

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
APRIL 21, 2009**

1. Call to Order

The Regular Board Meeting of Tuesday, April 21, 2009, was called to order by Mayor, Henderson Yarbrough Sr., at 7:30 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Readith Ester, Village Clerk, the following answered **Present:** Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson **Absent:** None **There being a Quorum Present, the Meeting was called to order.**

Staff Attendance:

- Jason Ervin, Village Manager**
- John Cadigan, Fire Chief**
- Leonor Sanchez, Deputy Village Clerk**
- Michael Jurusik, Village Attorney**
- Lori Sommers, Director of Community Development**
- Antoinette Dorris, Mayor's Assistant**
- John West, Public Works Director**
- Joe Ponsetto, Village Prosecutor**
- Trina Mangrum, Asst. to the Village Manager**
- Elvia Williams, Police Chief**
- Mark Lucas, Village Engineer**

3. Invocation: Jason Ervin, Village Manager

4. Pledge of Allegiance

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Public Comments –

- A. Comments from the Public –** available upon request
- B. Village Manager's Response -** available upon request

6. MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE FLOWERS TO APPROVE THE MARCH 17, 2009, REGULAR BOARD MEETING MINUTES

Discussion: None

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: Trustee, A. Jaycox

Absent: None

MOTION CARRIES

7. **APPROVAL OF WARRANTS - # 200279 through April 15, 2009**

A. MOTIONED BY, TRUSTEE JOHNSON AND SECONDED BY, TRUSTEE FLOWERS TO APPROVE WARRANT LIST #200279 IN THE AMOUNT OF \$1,370,174.08 THROUGH APRIL 15, 2009

Discussion: The following checks were questioned by Trustee Perkins with Jason Ervin, Village Manager providing the following answers:

- Check #67107 (Nature's Groundskeepers)** – Clearing of vegetation behind and around the Maywood Market.
- Check #67142 (Hickman, Williams & Co) & Check #67143 (Morton Salt)** Trustee Perkins asked if these were the last invoices for salt. Mr. Ervin responded that there might be some outstanding invoices.
- Check #67151(Loyola University Chicago)** – Reimbursement from the CeaseFire Grant for the Gun Buy Back Program
- Check #67159 (In Particular, Inc)** – Expenses related to the economic development newsletter.
- Check #67169 (KCR Group Inc.)** – Expense related to the Village's computer upgrade.
- Check #67211 (BFCA)** Staff training for Police Department.
- Check #67246 (Kathleen W. Bono)** – Stenographer for the Electoral Board Hearing.
- Check #67299 (Broadview True Value Hardware)** – Mr. West responded that grass seeds were purchased to plant on Village owned properties.
- Check #67326 (B T Lakeside)** – Patching the roof at the Multi-Purpose Building – 200 South 5th Avenue.
- Check #67336 (Nature's Groundskeepers)** – Trustee Perkins requested to know what time period the invoice covered.
- Check #67341(Westchester Lock Key SVC)** – Locks were changed in the Police Department.
- Check #67343 (Hussey Plumbing)** – A subcontractor completed carpentry work.
- Check #67345 (AnceI, Glink & Diamond)** – Payment to one of the election judges during the Electoral Board Hearing.
- Check #67356 (Dept. of Central Management SVC)** – Recurring charge for monthly connection to the 911 System
- Check #67374 (National Imprint Corporation)** – Bullying Grant funds are administered through the Manager's Office.
- Check #67476 (Petting Zoo)** – Activities at the Easter Egg Hunt.
- Check #67488 (Nature's Groundskeepers)** – Mr. West responded that a price had not been established for grass cutting.

The following checks were questioned by Trustee Flowers with Jason Ervin, Village Manager, providing the answers:

Check #67109 (Bottomless Baskets) – Upholstery for the renovations of the chairs in the Council Chambers.

Check #67148 (Winkler Tree Service) – This payment was for 65%-70% of the total work that needs to be completed.

Check #67181 (Northeast Wisconsin) – Paid for a “Train the Trainer Class” for an employee to become a trainer to instruct other employees. Mr. Ervin also gave a brief summary of the Bullying Program.

Warrant List Roll Call

Discussion: None

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

B. OPEN INVOICE REPORT THROUGH APRIL 15, 2009

No Discussion

8. OATHS, REPORTS, PROCLAMATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

A. MAYOR'S REPORT –

4/24/09 Arnie Bryant Dedication

Bellwood Library
600 Bohland Avenue
5/1/09 Senior Club
Movie and Dinner
200 South 5th Avenue

B. MANAGER'S REPORT

The Street Light Project along Lake and Madison Streets, will be finishing within the next couple of weeks.

9. OLD BUSINESS - None

10. MOTIONED BY, TRUSTEE FLOWERS AND SECONDED BY, TRUSTEE LOPEZ TO APPROVE THE FOLLOWING OMNIBUS AGENDA ITEMS: A THRU JJ WITH THE EXCEPTION OF: G, H, I, O, P, Z, BB, II AND GG.

Discussion: None

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

A. Consideration to approve payment to Allied Waste Service in the amount of \$128,564.35 for garbage pick up and disposal for the month of February, 2009.

- B. Consideration to approve payment to the Atlas Bobcat, Inc. in the amount of \$18,434.00 for the purchase of equipment for the Village of Maywood Public Works Department.
- C. Consideration to approve payment to the City of Chicago, Department of Water in the amount of \$207,914.65 for water provided for the period 01/22/09-02/23/09.
- D. Consideration to approve payment to Hickman, Williams & Company in the amount of \$11,698.96 for bulk salt purchase for the Village of Maywood Public Works Department.
- E. Consideration to approve payment to Morton Salt in the amount of \$8,548.02 for bulk salt purchase for the Village of Maywood Public Works Department.
- F. Consideration to approve payment to On the Mark Water Services in the amount of \$19,025.00 for water maintenance, repair and service for the Village of Maywood Public Works Department.
- G. Consideration to approve payment to Pimey Bowes Purchase Power in the amount of \$6,360.02 for postage replenishment.
- H. Consideration to approve payment the Village of Melrose Park in the amount of \$81,742.87 for water pumped by the Village of Melrose Park for the month of February, 2009.
- I. Consideration to approve payment to Winkler's Tree Service in the amount of \$128,054.88 for various tree removal services.
- J. Enhanced Board-Up and Vacant Building Ordinance (New Documentation Attached)
MOTION to forward to the Illinois Building Commission an Ordinance Amending Chapter 150 (Building Regulations) of the Maywood Village Code Concerning Regulation of Vacant Buildings and Boarded-Up Windows for a 30 Day Period for Public Review
- K. Maywood Multicultural Farmers' Market
MOTION to approve the 2009 Maywood Multicultural Farmers' Market and to direct staff to execute the necessary agreement
- L. Text Amendment – Park National Bank Initiatives
MOTION to table indefinitely the Text Amendment relative to Park National Bank Initiatives
- M. Intergovernmental Agreement with School District 89 for Placement of Antennas to Service the Village's Security Camera Network (Documentation Attached)
MOTION to approve a Resolution Approving an Intergovernmental Agreement between the Village of Maywood and Maywood-Melrose Park-Broadview School District 89 Allowing the Placement of Village Antennas and Related Facilities on Wireless Towers Owned by Maywood-

Melrose Park-Broadview School District 89 for the Operation of the Village's Video Security Camera Network

- N. Intergovernmental Agreement with School District 209 for Placement of Antennas to Service the Village's Security Camera Network (Documentation Attached)

MOTION to approve a Resolution Approving an Intergovernmental Agreement between the Village of Maywood and Proviso East-Proviso West-PSMA School District 209 Allowing the Placement of Village Antennas and Related Facilities on Wireless Towers Owned by Maywood-Melrose Park-Broadview School District 209 for the Operation of the Village's Video Security Camera Network

- O. Vacant and Abandoned Property Legislation (Documentation Attached)

MOTION to direct staff to prepare a letter of support and a resolution for submission to the Illinois State Legislature relative to Vacant and Abandoned Property Legislation

- P. Community Garden Program (Documentation Attached)

MOTION to approve the 2009 Maywood Community Garden Program, its Membership Forms and Liability Releases

PULLED ITEM: 10-G

MOTIONED BY, TRUSTEE LOPEZ AND SECONDED BY, TRUSTEE WOLL TO APPROVE PAYMENT TO FLEET SERVICES IN THE AMOUNT OF \$34,086.53 FOR RETAIL FUEL PURCHASE FOR THE VILLAGE OF MAYWOOD

Discussion: None

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, D. Flowers, R. Lopez and K. Johnson

Nays: Trustee, E. Perkins

Abstain: None

Absent: None

MOTION CARRIES

PULLED ITEM: 10-H

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE LOPEZ TO APPROVE PAYMENT TO ROY STROM-GREENWOOD TRANSFER STATION IN THE AMOUNT OF \$5,097.91 FOR WASTE DISPOSAL FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT

Discussion: Trustee Jaycox asked "why were the bills so late and what type of garbage are we taking there"? Mr. Ervin responded that the bills are paid as they are submitted by the vendor. Village staff takes our garbage to the transfer station instead of using dumpsters, which in turn saves the Village money.

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

PULLED ITEM: 10-1

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE JAYCOX TO APPROVE PAYMENT TO H & H ELECTRIC IN THE AMOUNT OF \$27,324.45 FOR THE STREET LIGHT REMOVAL, REPLACEMENT AND MAINTENANCE SERVICE PROVIDED

Discussion: None

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, D. Flowers, R. Lopez and K. Johnson

Nays: Trustee, E. Perkins

Abstain: None

Absent: None

MOTION CARRIES

PULLED ITEM: 10-0

MOTIONED BY, TRUSTEE LOPEZ AND SECONDED BY, TRUSTEE JAYCOX TO APPROVE PAYMENT TO VIRCHOW, KRAUSE & COMPANY IN THE AMOUNT OF \$135,887.50 FOR PROFESSIONAL SERVICES IN CONNECTION WITH FINANCIAL STATEMENTS, AUDITS, PROFESSIONAL SERVICES AND THE JOINT REVIEW BOARD FOR THE ST. CHARLES, MADISON AND ROOSEVELT TIF

Discussion: Trustee Woll questioned if the Joint Review Board Hearings were up to date if not, what is the expected time of completion. Mr. Ervin responded staff is scheduling the 2007 and 2008 Joint Review Board Hearings for the summer of 2009. The deadline for the 2009 Hearings is October 2009. Trustee Perkins asked if the audits were available for public viewing. Mr. Ervin responded that he has received the 2007 audit and it will be forwarded to the Finance Committee for review.

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

PULLED ITEM: 10-P

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE JOHNSON TO APPROVE PAYMENT TO THE WEST CENTRAL MUNICIPAL CONFERENCE IN THE AMOUNT OF \$5,412.42, EAP FOR THE 2009 LEGAL/FINANCIAL FAMILY RESOURCE LINK.

Discussion: Mr. Ervin explained that the Employee Assistance Program (EAP) is designed to assist employees and their families with psychological, addiction and external conflicts that could possibly interfere with their work performance.

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

PULLED ITEM: 10-Q

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE JAYCOX TO APPROVE PAYMENT TO WIGIT'S TRUCK SERVICE IN THE AMOUNT OF \$52,518.00 FOR MAINTENANCE, REPAIRS, PARTS AND SERVICE FOR THE PUBLIC WORKS DEPARTMENT VEHICLES

Discussion: Trustee Jaycox expressed concern that staff could possibly forget the type of work that was required for each vehicle because invoices are submitted long after the work was completed.

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

PULLED ITEM: 10-Z

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE FLOWERS TO APPROVE PAYMENT TO TRITON COLLEGE SCHOOL OF CONTINUING EDUCATION IN THE AMOUNT OF \$31,735.00 FOR CONTINUING EDUCATION CLASSES FOR THE VILLAGE OF MAYWOOD

Discussion: Mr. Ervin explained the budget allocated approximately \$50,000 for training and each department will be charged. Trustee Woll recommended that we conduct an employee survey to obtain staff's opinions and determine the effectiveness of the training.

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

PULLED ITEM: 10-BB

MOTIONED BY, TRUSTEE LOPEZ AND SECONDED BY, TRUSTEE JOHNSON TO APPROVE THE 2010 CENSUS PARTNERSHIP AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE UNITED STATES CENSUS BUREAU SUBJECT TO ATTORNEY REVIEW

Discussion: None

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

PULLED ITEM: 10-GG

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE LOPEZ TO WAIVE THE BIDDING PROCESS PURSUANT TO THE VILLAGE CONTRACTOR'S RECOMMENDATION AND APPROVE THE FOLLOWING PURCHASES

- A 2009 M1SR BRUSH CHIPPER EQUIPPED WITH A JOHN DEERE 140HP TURBO CHARGED DIESEL ENGINE AND ALL STANDARD OPTIONS FROM ALEXANDER EQUIPMENT COMPANY, INC IN THE AMOUNT \$39,6000
- SEWER AND SUMP PUMP REPLACEMENT AT 125 SOUTH 5TH AVENUE

Discussion: None

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

PULLED ITEM: 10-II

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE LOPEZ TO APPROVE PAYMENT TO MERCURY SYSTEMS CORPORATION IN THE AMOUNT OF \$159,824.58 FOR PAYMENT OF THE PUBLIC SAFETY UPGRADE

Discussion: None

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

11. NEW BUSINESS

A. MOTIONED BY, TRUSTEE LOPEZ AND SECONDED BY, TRUSTEE JOHNSON TO APPROVE AN ORDINANCE REGARDING AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD/MAYWOOD CEASEFIRE AND LOYOLA UNIVERSITY MEDICAL CENTER

Discussion: None

Ayes: Mayor, Henderson Yarbrough Sr., Trustee(s): G. Woll, A. Jaycox, E. Perkins, D. Flowers, R. Lopez and K. Johnson

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

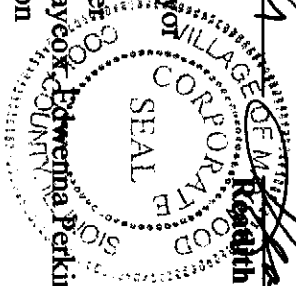
EXECUTIVE SESSION: None –


ADJOURNMENT:

Mayor, Henderson Yarbrough Sr., and the Board of Trustees adjourned the April 21, 2009 Regular Board Meeting with a Motion by, Trustee Lopez and Seconded by, Trustee Perkins at 8:00 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 8:00 p.m.


Henderson Yarbrough, Sr., Mayor




Readith Ester, Village Clerk

cc: Henderson Yarbrough, Sr., Mayor
Readith Ester, Village Clerk
Jason C. Ervin, Village Manager
Trustees: Gary Woll, Audrey Jaycox, ~~Edwenna~~ Perkins, Dominique Flowers,
Richard Lopez and Kim Johnson
Michael Jurusik, Village Attorney