

ORIGINAL

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
TUESDAY, FEBRUARY 3, 2015**

**1. Call to Order**

The Regular Board Meeting of Tuesday, February 3, 2015 was called to order by Mayor Edwenna Perkins at 7:00 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford, and R. Rivers.

**Absent:** None. **There being a Quorum Present, the Meeting was called to order.**

**Staff Attendance:**

David Myers, Acting Village Manager  
Michael Marrs, Village Attorney  
Craig Bronaugh, Fire Chief  
Valdimir Talley Jr., Chief of Police  
Elijah Willis, Deputy Chief of Police  
Lanya Satchell, Finance Director  
John West, Public Works Director  
JoAnn Murphy, Deputy Village Clerk

**3. Invocation:** Chief Bronaugh gave the Invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Oaths, Reports, Proclamations, Announcements and Appointments**

Clerk Mims read a Public Notice put out by her office regarding advising residents to help insure their safety and that of their neighbors by requesting to see Village-issued badges from peddlers, canvassers, and solicitors within our Village limits. Trustee Jaycox read a letter from Peggy Collins Mular, Coordinator of Proviso Area Exceptional Children's "Hot Stuff" afterschool program, thanking her for her sponsorship in their toy drive and she in turn recognized Mayor Perkins, Clerk Mims, Ms. Loretta Robinson, and the Maywood Police Department under the direction of Sgt. Cooper, for their donations to the cause. Mr. Myers announced that the Fire Chief is asking residents to clear the snow from around the hydrants so, in the event of a fire, his department can easily locate them. He also thanked all the residents and Village officials for coming out to the Town Hall Meeting regarding the Eisenhower Expressway expansion and announced the Joint Review Board meetings for the 2013 Annual Tax Incremental Financing Reports(ATR) taking place on February 4, 2015, beginning at 7:00 p.m., in the Council Chambers.

**A. Mayor's Report:**

Mayor Perkins stated she was very dissatisfied with the snow removal taking place in the Village and noted several examples of the troubles the residents have had to endure due to the lack of the plowing. Mr. Myers stated Mr. West will be giving a status report tonight on snow removal efforts.

**B. Manager's Report:****1. Estimated Water Bills**

Mr. Myers presented a report to the Board regarding the various reasons for estimated water bills. He stated the estimates are due to battery life expectancy, the Meter Trans-receiver Unit (MXU) not matching up with the meters, the MXU may be disconnected, the MXU numbers not being recognized in the data base, manpower, and data integrity issues with the Automatic Meter Read System. Mr. Myers stated Marvin Savage, our IT Consultant, is working with field staff to resolve these issues and hopes to hire a dedicated Water Department staff member in the 2015/16 fiscal year to perform all functions needed in the system.

**Discussion:** Trustee Rivers questioned whether the Board was notified as to when the batteries would expire and who is responsible for replacing the batteries? Trustee Dorris questioned if the MXU errors are due to manual input or computer glitches? Trustee Ealey-Cross stated she was pleased action has finally come forth regarding this matter which had been previously brought up by herself and the Mayor. She requested percentages on the number of residents with estimated readings, number of residents without meters, and number of meters with the various battery lives. Trustee Ealey-Cross also suggested having the manufacturer address the Board to answer questions, and wanted to know what percentage of the water meter funds offset salaries in the Public Works department and in turn, what amount of time in those positions are allocated to water department issues. Trustee Jaycox stated the Village opened a line of credit for the meter program and would like staff to include the details of activity on that line of credit. Mr. Myers stated approximately 25% of the residents fall into the estimated readings/no meter category but that he is working on getting additional details to report on. Mayor Perkins stated the issue of homes without meters should have been resolved when the Village paid for someone to come and check every home for meters but that did not happen.

**2. Snow Storm Cleanup**

Mr. West stated the streets do not look good and he has three men still out going over the area bordered by St. Charles Rd. to Madison St. and 9<sup>th</sup> Ave. to 21<sup>st</sup> Ave., with one crew dedicated to some alleys in that area and some on the North end of town. He stated he is understaffed by 3 men from last year which caused the department the loss of a lot of experience and leadership capabilities. Mr. West stated because of this loss of man power he was unable to keep crews working continuously as the snow fell which also caused trucks to get stuck. He also stated the salt and the drop in temperature caused the snow to compact, causing a pitting effect on the streets. He stated they are once again heavily salting those areas in order to raise the compacted ice off the street so they can again go back and continue plowing until they get to the street level. Mr. West stated the snow removal for the seniors are being caught up fairly quickly. He also stated none of what he is presenting is an excuse and that he is just stating the facts of the matter and will continue to work to get the job done.

**Discussion:** Trustee Rivers questioned finding funds to get contractors in to help. Trustee Ealey-Cross questioned why trucks are driving without the blade down, why the plowing is not being done curb-to-curb, and why isn't the snow being cut from the corners. She also questioned how many employees are in the Public Works Department and couldn't the staff shortage have been handled prior to the season starting. Trustee Dorris felt the Board should come up with creative ways to not spend so much, but to work with the community, suggesting possibly working with residents who own snow removal companies, offering some type of incentive for them to assist in the areas near their homes. Trustee Jaycox asked

what other communities do with their snow, concerned about the piles causing a safety hazard. Mr. West responded that blades cannot be lowered when there is this compacted ice unless the truck has salt loaded on it because the truck will get stuck. He explained the manner and difficulties in plowing curb-to-curb and cutting the corners, and that other communities have the staff to remove the snow in trucks utilizing back hoes, as well as having the ability to run three shifts. He also noted vehicles getting stuck in the snow often depend on the type of wheel drive the vehicle has. Mr. West stated his department consists of 17 people in two unions, with 11 employees able to work the trucks. He also stated he has been authorized to post the open positions but unfortunately, it did not happen, the idea of hiring out contractors is being discussed, and suggested working with the unions to negotiate better job flexibility.

**C. Finance Committee and Management Report(s):**

**1. Village of Maywood Open Invoices Finance Report as of January 29, 2015.**

**Discussion:** Trustee Ealey-Cross questioned item #K20-113014-A-04, -05, -06 and #KR0-122314-A-06 (Klein, Thorpe and Jenkins LTD (Fresenius Kabi Project)). Attorney Marrs stated these items are listed as such to assist the Village in reimbursement efforts for work performed relating to the enterprise zone expansion project. Trustee Dorris asked if those details were in the contract they are currently considering. Mr. Myers stated the Intergovernmental Agreement (IGA) with Melrose Park does include the reimbursement terms. Trustee Rogers suggested re-titling the line items on the invoice to reflect the enterprise zone, as opposed to the company involved, thereby avoiding any confusion. Mr. Marrs stated he would see that it is re-titled.

**6. Approval of minutes for the Regular Meeting of the Board of Trustees for Tuesday, January 20, 2015.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE ROGERS TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR TUESDAY, JANUARY 20, 2015.**

**Discussion:** Trustee Jaycox requested a grammatical correction from "has" to "was" under item 5C2 discussion, line 6.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Trustee C. Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**7. Approval of Warrants**

**A. Warrant List No. 200385 for the Village of Maywood - Expenditures total through January 29, 2015, in the amount of \$435,726.82.**

**MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE WARRANT LIST NO. 200385, EXPENDITURES TOTAL THROUGH JANUARY 29, 2015, IN THE AMOUNT OF \$435,726.82.**

**Discussion:** Trustee Ealey-Cross questioned item #84702 (Larry's Plumbing), #84743 and #84771 (Maywood Rotary Club), #847443 (Meal of the Day Café), #84818 (Current

Technologies Corp.) and #84821 (Complete (re: 125 S. 5<sup>th</sup>)). Trustee Lightford questioned item #84750 (Youth on the Move) and Trustee Jaycox questioned item #84678 and #84811 (Azavar Audit Solutions) and requested information on the Villages rate of return by using this company. Chief Valley stated #84702 pertained to repairs done at the police station on the lift station, #847443 is the cost of a West Suburban Chief of Police Association training luncheon, in which every member/community rotates hosting. He also stated there are insurance issues that need to be ironed out before Current Technologies can come in and repair the four cameras that are still down and #84824 was for emergency patching of the roof on the police station. Regarding #84743 and #84771, Ms. Satchell stated she would have to get back to the Trustee to advise her of the differences in the invoiced amounts. She also stated #84750 was a donation to the organization from the Clerk's office in support of an essay contest, and #84678 and #84811 are fees for services, which represent a percentage of the funds captured by Azavar from Nicor and Commonwealth Edison on the Village's behalf.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

## **8. Old Business:**

### **A. Water Main Leaks**

Trustee Rivers requested a status on the water main leaks caused by contractors. Mr. Myers stated he has not had a chance to look into this matter, but is planning on meeting with Mr. West to find out.

### **B. Village Property**

Trustee Ealey-Cross questioned why the @ Properties signs are still on Village property. Mr. Myers stated he delayed having the signs removed until the Request for Proposals (RFP) came in hoping the costs would be incurred by a new broker, but he will move forward with his inquiry of having the signs refaced or removed, for no proposals came in. Trustee Rogers suggested covering the current contact information with that of the Villages and also requested a monthly update from the Community Development Department regarding any interest shown in Village owned properties up for sale.

### **C. OIG and 316 Randolph St.**

Trustee Jaycox requested a status report on 316 Randolph St. and requested the Office of the Inspector General (OIG) present an update to the Board. Mr. Myers stated he would follow up on these items.

### **D. President's Office Move**

Trustee Rivers requested the status on the moving of the Board President's office. Mr. Myers stated there has been no movement on this item but requested the Board create a sub-committee to include two Trustees and himself to help evaluate what he is looking at. He seeks the Board to fully understand future staffing and logistics before this matter can be resolved. Trustee Ealey-Cross and Trustee Rivers agreed to form the sub-committee.

**9. Omnibus Agenda**

**MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE OMNIBUS AGENDA ITEMS: A. CONSIDERATION TO APPROVE AN ORDINANCE DECLARRING SURPLUS REVENUE IN THE ST. CHARLES ROAD TIF DISTRICT SPECIAL TAX ALLOCATION FUND AND AUTHORIZING PAYMENT OF THAT SURPLUS REVENUE TO THE COOK COUNTY TREASURER FOR DISTRIBUTION TO AFFECTED TAXING DISTRICTS ON A PRO RATA BASIS (SURPLUS AMOUNT: \$34, 567.01 PLUS ANY ADDITIONAL DEPOSITED FUNDS), B. CONSIDERATION TO APPROVE PAYMENT TO AT&T FOR TELEPHONE ACCOUNT #708-343-4244 0596 FOR THE PERIODS OF 12/11/2014 THROUGH 1/10/2015 IN THE AMOUNT OF \$5,603.08, C. CONSIDERATION TO APPROVE PAYMENT TO CHICAGO SALT COMPANY, INC. FOR BULK SALT PURCHASE FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$17,861.34, D. CONSIDERATION TO APPROVE PAYMENT TO COMCAST FOR RECURRING TELEPHONE SERVICE AT THE FIRE DEPARTMENT, POLICE STATION, 200 BUILDING AND VILLAGE HALL IN THE AMOUNT OF \$9,193.93, E. CONSIDERATION TO APPROVE PAYMENT TO CURRENT TECHNOLOGIES FOR MONTHLY EQUIPMENT AND LABOR MAINTENANCE AND SURVEILLANCE SUPPORT AND MAINTENANCE AGREEMENT IN THE AMOUNT OF \$8,928.04, F. CONSIDERATION TO APPROVE PAYMENT TO HANCOCK ENGINEERING FOR ENGINEERING SERVICES RENDERED FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$23,378.20, G. CONSIDERATION TO APPROVE PAYMENT TO ILLINOIS COUNCIL OF POLICE AND SHERIFFS FOR HEALTH AND DENTAL INSURANCE PREMIUMS FOR THE MONTH OF FEBRUARY 2015 IN THE AMOUNT OF \$70,496.98, H. CONSIDERATION TO APPROVE PAYMENT TO ILLINOIS PUMP, INC. FOR PUMPING STATION BOOSTER SYSTEM FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$19,853.00, I. CONSIDERATION TO APPROVE PAYMENT TO HAP INDUSTRIES FOR 80 POLES DECORATED FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$9,840.00, J. CONSIDERATION TO APPROVE PAYMENT TO NATIONAL SALT SUPPLY COMPANY FOR BULK SALT PURCHASE FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$25,832.45, K. CONSIDERATION TO APPROVE PAYMENT TO PREMIUM ASSIGNMENT CORPORATION FOR THE GENERAL LIABILITY INSURANCE PREMIUM MONTHLY PAYMENT – 9 OF 9 IN THE AMOUNT OF \$53,927.31, L. CONSIDERATION TO APPROVE PAYMENT TO UTILITY SERVICE COMPANY FOR 500,000 PEDISPHERE ST. CHARLES ROAD TANK – QUARTERLY IN THE AMOUNT OF \$6,042.50.**

**Discussion:** Trustee Ealey-Cross questioned items C and J. Mr. Myers stated that there is a shortage of salt requiring Public Works to find additional vendors, thereby creating two invoices and incurring additional costs, as presented by Mr. West at a previous Board meeting. Trustee Ealey-Cross also asked if funds were available to make payment on these. Ms. Satchell stated the Village was in a little better shape than a few weeks ago and explained the prioritization of payments as needed.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**10. New Business:**

**A. Light Emitting Diode (LED) Accent Lighting**

Trustee Rogers brought up the issue of LED accent lighting previously brought up by Trustee Ealey-Cross. He stated the use of this lighting around buildings is out of control and would like to reverse this trend. Trustee Rogers sought the opinion of the Board and requested the Attorney be allowed to present information on what could be drafted, limiting the use of the LED accent lighting, for review at the next Legal, License, and Ordinance Committee (LLOC) meeting. Trustee Rogers also hoped the Board would entertain a temporary moratorium on their use until the Planning Commission and the Board can get a handle on the issue.

**Discussion:** Attorney Marrs questioned if the lighting was currently allowed by permit. Mr. Myers stated, yes they were but only on windows, and cannot be attention getting, such as blinking. Attorney Marrs stated since it is something that needs to come through the building department, a temporary moratorium can be put in place. Trustee Ealey-Cross stated she is in favor of having a conversation on this but would like to be presented with the current standing on the issue to review prior to the discussion.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE EALEY-CROSS THAT WE PLACE ON THE AGENDA OF THE NEXT LLOC THE TOPIC TO DISCUSS THE USAGE OF LED LIGHTING IN THE VILLAGE OF MAYWOOD AND THAT THE VILLAGE MANAGER FIND WHAT IS ON THE BOOKS AND GET IT TO THE BOARD SO THEY ARE PREPARED FOR THE DISCUSSION.**

**Ayes:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**11. Public Comments**

**Comments from the Public** – Comments were made by the following individuals: P. James, D. Lanier, and P. James, III. Comments are available upon request in the Clerk's Office.

**Response to Public Comments** – Mayor Perkins, Mr. Myers, Chief Talley and Mr. West responded to Public Comments. Comments are available upon request in the Clerk's Office.

**12. Executive Session:**

Attorney Marrs stated there is no pending litigation to be discussed tonight.

**MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO ENTER INTO EXECUTIVE SESSION AT 9:04 P.M. TO DISCUSS:**

- Appointment, Employment, Compensation and Contract(s) of Village Employees/Village Manager Candidate(s).

**Discussion:** Trustee Ealey-Cross questioned if the Board can negotiate a contract with a candidate before they have actually hired them. Attorney Marrs affirmed that the Board can negotiate a contract with a candidate before they have actually hired them.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Trustee C. Ealey-Cross

**Abstain:** None  
**Absent:** None  
**MOTION CARRIES**

**REGULAR BOARD MEETING RECONVENED:**

**Call to Order**

The Regular Board Meeting of Tuesday, February 3, 2015 was called to order by Mayor Edwenna Perkins at 9:04 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

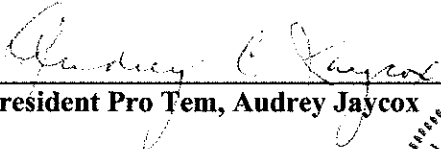
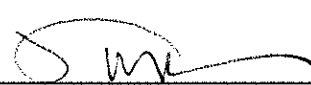
**Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was called to order.**

**Adjournment**

Mayor Perkins and the Board of Trustees adjourned the February 3, 2015, Regular Board Meeting with a Motion by Trustee Jaycox and a Second by Trustee Dorris at 9:47 p.m. in the Village of Maywood Council Chambers.

**The vote was affirmed unanimously by the Board of Trustees at 9:47 p.m.**

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**President Pro Tem, Audrey Jaycox** **Viola Mims, Village Clerk**

Cc: Mayor Edwenna Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Acting Village Manager, David Myers

