

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
LEGAL, LICENSE AND ORDINANCE COMMITTEE
MEETING MINUTES
January 7, 2009**

Call to Order

The LLOC Meeting was called to order Wednesday, January 7, 2009 by Mayor, Henderson Yarbrough, Sr., at 7:05 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Readith Ester, Village Clerk, the following answered **Present:** Mayor, Henderson Yarbrough, Sr., **Trustees:** G. Woll, E. Perkins, D. Flowers and K. Johnson **Absent Trustees:** A. Jaycox and R. Lopez. **There being a Quorum Present, the Meeting was called to order.**

Staff Attendance:

Jason Ervin, Village Manager
Trina Mangrum, Assistant to the Village Manager
Lori Sommers, Director of Community Development
David Flowers, Coordinator of Enforcement
Anthony Thomas, Coordinator of Compliance
John Cadigan, Fire Chief
Elvia Williams, Police Chief
John West, Interim Public Works Director
Angela Smith, Program Coordinator
Michael Jurusik, Village Attorney
Michael Marrs, Village Attorney
Wilhelmina Dunbar, Human Resource Coordinator
Arlean Ireland, Administrative Secretary

Approval LLOC Meeting Minutes – December 10, 2008

MOTIONED BY, TRUSTEE PERKINS AND SECONDED BY, TRUSTEE FLOWERS THAT THE BOARD OF TRUSTEES APPROVE THE DECEMBER 10, 2008 LEGAL, LICENSE AND ORDINANCE MEETING MINUTES.

Discussion: None

Ayes: Mayor, Henderson Yarbrough, Sr., **Trustees:** G. Woll, E. Perkins, D. Flowers and K. Johnson

Nays: None

Absent Trustees: A. Jaycox and R. Lopez

Abstain: None

Public Items:**1. Management Report:**

Discussion: Jason Ervin, Village Manager gave a status report on the following:

- The new CRM (Constituent Resource Management) System is now on-line and up and running. It provides a seamless and consistent service experience for the citizens of Maywood. There were 192 residents that have logged in who requested various services and information was retrieved.
- The Finance Department has sold 7,200 vehicle stickers for this year and is on target. Deadline for purchasing vehicle stickers is February 14, 2009.
- The Fire Department was awarded a grant for \$100,000.00 from FEMA for purchasing new equipment, (i.e., helmets, coats, boots, flashlights, a washing machine and dryer, etc.).

2. Approval of Purchase Orders

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE FLOWERS TO RECOMMEND THE PURCHASE OF A – S70 BOBCAT SKID-STEER BE FORWARDED TO THE BOARD OF TRUSTEES FOR APPROVAL.

Discussion: Mr. Ervin explained the Bobcat would provide access to smaller sidewalk areas for staff to remove snow. This machine would promote improvement of *Image, Morale* and *Public Safety* to the Village of Maywood. Trustee Johnson reminded the Board that we had this service in the past. Trustee Perkins complained about “no salt or snow” clearance on different streets. Trustee Woll asked if we could include the areas along First Avenue near Proviso East High School. Trustee Flowers asked if the Village has a snow removal ordinance in place for residents. Michael Jurusik, Village Attorney, said “yes,” there is an Ordinance in place.

Ayes: Mayor, Henderson Yarbrough, Sr., **Trustees:** G. Woll, E. Perkins, D. Flowers and K. Johnson

Nays: None

Absent Trustees: A. Jaycox and R. Lopez

Abstain: None

Motion Carries

B. Human Resources – Triton College Training Partnership:

MOTIONED BY, TRUSTEE JOHNSON AND SECONDED BY, TRUSTEE PERKINS TO TABLE THE HUMAN RESOURCES – TRITON COLLEGE TRAINING PARTNERSHIP TO THE NEXT LLOC MEETING, WEDNESDAY, JANUARY 28, 2009.

Discussion: None

Ayes: Mayor, Henderson Yarbrough, Sr., **Trustees:** G. Woll, E. Perkins, D. Flowers and K. Johnson

Nays: None

Absent Trustees: A. Jaycox and R. Lopez

Abstain: None

Motion Carries

3. Regulation of Towers, Antennas and Personal Wireless Service Facilities in the Village

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE PERKINS TO RECOMMEND THE APPROVAL OF A 180-DAY MORATORIUM ON THE DEVELOPMENT, INSTALLATION, CONSTRUCTION AND OPERATION OF TOWERS, ANTENNAS AND PERSONAL WIRELESS SERVICE FACILITIES IN THE VILLAGE OF MAYWOOD AND

TABLE THE DRAFT ORDINANCE AMENDING VARIOUS SECTIONS OF THE 1968 ZONING REGULATIONS OF THE MAYWOOD VILLAGE CODE AND CREATING A NEW CHAPTER 125 OF THE MAYWOOD VILLAGE CODE FOR THE PURPOSE OF REGULATING THE INSTALLATION, CONSTRUCTION AND OPERATION OF TOWERS, ANTENNAS, AND PERSONAL WIRELESS SERVICE FACILITIES IN THE VILLAGE OF MAYWOOD TO NEXT LLOC MEETING, WEDNESDAY JANUARY 28, 2009

Discussion: Attorney Jurusik agreed to amend the 1997 Ordinance "because it was never codified." He stated the 180-day moratorium mentioned in the ordinance relates to the installation, construction and operation of towers, antennas and personal wireless services facilities which will provide the Village with an adequate opportunity to develop, adopt and implement its cellular tower. Information is available upon request in the Clerk's office.

Ayes: Mayor, Henderson Yarbrough, Sr., **Trustees:** G. Woll, E. Perkins, D. Flowers and K. Johnson

Nays: None

Absent Trustees: A. Jaycox and R. Lopez

Abstain: None

Motion Carries

4. Live or Amplified Music Policy and Permit Ordinance

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE JOHNSON TO TABLE THE LIVE OR AMPLIFIED MUSIC POLICY AND PERMIT ORDINANCE TO THE NEXT LLOC MEETING, WEDNESDAY, JANUARY 28, 2009.

Discussion: Attorney Michael Jurusik recommended that all comments or questions relative to this Ordinance be a part of the application process sent to Jason Ervin via email or in writing. The Mayor responded that he desires more time to review this matter in greater detail. A copy of the document will be available in the Clerk's office for review.

Ayes: Mayor, Henderson Yarbrough, Sr., **Trustees:** G. Woll, E. Perkins, D. Flowers and K. Johnson

Nays: None

Absent Trustees: A. Jaycox and R. Lopez

Abstain: None

Motion Carries

5. Zoning District Acknowledgement Form Ordinance

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE JOHNSON TO TABLE THE ZONING DISTRICT ACKNOWLEDGEMENT FORM ORDINANCE TO THE NEXT LLOC MEETING, WEDNESDAY, JANUARY 28, 2009 FOR BOARD OF TRUSTEES APPROVAL.

Discussion: Trustee Woll recommended that we have a Spanish translation of the "Zoning District Acknowledgement Form" and have all potential property buyers to sign acknowledging they are aware of Village requirements. Trustee Woll asked for an update on the three addresses he submitted from September and October, 2008. Per Mr. Ervin, this information will be presented at the next LLOC Meeting.

Attorney Jurusik agreed to do a Powerpoint Presentation regarding zoning districts: what has been done, where things are and what our options are moving going forward, new strategies and new items that might exist.

Ayes: Mayor, Henderson Yarbrough, Sr., Trustees: G. Woll, E. Perkins, D. Flowers and K. Johnson

Nays: None

Absent Trustees: A. Jaycox and R. Lopez

Abstain: None

Motion Carries

6. Graffiti and Vandalism Regular: (For discussion only)

Discussion: Attorney Jurusik commented on the graffiti ordinance comparative of neighboring communities he had prepared for the Village to consider. Trustee Perkins suggested a "task force" be added to curtail the graffiti situation in the Village. The Mayor would personally like to see "gang members hit in their wallets," and asked for other ideas or suggestions be directed to the Village Manager's office, to be included in the ordinance composed by Attorney Jurusik at the next LLOC Meeting. Information is available upon request in the Clerk's office.

7. Use of Gymnasium and Meeting Room Policy – 200 S. 5th Avenue Building

MOTIONED BY, TRUSTEE JOHNSON AND SECONDED BY, TRUSTEE PERKINS TO TABLE THE USE OF GYMNASIUM AND MEETING ROOM POLICY FOR 200 SOUTH 5TH AVENUE BUILDING TO THE NEXT LLOC MEETING, WEDNESDAY, JANUARY 28, 2009.

Discussion: Trustee Woll asked what are the limitations for reserving the 200 South 5th Avenue building. Attorney Jurusik stated the Village Manager is authorized to approve an application for it's use with input from the Board. The general consensus is to include all points and keep options open for additional items.

Ayes: Mayor, Henderson Yarbrough, Sr., **Trustees:** G. Woll, E. Perkins, D. Flowers and K. Johnson

Nays: None

Absent Trustees: A. Jaycox and R. Lopez

Abstain: None

Motion Carries

Recess to Executive Session:

MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE FLOWERS TO RECESS TO EXECUTIVE SESSION AT 7:55 P.M. FOR THE PURPOSE OF DISCUSSING:

- **PENDING LITIGATION**
- **PURCHASE/SALE OF REAL ESTATE,**
- **COLLECTIVE BARGAINING**
- **PERSONNEL**

Discussion: None

Ayes: Mayor, Henderson Yarbrough, Sr., **Trustees:** G. Woll, E. Perkins, D. Flowers and K. Johnson

Nays: None

Absent Trustees: A. Jaycox and R. Lopez

Abstain: None

Motion Carries

**LEGAL, LICENSE AND ORDINANCE COMMITTEE MEETING
RECONVENED:**

CALL TO ORDER:

The Legal, License and Ordinance Committee Meeting of Wednesday, January 7, 2009, was reconvened by Mayor, Henderson Yarbrough Sr., at 9:25 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, Illinois 60153.

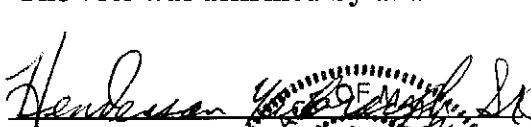
ROLL CALL:


Upon roll call by Readith Ester, Village Clerk, the following answered **Present:** Mayor Henderson Yarbrough, Sr., Trustee(s): G. Woll, E. Perkins, D. Flowers and K. Johnson. **Absent:** Trustee A. Jaycox and R. Lopez. **There being a Quorum present, the Meeting was called to order.**

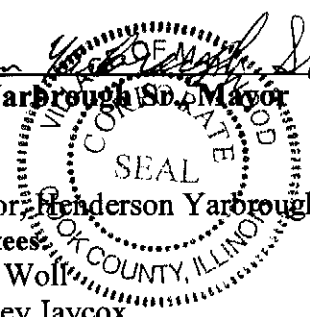
MOTION TO ADJOURN:

**MOTIONED BY, TRUSTEE WOLL AND SECONDED BY, TRUSTEE PERKINS TO
ADJOURN THE LEGAL, LICENSE AND ORDINANCE COMMITTEE AT 9:26 P.M.**

The vote was affirmed by unanimous acclamation of the Board of Trustees.


Henderson Yarbrough Sr., Mayor


Readith Ester, Village Clerk



- cc: Mayor, Henderson Yarbrough Sr.
Trustees
Gary Woll
Audrey Jaycox
Edwenna Perkins
Dominique Garrett Flowers
Richard Lopez
Kim D. Johnson
Readith Ester, Village Clerk
Jason C. Ervin, Village Manager
Michael Jurusik, Village Attorney