICATION COVER SHEET**

Village of Maywood

*Applicant Name*

Henderson Yarbrough, Sr.

*Chief Executive Officer Name*

HYarbrough@maywood-il.org

*E-mail address*

Jason C Ervin, Village Manger

*Contact Person Name & Title*

jervin@maywood-il.org

*E-mail address*

708-450-6301

*Telephone*

*Fax*

www.maywood-il.org

*Applicant website address*

Number of Projects

1

Amount Requested

\$300,000

Matching Funds

\$108,000

Chief Executive  
Officer signature

A handwritten signature in black ink, appearing to read "Henderson Yarbrough, Sr.", is written over a horizontal line.

Henderson Yarbrough, Sr.

Date:

2/17/09



# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION

2009 PROGRAM YEAR - October 1, 2009 through September 30, 2010

Please complete pages 4 through 12 for each project, as applicable.

**APPLICANT:** Village of Maywood  
**ADDRESS:** 40 Madison Street  
**CITY:** Maywood, IL **ZIP CODE:** 60153  
**PROJECT MANAGER:** Cynthia Hogan **E-MAIL:** chogan@maywood-il.org  
**TELEPHONE:** 708-450-4407 **FAX:** \_\_\_\_\_  
**PRIORITY #:** 1 (from 2005-2009 ConPlan survey) **COUNTY COMMISSIONER DISTRICT #** 1  
**PROJECT TITLE:** 2010 - 4<sup>th</sup> Avenue Roadway Improvements

**IS THIS A CONTINUATION OF A PRIOR YEAR PROJECT:**  YES  NO  
**TYPE OF APPLICANT:**  Municipal  Non Profit  Other  
*Is your organization a faith-based entity?*  YES  NO

**NATIONAL OBJECTIVE:** (check one)

- Area Benefit Activities** benefit all residents in a particular area, where at least **49.0%** of the people are low- and moderate-income. The service area of the project must be specifically identified and the area must be primarily residential.
- Limited Clientele Activities** benefit low- and moderate-income persons without regard to the area being served. At least **51%** of the persons participating in the activity must be low- and moderate-income and the activity must meet one of the following criteria:
  - ❖ **Presumption of low- and moderate-income:** the activity serves persons who are presumed to be low- and moderate-income: abused children; battered spouses; elderly persons; severely-disabled adults; homeless persons; illiterate adults; persons living with AIDS and migrant workers; or
  - ❖ **Income Guidelines:** the activity must have eligibility requirements which limit the activity exclusively to low- and moderate-income persons.
- Housing Activities** are carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low- and moderate-income persons.
- Job Creation or Retention** are designed to create or retain permanent jobs where at least **51%** of which, computed on a full-time equivalent basis, involve the employment of low- and moderate-income persons.
- Slum or Blight Activities** aid in the prevention or elimination of slums or blight.
- Does Not Apply**

**ACTIVITY CATEGORY:** (please refer to the CDBG Handbook for project eligibility before proceeding)

(CHECK ONE)

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Capital Improvements | <input type="checkbox"/> Single-Family Rehabilitation | <input type="checkbox"/> Fair Housing            |
| <input type="checkbox"/> Acquisition                     | <input type="checkbox"/> Multi-Family Rehabilitation  | <input type="checkbox"/> Housing Counseling      |
| <input type="checkbox"/> Commercial Rehabilitation       | <input type="checkbox"/> ADA Compliance               | <input type="checkbox"/> Public Service*         |
| <input type="checkbox"/> Clearance/Demolition            | <input type="checkbox"/> Economic Development         | <input type="checkbox"/> Administration/Planning |

\*Please see Handbook for an explanation of a public service continuing project.

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PROGRAM YEAR 2009 APPLICATION**

**SUMMARY PROJECT DESCRIPTION**

CDBG Dollars Requested: \$300,000

MATCHING FUNDS: \$108,000 SOURCE(S): Village General & MFT

MATCHING FUNDS: \$ \_\_\_\_\_ SOURCE(S): \_\_\_\_\_

IS ACQUISITION REQUIRED?  YES  NO

**DESIGNATED PROJECT AREA:**

*(Provide a DETAILED map that shows the project site and defines service area. For Capital Improvement Projects, please include PHOTOS.)*

4<sup>th</sup> Avenue from Madison Street to Washington Boulevard

**SUMMARY OF PROJECT:**

*(Provide a brief synopsis of the proposed project - 50 words or less)*

The project continues the rehabilitation of roadways within the census tract and includes the removal and replacement of defective curb and gutter, sidewalk squares, the installation of ADA compliant sidewalk crossing, milling of existing asphalt surface, base patching, asphalt surfacing, drainage structure improvements and landscape restoration.

**SPECIFIC ANTICIPATED ACCOMPLISHMENTS:**

The project will replace 2,700 feet of curb and gutter, 5,800 square feet of sidewalk and resurface 1,300 feet of pavement.

## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROGRAM YEAR 2009 APPLICATION

**A. AREA BENEFIT:** *(if applicable)*

Total Number of low and moderate-income persons served in area:

Census Tract	Block Group	Total Population	Low/Mod Income Population	% Low/Mod Income
8175	2	1,087	696	69.8

**B. LIMITED CLIENTELE BENEFIT:** *(if applicable)*

1. Presumed Benefit:

Qualifying group	
Number of persons served	

-OR-

2. Low- and Moderate-Income Persons\* Served:

Moderate-income (61-80% of AMI)	
Low-income (51-60% of AMI)	
Very Low (31-50% of AMI)	
Extremely Low (<30% of AMI)	
Total Served (add above lines)	
Number of Female-Headed Households:	

\*How will income be verified? Check below:

- Income Verification Request Forms (*Attach sample*)
- Eligibility Status for other Governmental Assistance program
- Self Certification (*Must request source documentation of 20% of certifications and must inform beneficiary that all sources of income and assets must be included when calculating annual income*)
- Presumed benefit (*HUD presumes the following to be low and moderate-income: abused children, battered spouses, elderly persons, severely disabled persons, homeless persons, persons living with AIDS, migrant farm workers*)

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PROGRAM YEAR 2009 APPLICATION  
ETHNICITY and RACE**

Estimate of Population to be served:

<b>RACE AND ETHNICITY DATA FOR PY 2009</b>		
<b>RACE</b>	<b>TOTAL</b>	
<i>Single Race</i>	All	Hispanic
(11) White		
(12) Black/African American		
(13) Asian		
(14) American Indian/Alaskan Native		
(15) Native Hawaiian/Other Pacific Islander		
<i>Multiple Race</i>		
(16) American Indian/Alaskan Native & White		
(17) Asian and White		
(18) Black/African American and White		
(19) American Indian/Alaskan Native and Black/African American		
(20) Other Multi-racial		
<b>TOTAL NUMBER</b>		
<b>NUMBER OF FEMALE-HEADED HOUSEHOLDS</b>		

# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROGRAM YEAR 2009 APPLICATION HUD PERFORMANCE MEASUREMENT SYSTEM

HUD instituted a mandatory Performance Measurement System to be used for reporting on each project. One objective and one outcome must be identified for each project. The outcome indicators are specified for each type of activity.

Please enter *Ayes@* for the one objective and one outcome that best fits your project. The outcome indicators are listed on the following page. Write in the proposed numbers for each applicable outcome indicator.

OBJECTIVE	EXPLANATION OF OBJECTIVE
<b>Suitable Living Environment</b>	In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
<b>Decent, Affordable Housing</b>	Activities would cover the wide range of housing possible under the CDBG program. It focuses on housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
<b>Creating Economic Opportunity</b>	This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

OUTCOME	EXPLANATION OF OUTCOME
<b>Availability/Accessibility</b>	Applies to activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities. Accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low- and moderate-income people.
<b>Affordability</b>	Applies to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people. It can include the creation or rehabilitation of affordable housing, basic infrastructure hook-ups, or services, such as transportation or day care.
<b>Sustainability: Promoting Livable or Viable Communities</b>	Applies to projects where the activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

	<b>Outcome #1 Availability/Accessibility</b>	<b>Outcome #2 Affordability</b>	<b>Outcome #3 Sustainability</b>
<b>OBJECTIVE #1 Suitable Living Environment</b>	<input type="checkbox"/> Accessibility for the purpose of creating a suitable living environment.	<input type="checkbox"/> Affordability for the purpose of creating a suitable living environment	<input checked="" type="checkbox"/> Sustainability for the purpose of creating a suitable living environment.
<b>OBJECTIVE #2 Decent Housing</b>	<input type="checkbox"/> Accessibility for the purpose of providing decent housing.	<input type="checkbox"/> Affordability for the purpose of providing decent housing.	<input type="checkbox"/> Sustainability for the purpose of providing decent housing.
<b>OBJECTIVE #3 Economic Opportunity</b>	<input type="checkbox"/> Accessibility for the purpose of providing economic opportunities.	<input type="checkbox"/> Affordability for the purpose of providing economic opportunities.	<input type="checkbox"/> Sustainability for the purpose of providing economic opportunities.

# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROGRAM YEAR 2009 APPLICATION

## OUTCOME INDICATOR:

### SPECIFIC OUTCOME INDICATORS

1. PUBLIC FACILITY OR INFRASTRUCTURE ACTIVITIES

ANTICIPATED NUMBER OF PERSONS TO BE ASSISTED	
With NEW access to service or benefit	
With IMPROVED access to service or benefit	125
Where activity was used to meet a quality standard (code) or measurably improved quality, report number of households that no longer have access to substandard service.	

2. PUBLIC SERVICE ACTIVITIES

ANTICIPATED NUMBER OF PERSONS TO BE ASSISTED	
With NEW access to service	
With IMPROVED access to service	
Where activity was used to meet a quality standard (code) or measurably improved quality, report number of households that no longer have access to substandard service.	

3.

Number of Commercial Facade Treatment/business Building Rehab (Site based)	
--	--

4.

Number of Acres of Brownfields Remediated (Site Not Target Area Based)	
--	--

5.

New Rental Units ***Constructed*** per Project or Activity

Total number of units constructed:

<b>OF TOTAL:</b>	
Number affordable	
Number section 504 accessible	
Number qualified as Energy Star	
<b>OF THE AFFORDABLE UNITS:</b>	
Number occupied by elderly	
Number subsidized with project-based rental assistance (federal, state, or local program)	
Number of years of affordability	
Number of housing units designated for persons with HIV/AIDS, including those units received assistance for operations. Of those, number of units for the chronically homeless	
Number of units of permanent housing designated for homeless persons and families, including those units receiving assistance for operations. Of those, number of units for the chronically homeless.	

# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROGRAM YEAR 2009 APPLICATION

## Rental Units Rehabilitated

Total number of units rehabilitated:

<b>OF TOTAL:</b>	
Number affordable	
Number section 504 accessible	
Number qualified as Energy Star	
Number brought into compliance with lead safe housing rule (24 CFR part 35)	
<b>OF THE AFFORDABLE UNITS:</b>	
Number occupied by elderly	
Number subsidized with project-based rental assistance (federal, state, or local program)	
Number of years of affordability	
Number of housing units designated for persons with HIV/AIDS, including those units received assistance for operations. Of those, number of units for the chronically homeless	
Number of units of permanent housing designated for homeless persons and families, including those units receiving assistance for operations. Of those, number of units for the chronically homeless.	

7. Homeownership Units Constructed, Acquired, and/or Acquired with Rehabilitation  
(Per Project or Activity)

Total number of units:

<b>OF TOTAL:</b>	
Number of affordable units	
Number of years of affordability	
Number qualified as Energy Star	
Number Section 504 accessible	
Number of households previously living in subsidized housing.	
Number brought into compliance with lead safe housing rule (24 CFR part 35)	
<b>OF THE AFFORDABLE UNITS:</b>	
Number occupied by elderly	
Number subsidized with project-based rental assistance (federal, state, or local program)	
Number of years of affordability	
Number of housing units designated for persons with HIV/AIDS, including those units received assistance for operations. Of those, number of units for the chronically homeless	
Number of units of permanent housing designated for homeless persons and families, including those units receiving assistance for operations. Of those, number of units for the chronically homeless.	

# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROGRAM YEAR 2009 APPLICATION

8. Owner Occupied Units Rehabilitated or Improved

Total number of units:

<b>OF TOTAL:</b>	
Number occupied by elderly	
Number of units brought from substandard to standard condition (HQS or local code)	
Number qualified as Energy Star	
Number of units brought into compliance with lead safe housing rule (24 CFR part 35)	
Number of made accessible for persons with disabilities	

9. Direct Financial Assistance to Homebuyers

Number of first-time homebuyers.	
Of those, number receiving housing counseling	
Number receiving down-payment assistance/closing costs.	

10. Tenant-Based Rental Assistance

Total number of households:	
<b>OF THOSE:</b>	
Number with short-term rental assistance (less than 12 months)	
Number of homeless households.	
Of those, number of chronically homeless households	

11. Homeless Persons Given Overnight Shelter

Number of Homeless Persons Given Overnight Shelter	
--	--

12. Beds Created in Overnight Shelter

Number of Beds Created in Overnight Shelter or Other Emergency Housing	
--	--

13. Homeless Prevention

Number of households that received emergency financial assistance to prevent homelessness.	
Number of households that received emergency legal assistance to prevent homelessness.	

14. Jobs Created

Total number of jobs created	
Employer-sponsored health care (Y/N)	
Type of jobs created (use existing Economic Development Administration (EDA) classification)	
Employment status before taking job created	
Number of unemployed	

# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROGRAM YEAR 2009 APPLICATION

## Jobs Retained

Total number of jobs retained	
Employer-sponsored health care benefits	

## Businesses Assisted

Total business assisted	
New businesses assisted	
Existing businesses assisted. Of those, business expansion and business relocations.	
DUNS number(s) of businesses assisted.	
<b>(HUD will use the DUNS numbers to track number of new businesses that remain operational for 3 years after assistance).</b>	

# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROGRAM YEAR 2009 APPLICATION

## PROJECT COMPLETION SCHEDULE

MONTH 1  
NOTICE TO PROCEED

MONTH 2

MONTH 3  
BID OPENING AND AWARD OF CONTRACT

MONTH 4  
BEGIN CONSTRUCTION

MONTH 5

MONTH 6  
COMPLETE CONSTRUCTION

MONTH 7

MONTH 8

MONTH 9

MONTH 10

MONTH 11

MONTH 12  
PROJECT COMPLETE

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PROGRAM YEAR 2009 APPLICATION**

**STAFF SALARIES (5 Person Limit) (NOT APPLICABLE)**

<b>Position</b>	<b>(A) Annual Salary</b>	<b>(B) % of time spent on project</b>	<b>(A) multiplied by B) Salary allocated for project</b>	<b>CDBG Portion</b>	<b>Project Match</b>
<b>TOTAL SALARIES</b>					

**FRINGE BENEFITS (NOT APPLICABLE)**

<b>Position</b>	<b>(A) Annual Fringe</b>	<b>(B) % of time spent on project</b>	<b>(A) multiplied by B) Fringe allocated for project</b>	<b>CDBG Portion</b>	<b>Project Match</b>
<b>TOTAL FRINGE</b>					

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
APPLICATION**  
(continued)

LINE ITEM BUDGET

<b><i>Project Activity</i></b>	<b>CDBG</b>	<b>Matching Funds</b>	<b>Total</b>
Capital Improvement	\$300,000	\$44,000	\$344,000
Single-family Rehabilitation			
Economic Development			
Demolition/Clearance			
Acquisition			
Relocation			
<b>TOTAL PROJECT ACTIVITY</b>	<b>\$300,000</b>	<b>\$44,000</b>	<b>\$344,000</b>

<b><i>Project Delivery</i></b>	<b>CDBG Funds</b>	<b>Matching Funds</b>	<b>Total</b>
Staff Salaries			
Large Benefits			
Office Rent and Utilities			
Postage			
Printing			
Publication/Notices			
Project Travel @ \$0.585 per mile			
<b><i>Professional Services*</i></b>			
Architect			
Engineering		\$64,000	\$64,000
Legal			
Accounting (except Single Audit)			
Other			
<b>TOTAL PROJECT DELIVERY</b>			
<b>Grand Total</b> (Project Activity + Project Delivery)	<b>\$300,000</b>	<b>\$108,000</b>	<b>\$408,000</b>

*Professional Services need to be procured if using CDBG funds.*

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**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
APPLICATION**

*(Please use this sheet for any additional comments you may have)*

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# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION CHECKLIST

You must provide the following attachments with the application:

## MUNICIPALITIES (see attached forms):

- Citizen Participation Record - Form A
- Certified Copy of Resolution - Forms B-1, B-2, or B-3
- Estimated Matching Funds Certification - Form C
- Maintenance of Effort - Form D
- Audited Financial Statements (most current)
- Fair Housing Action Plan (See Handbook Page 41 for plan requirements); if new applicant.
- If a municipality has previously submitted an acceptable plan, attach an assessment of the activities carried out in the past year to implement the Plan.

## NOT-FOR PROFITS (see attached forms):

- Matching Funds Certification - Form C
- List of Board of Directors
- Copy of 501c3
- Current Certificate of Good Standing (dated within the last 45 days)
- Certified Copy of Articles of Incorporation and Certified Copy of Amended Articles of Incorporation, if amended, **from the Illinois Secretary of State.** The certification must be dated within 45 days of the date of submission of the Application. This must be ordered every year.

**FORM A**  
**Schedule of Local Public Hearing**  
**Citizen Participation Record**

Each municipality applying for Community Development Block Grant funds must develop its application through a series of community and neighborhood meetings. At least one (1) formal public hearing is required on a community-wide basis seeking input from residents on community needs. At least one (1) other public hearing is then required to present the municipality=s Community Development Plan and its proposed CDBG application to local residents. Therefore, it is required that municipalities conduct at least two (2) public hearings in compliance with the Citizen Participation Process as outlined.

Attach to the form the following items:

- Affidavits of Publication
- Minutes of the public hearings including lists of signatures from attendees
- Copy of response(s) to comments and/or complaints

**NEEDS ASSESSMENT HEARING**

Municipality	VILLAGE OF MAYWOOD
Location	125 South Fifth Avenue, Maywood, Il 60153
Date	Time 6:00 PM
Describe the methods used to solicit participation of low- and moderate-income persons, including outreach to non-English speaking residents, if applicable.	
Publication in local paper and posting of hearing at Village Hall and meeting site.	
Describe any adverse comments/complaints received and describe resolution.	
None	

## APPLICATION REVIEW HEARING

Municipality	Village of Maywood
Location	125 South Fifth Avenue, Maywood, IL 60153
Date February 11, 2009	Time 6:00 PM
Describe the methods used to solicit participation of low- and moderate-income persons. Publication in local paper and posting of hearing at Village Hall and meeting site.	
Describe any adverse comments/complaints received and describe resolution, including outreach to non-English speaking residents, if applicable. None	

## FORM C Estimated Matching Funds Certification

Matching funds are defined as any local, county, state, federal (other than CDBG) or private funds used in conjunction with CDBG funds to implement or construct a proposed project. This form must be filled out to document matching funds entered on each Project Summary. **Please note** that the use of special assessments against property owned and occupied by low- and moderate-income persons is prohibited.

In the event that the proposed project is funded at a lesser amount than requested, the matching funds will be reduced in the same proportion. For example, if you request \$100,000 with a \$30,000 (30%) match, and actually receive \$50,000 in block grant funds, your required match will be \$15,000 (30% x \$50,000).

***Subrecipients are urged to use additional matching funds whenever possible***

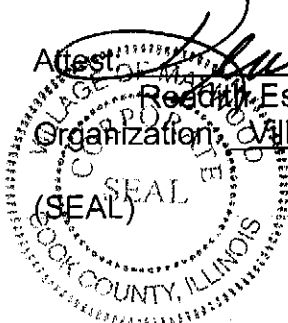
1. Project Type	Capital Improvements
2. Project Priority	1
3. Amount of Matching Funds to Assist Project	\$108,000
4. Source(s) of Matching Funds to Assist Project	Village General and MFT funds
5. Timetable of Availability of Matching Funds	Immediate
6. Designated Use of Matching Funds	Engineering & Construction

The Chief Executive Officer of the applicant certifies the availability of the above matching funds by signing in the designated area below. Municipal/Agency seal is also required.

Dated this 17th day of February, 2009

By: *Henderson Yarbrough, Sr.*  
Henderson Yarbrough, Sr., Chief Executive Officer

Attest: *Reed Hill Ester*  
Reed Hill Ester, Clerk  
Organization: Village of Maywood



**FORM D**  
**Public Service**  
**and**  
**Maintenance of Effort after Project Completion**

**PUBLIC SERVICE:**

How will one year of funding address the need? Will future funding from the County be critical for project success? When will the project be self-sufficient?

The funding will be used for the construction of the project. The Village uses a combination of its General and Motor Fuel Tax Funds to complete maintenance, such as crack filling, snow removal, pavement patching, sweeping, seal coating and catch basin cleaning to keep the improved roadway pavements to a high standard.

**CAPITAL IMPROVEMENTS:**

CDBG funds cannot be used for on-going maintenance, building operations and staffing requirements for projects constructed or rehabilitated with CDBG funds. Please provide the following information concerning these costs:

Amount of Annual Funds Required for Maintenance of Effort: \$2,500

Source of Funds: MFT funds

Designated Use of Funds: (i.e. utilities, staff, equipment, maintenance):

Maintenance