

ORIGINAL

VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
RESCHEDULED REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 1, 2015

1. **Call to Order**

The Regular Board Meeting of Tuesday, September 1, 2015 was called to order by Mayor Edwenna Perkins at 7:00 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. **Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford (arrived 7:09) and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was convened.**

Staff Attendance:

- Willie Norfleet, Jr., Village Manager
- David Myers, Assistant Village Manger / Director of Community Development
- Michael Jurusik, Village Attorney
- Craig Bronaugh, Fire Chief
- Valdimir Talley, Jr., Police Chief
- John West, Public Works Director
- Lanya Satchell, Finance Director
- JoAnn Murphy, Deputy Village Clerk
- Elijah Willis, Deputy Police Chief
- Karl Palmquist, Planning/Zoning Officer
- Mark Lucas, Village Engineer

3. **Invocation:** Pastor Lenin Bassett gave the Invocation.

4. **Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. **Oaths, Reports, Proclamations, Announcements and Appointments**

Announcements: Mayor Perkins announced that there are 30 residents participating in the flood program and that rain barrels are on their way. She also noted Judge Sheldon Hall was honored at the Back-to-School event sponsored by the Village. Trustee Brandon made additional announcements of interest to the community. (**Note:** This item occurred after Item 5A1a.)

A. Mayor's Report:

1. **Swearing in of Fire Department Personnel:**

a. **Donald Roszak, Jr. Promotion to Fire Lieutenant**

Fire Fighter Donald Roszak, Jr. was sworn in as Fire Lieutenant for the Maywood Fire Department as he recited his Statement of Oath as administered by Clerk Mims.

Comr. Gloria Clay, on behalf of the Board of Fire and Police Commission, also presented him with a Certificate of Recognition on his achievement.

Note: Trustee Lightford entered the meeting.

B. Manager's Report: None

C. Finance Committee and Management Report(s):

- 1. Village of Maywood Open Invoice Report as of August 26, 2015 in the total amount of \$955,548.37.**

Discussion: None

- 2. Presentation by Baker Tilly Virchow Krause, LLP pursuant to the Village of Maywood's Annual Audit and for the Fiscal Year ended April 30, 2014.**

Mr. Jason Coyle of Baker Tilly Virchow Krause, LLP presented the FY2014 Annual Financial Statements to the Board stating the Village is now officially up-to-date and in compliance with filing our financial statements. He stated they are presenting an unmodified audit opinion which is the highest level of assurance they can give. Mr. Coyle stated if nothing else, one should read the Management's Discussion and Analysis (pg. 4), highlighting page 10. He also highlighted the Statement of Net Position (pg. 14), the Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds (pg. 22), Statement of Revenues, Expenses, and changes in Net Position Proprietary Fund (pg. 26), Claims Liability (pg. 63) and required supplemental information (pg 68) that compares this year to the previous year. Mr. Coyle also spoke on the Communication to Those Charged with Governance and Management which shows a continued improvement. Copies of the FY2014 Financial Statements are available at the Clerk's Office upon request.

Discussion: Mayor Perkins sought clarification on how the Village has improved. Mr. Coyle noted an improvement in the area of securities over electronic signatures and blank check stock, in addition to other small incremental improvements over the last several financial statements.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE ACCEPTANCE OF THE AUDITOR'S REPORT AS PRESENTED AND PLACED ON FILE.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- 6. Approval of minutes for the Regular Meeting of the Board of Trustees for Monday, August 3, 2015.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING FOR MONDAY, AUGUST 3, 2015.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon and M. Rogers

Nays: None

Abstain: Trustee A. Dorris, M. Lightford and R. Rivers

Absent: None

MOTION CARRIES

7. Approval of Warrants

- A. Warrant List No. 200397 for the Village of Maywood - Expenditures total through August 26, 2015, in the amount of \$995,562.50.**

MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS THAT THE WARRANT LIST NO. 200397 MAYWOOD - EXPENDITURES TOTALING \$995,562.50 BE APPROVED.

Discussion: Trustee Dorris questioned how the events in the park are paid for, the reason for a larger refund on a block party deposit, why the police department paid for book bags as opposed to having them donated as in the past, requested Current Technologies to come out to give an update, requested village sponsored events come before the Board for approval and questioned the reason for check# 86562 (Edwenna Perkins). Ms. Satchell responded that the Safe Summer events in the park are paid out of the line item under Village Sponsorships which was budgeted at \$2,500.00 and check #86562 was reimbursement for payment to a writer of the 100 day report. Mayor Perkins stated she was entitled to that reimbursement. Clerk Mims stated the block party deposit return was for a double block party. Chief Talley stated he usually utilizes grant funds to cover book bags but a current grant has about \$125,000.00 yet to be disbursed to the Village so he covered the cost out of his budget and Current Technologies contract is an annual contract that incorporates replacement of cameras, and leasing and maintenance of the server. Mr. Norfleet stated he would contact Current Technologies. Attorney Jurusik reminded the Board that Current Technologies was here a few months ago with Chief Talley stating the Board was unable to hear his report due to other matters before them. Trustee Brandon questioned if we were current with our payments to Current Technologies. Ms. Satchell stated we pay at 60 days out, she believes we are and that it is one vendor they try to keep on their radar.

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers And R. Rivers

Nays: None

Abstain: Trustee M. Lightford

Absent: None

MOTION CARRIES

8. Old Business: None

9. Omnibus Agenda

- A. MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – V:**

Discussion: Mayor Perkins requested items R, S, T and U be pulled.

Motion Withdrawn

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – Q and V.

A. CONSIDERATION AND APPROVAL OF A HANDICAP SIGN FOR MR. ROBERT ROBINSON LOCATED AT 210 SOUTH 4TH AVENUE, MAYWOOD, IL 60153. REQUEST WAS APPROVED BY THE TRAFFIC & SAFETY COMMISSION JULY 2, 2015 IN THEIR MONTHLY MEETING, B. CONSIDERATION TO APPROVE PAYMENT TO ALLIED WASTE SERVICE FOR GARBAGE PICK-UP AND DISPOSAL SERVICES FOR THE MONTH OF JULY 2015

FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$152,216.00, *C.* CONSIDERATION TO APPROVE PAYMENT TO AMALGAMATED BANK OF CHICAGO FOR THE VILLAGE OF MELROSE PARK SERIES 1998A BOND DUE FOR SEPTEMBER 2015 FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$18,066.55, *D.* CONSIDERATION TO APPROVE PAYMENT TO AT&T FOR TELEPHONE ACCOUNT NO. 708-343-4244 0596 FOR THE PERIODS OF 6/11/2015 THROUGH 7/10/2015 IN THE AMOUNT OF \$6,695.81, *E.* CONSIDERATION TO APPROVE PAYMENT TO BICYCLE HEATING AND AIR FOR THE REPLACEMENT OF A ROOFTOP AIR CONDITIONING UNIT LOCATED AT 200 S. 5TH AVENUE IN THE AMOUNT OF \$8,300.00 AND WAIVE THE COMPETITIVE BID PROCESS, *F.* CONSIDERATION TO APPROVE PAYMENT TO CITY OF CHICAGO - DEPARTMENT OF WATER FOR WATER SERVICES FROM JUNE 17, 2015 THRU JULY 20, 2015 PROVIDED BY THE CITY OF CHICAGO IN THE AMOUNT OF \$329,976.40, *G.* CONSIDERATION TO APPROVE PAYMENT TO CURRENT TECHNOLOGIES FOR MONTHLY EQUIPMENT AND LABOR MAINTENANCE AND SURVEILLANCE SUPPORT AND MAINTENANCE AGREEMENT IN THE AMOUNT OF \$8,928.04, *H.* CONSIDERATION TO APPROVE PAYMENT TO EMEREGITECH FOR THE QUARTERLY MAINTENANCE AND SUPPORT AGREEMENT FOR 09/01/2015 THRU 11/30/2015 IN THE AMOUNT OF \$7,174.01, *I.* CONSIDERATION TO APPROVE PAYMENT TO FLEET SERVICES FOR RETAIL FUEL PURCHASES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$18,620.02, *J.* CONSIDERATION TO APPROVE PAYMENT TO ILLINOIS COUNCIL OF POLICE AND SHERIFFS FOR HEALTH AND DENTAL INSURANCE PREMIUMS FOR THE MONTH OF SEPTEMBER 2015 IN THE AMOUNT OF \$73,639.75, *K.* CONSIDERATION TO APPROVE PAYMENT TO ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY FOR QUARTERLY/YEAR CONTRIBUTIONS DATED 12/31/2014, 03/31/2015 AND 06/30/2015 IN THE AMOUNT OF \$29,165.36, *L.* CONSIDERATION TO APPROVE PAYMENT TO IMPACTOR P&P, INC. FOR DEMO OF PROPERTY LOCATED AT 1204 MAYWOOD DRIVE, MAYWOOD, ILLINOIS 60153 IN THE AMOUNT OF \$6,300.00 AND WAIVE THE COMPETITIVE BID PROCESS, *M.* CONSIDERATION TO APPROVE PAYMENT TO JOHN RICE CEMENT CONSTRUCTION COMPANY FOR LOCATION AT 100 LAKE STREET MAIN & 1ST AVENUE, SOUTHWEST CORNER AT MAIN STREET REMOVAL OF ASPHALT AND BREAKING OF CONCRETE, WATER BREAK REPAIR COLLAPSE TO BE REMOVED AND REPLACED WITH 10" OF CONCRETE AND HAUL AWAY ALL DEBRIS IN THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$6,500.00 AND WAIVE THE COMPETITIVE BID PROCESS, *N.* CONSIDERATION TO APPROVE PAYMENT TO UNIQUE PLUMBING COMPANY FOR SEWER REPAIRS FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$47,663.28 AND WAIVE THE COMPETITIVE BID PROCESS, *O.* CONSIDERATION TO APPROVE PAYMENT TO VILLAGE OF MELROSE PARK FOR WATER SERVICES PROVIDED 06/25/2015 THRU 7/24/2015 FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$58,428.50, *P.* CONSIDERATION TO WAIVE THE BIDDING PROCEDURES AND APPROVE PAYMENT TO WINKLER'S TREE SERVICE FOR EMERGENCY CALL OUT FOR STORM DAMAGE CLEAN-UP FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$23,200.00 AND WAIVE THE COMPETITIVE BID PROCESS, *Q.* CONSIDERATION TO APPROVE PAYMENT TO RW COLLINS CO. (1309 SO. FIFTH AVENUE, MAYWOOD, IL) FOR REMOVAL OF TWO UNDERGROUND STORAGE TANKS, LIQUID WASTE REMOVAL AND DISPOSAL

IN THE AMOUNT OF \$18,700.00 AND V. AN ORDINANCE APPROVING A SPECIAL USE FOR A SECOND DRIVE- THRU LANE AND VARIATION RELATED TO SIGNAGE IN A C-3 GENERAL COMMERCIAL ZONING DISTRICT - 11 NORTH (MCDONALD'S CORPORATION).

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. Item R – Consideration to approve payment to Klein, Thorpe & Jenkins, Ltd. For General Legal Services rendered during June 2015 in the amount of \$10,838.50.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS FOR THE CONSIDERATION TO APPROVE PAYMENT TO KLEIN, THORPE & JENKINS , LTD. FOR GENERAL LEGAL SERVICES RENDERED DURING JUNE 2015 IN THE AMOUNT OF \$10,838.50.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Edwenna Perkins

Abstain: None

Absent: None

MOTION CARRIES

- C. Item S - Consideration to approve payment to Klein, Thorpe & Jenkins, Ltd. For Legal Services (Economic Development, Employment/Labor, Litigation and Environmental Matters) rendered during June 2015 in the amount of \$19,957.26.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE CONSIDERATION TO APPROVE PAYMENT TO KLEIN, THORPE & JENKINS LTD. FOR LEGAL SERVICES (ECONOMIC DEVELOPMENT, EMPLOYMENT/LABOR, LITIGATION AND ENVIRONMENTAL MATTERS) RENDERED DURING JUNE 2015 IN THE AMOUNT OF \$19,957.26.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Edwenna Perkins

Abstain: None

Absent: None

MOTION CARRIES

- D. Item T - Consideration to approve payment to Klein, Thorpe & Jenkins, Ltd. For Legal Services (Economic Development, Employment/Labor, Litigation and Environmental Matters) rendered during July 2015 in the amount of \$27,250.97.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE CONSIDERATION TO APPROVE PAYMENT TO KLEIN, THORPE &

JENKINS, LTD. FOR LEGAL SERVICES (EMPLOYMENT/ LABOR, LITIGATION AND ENVIRONMENTAL MATTERS) RENDERED DURING JULY 2015 IN THE AMOUNT OF \$27,250.97.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Edwenna Perkins

Abstain: None

Absent: None

MOTION CARRIES

E. Item U - Consideration to approve payment to Klein, Thorpe & Jenkins, Ltd. For General Legal Services rendered during July 2015 in the amount of \$11,920.50.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE CONSIDERATION TO APPROVE PAYMENT TO KLEIN, THORPE & JENKINS, LTD. FOR GENERAL LEGAL SERVICES RENDERED DURING JULY 2015 IN THE AMOUNT OF \$11,920.50.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Edwenna Perkins

Abstain: None

Absent: None

MOTION CARRIES

10. New Business:

A. Consideration and action pursuant to Resolution authorizing execution of a Memorandum of Understanding between the Village of Maywood, Maywood Police Department, Proviso Leyden Council of Community Action ("PLCCA") and Accu-tron Systems in regard to the 2016 Fiscal Year Cook County Restorative Justice Grant and related "Victim-Offender Mediation" Program.

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH FOR CONSIDERATION AND ACTION PURSUANT TO RESOLUTION AUTHORIZING EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF MAYWOOD, MAYWOOD POLICE DEPARTMENT, PROVISO LEYDEN COUNCIL OF COMMUNITY ACTION ("PLCCA") AND ACCUTRON SYSTEMS IN REGARD TO THE 2016 FISCAL YEAR COOK COUNTY RESTORATIVE JUSTICE GRANT AND RELATED "VICTIM-OFFENDER MEDIATION" PROGRAM.

Discussion: Trustee Rivers questioned if we already have an agreement with Accu-tron with this system. Chief Talley responded 'yes' but it is proprietary programming which we have access to. A subsidiary motion follows.

MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE YARBROUGH TO TABLE THIS FOR FURTHER EXPLORATION.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Edwenna Perkins and Trustee I. Brandon

Abstain: None

Absent: None

MOTION CARRIES

B. Office of Inspector General

Trustee Rivers requested staff to invite the Office of the Inspector General representative to the next Legal, License and Ordinance Committee (LLOC) meeting to give an update regarding any pending litigation.

11. Public Comments

Comments from the Public – Comments were made by the following individuals: G. Clay, L. Davis, F. Brown, M. Larry, L. Robinson and L. Redmond. Comments are available upon request in the Clerk's Office.

Response to Public Comments – Mr. Norfleet, Mr. Myers, Mr. West, Trustee Dorris and Trustee Brandon responded to Public Comments. Comments are available upon request in the Clerk's Office.

12. Executive Session: (8:25 p.m.)

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE DORRIS TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- Pending Litigation (5 ILCS 120/2(c)(11))
- Probable or Imminent Litigation pursuant to (5 ILCS 120/2(c)(11))

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

REGULAR BOARD MEETING RECONVENED:

Call to Order

The Regular Board Meeting of Tuesday, September 1, 2015 was reconvened by Mayor Perkins at 9:13p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was reconvened.**

Discussion: Mr. Meyers reminded the Board of the September 3, 2015 Special Board Meeting for the Officials & Commissioner's training beginning at 6:00pm in council chambers. Attorney Jurusik requested the Manager be allowed to arrange a Special Board Meeting for the purposes of approving the Seaway Bank Resolution and payment #5 request for fire station #1 to assist in closing out the project.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE BRANDON FOR THE CONVENING OF A SPECIAL BOARD MEETING AFTER THE LEGAL, LICENSE AND ORDINANCE COMMITTEE MEETING OF SEPTEMBER 9, 2015 WITH AGENDA ITEMS OF THE RESOLUTION FOR SEAWAY BANK AND PAYMENT REQUEST FOR THE FIRE STATION.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None


Absent: None

MOTION CARRIES

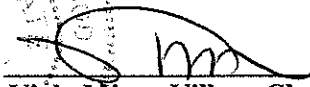
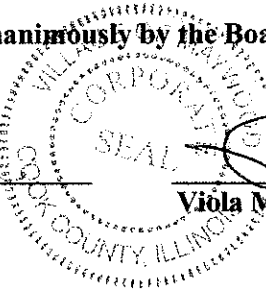
Adjournment

Mayor Perkins and the Board of Trustees adjourned the September 1, 2015, Regular Board Meeting with a Motion by Trustee Rogers and a Second by Trustee Rivers at 9:15 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 9:15 p.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

- Cc: Mayor Edwenna Perkins
- Board of Trustees
- Village Clerk, Viola Mims
- Village Manager, Willie Norfleet, Jr.

SCRIVENER'S AFFIDAVIT

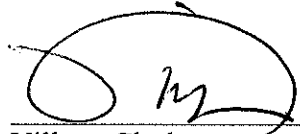
I, Viola Mims, Village Clerk of the Village of Maywood, with offices at 40 Madison St, Maywood, Illinois, having personal knowledge of the facts herein stated, under oath depose and say as follows:

1. That the Minutes from the Village of Maywood Rescheduled Regular Board Meeting of Tuesday, September 1, 2015, was approved with the following errors:
 - a. Page 3 of 8 contains an error under "Approval of Warrants" section relating to "...so he covered the cost out of his budget." In order to correct said error, said section should read as follows:

"Chief Talley stated he usually utilizes grant funds to cover book bags but a current grant has about \$125,000.00 yet to be disbursed to the Village and he was unable to cover the cost out of his budget..."

Signed under the penalties of perjury, IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 16th day of September, 2015.





Village Clerk